

**BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY
RESOLUTION 156-2018**

**RESOLUTION TO AUTHORIZE ON PREMISE MERCHANDISE RAFFLE FOR
THE P.G. CHAMBERS SCHOOL**

WHEREAS, application for an on premise Merchandise Raffle License has been filed on behalf of the P.G. Chambers School requesting a raffle license for a drawing to be held on October 8, 2018 at Roxiticus Golf Club, 179 Bliss Road, Mendham, NJ 07945; and

WHEREAS, the application form has been completed and reviewed by the Municipal Clerk.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Mendham, in the County of Morris that an on premise Merchandise Raffle License shall be issued to the P.G. Chambers School for the purpose specified within the application.

IT IS FURTHER RESOLVED that this license is issued with the understanding that applicable State Statutes and Local Ordinances shall be complied with.

This Resolution shall take effect immediately.

I, MIMI M. MARLOR, Borough Clerk of the Borough of Mendham, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Borough of Mendham, held this 20th day of September, 2018.

Mimi M. Marlor, RMC, Borough Clerk

ATTEST: _____
Mimi M. Marlor, RMC

Neil J. Henry, Mayor

**BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY
RESOLUTION 157-2018**

**RESOLUTION TO AUTHORIZE ON PREMISE MERCHANDISE RAFFLE FOR
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WHEREAS, the application form has been completed and reviewed by the Municipal Clerk.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Mendham, in the County of Morris that an on premise Merchandise Raffle License shall be issued to the P.G. Chambers School for the purpose specified within the application.

IT IS FURTHER RESOLVED that this license is issued with the understanding that applicable State Statutes and Local Ordinances shall be complied with.

This Resolution shall take effect immediately.

I, MIMI M. MARLOR, Borough Clerk of the Borough of Mendham, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Borough of Mendham, held this 20th day of September, 2018.

Mimi M. Marlor, RMC, Borough Clerk

ATTEST: _____
Mimi M. Marlor, RMC

Neil J. Henry, Mayor

**BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY
RESOLUTION 158-2018**

**RESOLUTION TO AUTHORIZE AN ON PREMISE 50/50 RAFFLE FOR THE
P.G. CHAMBERS SCHOOL**

WHEREAS, application for an on premise 50/50 Raffle License has been filed on behalf of the P.G. Chambers School requesting a raffle license for a drawing to be held on October 8, 2018 at Roxiticus Golf Club, 179 Bliss Road, Mendham, NJ 07945; and

WHEREAS, the application form has been completed and reviewed by the Municipal Clerk.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Mendham, in the County of Morris that an on premise 50/50 Raffle License shall be issued to the P.G. Chambers School for the purpose specified within the application.

IT IS FURTHER RESOLVED that this license is issued with the understanding that applicable State Statutes and Local Ordinances shall be complied with.

This Resolution shall take effect immediately.

I, MIMI M. MARLOR, Borough Clerk of the Borough of Mendham, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Borough of Mendham, held this 20th day of September, 2018.

Mimi M. Marlor, RMC, Borough Clerk

ATTEST: _____
Mimi M. Marlor, RMC

Neil J. Henry, Mayor

**BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY
RESOLUTION 159-2018**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF MENDHAM, COUNTY OF MORRIS AND STATE OF NEW JERSEY, APPROVING THE SANITARY SEWER CONNECTION APPLICATION OF MICHAEL SORGE, REGARDING THE PROPERTY LOCATED AT 39 FLORIE FARM ROAD, BLOCK 902, LOT 1

WHEREAS, Michael Sorge has applied for a sanitary sewer connection permit in connection with his approved application to the Mendham Borough Board of Adjustment for a setback variance for the construction of an addition at premises located at 39 Florie Farm Road, Block 902, Lot 1; and

WHEREAS, the requested use of the space complies with the flow restrictions contained in the Borough Ordinance and thus will not result in an increase in the projected or existing sewerage flow generated by the use of the subject property; and

WHEREAS, the Borough Engineer, Paul Ferriero, P.E., has reviewed the application, and has recommended the approval of the connection; and

WHEREAS, based upon the information submitted by the applicant under date of August 29, 2018, the application meets the requirements of Chapter 168 of the Borough Code.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, in the County of Morris and State of New Jersey, that the aforesaid application be approved, subject to the following conditions of approval: compliance with all applicable subsections of Chapter 168 of the Borough Code and Board of Adjustment approval, if required; and

BE IT FURTHER RESOLVED that the approval of the sanitary sewer connection application is based upon the representations made by the applicant as well as the information contained in the sanitary sewer connection application; and

BE IT FURTHER RESOLVED that the approval is conditioned upon all plumbing on the premises to comply with all existing provisions of the Plumbing Code.

BE IT FURTHER RESOLVED that the applicant must contact the Borough Plumbing Official to schedule an inspection prior to a certificate of occupancy for the addition to verify that the compliant fixtures are in place; and

This Resolution shall take effect immediately, but the approval hereby granted shall be subject to revocation if the flow standard as projected is exceeded in actual use or if the Applicant were to violate the applicable sections of the Borough Code.

I, MIMI M. MARLOR, Borough Clerk of the Borough of Mendham, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Borough of Mendham, held this 20th day of September, 2018.

Mimi M. Marlor, RMC, Borough Clerk

ATTEST: _____
Mimi M. Marlor, RMC

Neil J. Henry, Mayor

**BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY
RESOLUTION 160-2018**

RESOLUTION TO HIRE A PART-TIME – POLICE SECRETARY

WHEREAS, the need exists to fill a part-time position in the Police Department;
and

WHEREAS, having first interviewed and been satisfied that the applicant has the necessary qualifications required for the position of Part-Time Police Secretary, Police Chief, John Camoia recommends with concurrence by Administrator Bushman to extend Amy B. Halpern a conditional offer at a rate of 22.00 per hour.

BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, in the County of Morris and State of New Jersey, that the following appointment be made as follows:

Part-time Police Secretary

Halpern, Amy

\$ 22.00 per hour

BE IT FURTHER RESOLVED, this appointment is made with the understanding that there is a one-year probationary period from the effective date of employment. This appointment is subject to the applicant satisfactorily completing all necessary Borough employee requirements including a criminal background check. If such were to be unsatisfactory then this appointment shall be rescinded.

This resolution shall take effect immediately.

I, MIMI M. MARLOR, Borough Clerk of the Borough of Mendham, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Borough of Mendham, held this 20th day of September, 2018.

Mimi M. Marlor, RMC, Borough Clerk

ATTEST: _____
Mimi M. Marlor, RMC

Neil J. Henry, Mayor

**BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY
RESOLUTION 161-2018**

**RESOLUTION OF THE BOROUGH OF MENDHAM, COUNTY OF MORRIS
AND STATE OF NEW JERSEY AUTHORIZING AN AMENDMENT TO THE
BOROUGH'S PERSONNEL POLICY AND PROCEDURE MANUAL**

WHEREAS, the Borough Council, on a regular basis, reviews the Borough's Personnel Policy and Procedure Manual; and

WHEREAS, it is advisable that certain additional provisions should be included in the Personnel Policy and Procedure Manual in order to maintain a high standard of employment conduct; and

WHEREAS, an amendment to the Personnel Policy and Procedure Manual incorporating these provisions has been reviewed by the Borough Attorney who hereby recommends that the amendment be adopted by the governing body and incorporated as part of the Borough's Personnel Policy and Procedure Manual.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Mendham in the County of Morris and State of New Jersey as follows:

1. The Borough's Anti-Discrimination Policy shall be amended to include 'breastfeeding' as a basis on which the Borough shall not discriminate, and to incorporate the language found in Subpart #1;
2. The title of the Borough's 'Communication Media Policy' shall be changed to 'Communication Media Policy/Social Media Policy' and shall incorporate the language found in Subpart #2 and in Subpart #3;
3. The Borough's policy concerning overtime compensation for Borough employees shall be amended to contain the language found in Subpart #4;

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to take the necessary steps to incorporate these amendments as part of the Personnel Policy and Procedure Manual effective immediately.

I, MARIE M. MARLOR, Municipal Clerk of the Borough of Mendham, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Borough of Mendham, held this 20th day of September, 2018.

Marie M. Marlor, RMC, Borough Clerk

ATTEST: _____
Marie M. Marlor, RMC

Neil J. Henry, Mayor

SUBPART #1

Language to be added to the Borough's Anti-Discrimination Policy:

" In the case of an employee breastfeeding her infant child, accommodation shall be made to include reasonable break time each day to the employee and a suitable room or other location with privacy, other than a toilet stall, in close proximity to work area for the employee to express breast milk for the child. "

SUBPART #2

Language to be added to the Borough's Communication Media Policy/Social Media Policy:

- 1) " Employees are restricted from accessing or using the company's Communication Media for personal purposes during company time on company equipment without prior authorization from the Administration to do so. "
- 2) " Pursuant to New Jersey law the Borough cannot require the employee to provide its the password(s) to his/her personal account(s). "
- 3) " Employees are hereby advised that if they conduct work-related business on their personal emails, cell phones, or other personal Communication Media, it is subject to the provisions of the Open Public Records Act. However, nothing in this social media policy prevents employees from using his/her own personal Communication Media during the employee's non-working hours to engage or participate in protected concerted activities pursuant to the National Labor Relations Act. Protected concerted activities include when an employee addresses group concerns with the employer; forms, joins or helps a labor organization; initiates, induces or prepares for group action; or speaks on behalf of or represents other employees. Nevertheless, employees are encouraged to resolve workplace grievances internally by discussing issues with their supervisor and/or the Administration, and are asked to refrain from posting comments or materials on Communication Media that can be viewed as malicious, obscene, threatening, intimidating, or that could create a hostile work environment on the basis of race, sex, disability, religion or any other status protected by law if the employee chooses to address their grievances using Communication Media. "
- 4) " Discriminatory remarks, harassment, bullying, threats of violence and similar behavior that is not tolerated in the workplace are also not acceptable through Communication Media, whether same is performed on the Borough's equipment or on the employee's own personal Communication Media. "
- 5) " Information security is necessary to protect the Borough's information (data and software) from accidental or intentional unauthorized disclosure, modification, or loss. ~~Information security is managed under guidelines dealing with identification, authentication, authorization, production environment, and ability to audit.~~ All employees should be familiar with such security measures adopted by the Borough. "
- 6) " All Borough data must be stored centrally as required by the Borough. This provides greater security, and ensures backup of all Borough data is performed. "
- 7) " Employees may not install, modify, or remove ANY hardware device, software application, program code, either active or passive, or a portion thereof, without the express written permission from the Borough. "
- 8) " Workstation settings and configurations and network settings must not be modified by unauthorized employees. Internet security settings (where applicable) must not be changed. The foregoing includes but is not limited to the systems Network ID (or Computer Name), IP Address, Gateway and DNS addresses etc. "

SUBPART #3

Language to be added to the Borough's Use of Internet Policy:

" The Borough provides Internet access to its employees in order to make available a vast array of information resources and to allow participation in and access to increasing county and state resources.

Employees must comply with all policies adopted by the Borough, including but not limited to policies regarding prohibition of discrimination and harassment and all applicable federal, state and local laws, including laws governing the transmission and dissemination of information while accessing the Internet.

Employees who are using Internet may not:

- Use the network to make unauthorized entry into other computational, informational or communication services or resources;
- Distribute unsolicited advertising;
- Invade the privacy of others;
- Make any attempt to damage computer equipment or software;
- Engage in any activity that is harassing or defamatory;
- Use the Internet for any illegal activity, including violation of copyright or other rights of third parties, or in a manner inconsistent with the Township's tax-exempt status or its proper operation; and/or
- Download unauthorized software, fonts, templates or scripts.

As stated in the Communications Policy above, the Borough reserves the right to monitor the employee's Internet usage. In addition, the Borough has the right to restrict access to specific types of prohibited content through the use of a content filtering system. "

9) " Only those Employees directly authorized by (CEO)the Administration may engage in social media activity during work time through the use of the Borough's Communication Media, as it directly relates to their work and it is in compliance with this policy. "

10) "No Borough employee shall post internal working documents to social media sites."

11) " No media advertisement, electronic bulletin board posting, or any other communication accessible via the Internet about the Borough or on behalf of the Borough through the use of the Borough's Communication Media may be issued unless it has first been approved by the Borough's Administration. Specifically, employees are forbidden from using the Borough's Communication Media to impersonate the employer; to make statements on behalf of the employer without authorization; and/or to make statements that can be construed as establishing what the employer's official position or policy is on any particular issue. In addition, employees are prohibited from placing or posting on the Internet through the employer's Communication Media or the employee's own personal media, either during working or non-working hours, any employer-related confidential, sensitive or other employer information of a proprietary nature, including but not limited to employer records or documents, trade secrets, internal reports, tips based on inside information that may be considered insider trading, screenshots of computer stations, pictures of monitors and/or actual documents of the employer, any photographs, pictures, digital images of any crime scenes, traffic crashes, arrestees, detainees, people or job-related incidents or occurrences. "

12) " If employees choose to identify themselves as a Borough employee on their personal social media accounts and even those that do not should be aware that he or she may be viewed as acting on behalf of the Borough, as such no employee shall knowingly represent themselves as a spokesperson of the Borough, post any comment, text, photo, audio, video or other multimedia file that negatively reflects upon the Borough, expresses views that are detrimental to the Borough's mission or undermine the public trust or is insulting or offensive to other individuals or to the public in regard to religion, sex, race or national origin. Borough employees are encouraged to exercise extreme caution posting photographs of themselves in uniform or in situations where they can be readily identified as Township employees.

To the extent that employees use social media outside their employment while engaging in ~~protected concerted activities as defined above~~, employees will not be subject to discipline or retaliation for expressing views, opinions, and/or facts surrounding the Borough's employment policies. For all other communications by employees on personal social media sites in which matters related to the Borough are discussed, employees must add a disclaimer on the front page stating that the posting does not express the views of the Borough and that the employees are expressing their own personal views. For example: 'The views expressed on this website/web log are mine alone and do not necessarily reflect the views of my employer.' The disclaimer must be placed in a prominent position and repeated for each posting that is expressing an opinion related to the Borough or the Borough's business, with the exception of postings and social media communications by employees engaging in protected concerted activities. Employees are advised that if they post information on social media that is in violation of either the terms and conditions of the within social media policy, or in violation of federal, state, or local laws, the disclaimer will not shield them from disciplinary action. However, no retaliation or discipline will result if and when employees are engaging in protected concerted activity, and/or choose to report inappropriate social media activities to the Borough Administration. "

13) " Nothing in these policies is designed to interfere with, restrain, or prevent social media communications by employees engaging in protected concerted activities regarding wages, hours, or other terms and conditions of employment pursuant to the National Labor Relations Act. All Borough employees have the right to engage in or refrain from such activities.

SUBPART #4

Language to be added to the Borough's Overtime Compensation Policy:

" Employees not exempt from the Federal Fair Labor Standards Act will receive overtime compensation for hours worked in excess of forty in a weekly period at the rate of one and one-half times the regular rate of pay. Employees may choose overtime compensation in the form of overtime pay or compensating time off. "

**BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY
RESOLUTION 162-2018**

**RESOLUTION RECOGNIZING LUKE A. TELLONI'S APPOINTMENT TO
THE MENDHAM HOSE COMPANY #1 AS A JUNIOR MEMBER**

WHEREAS, application for Junior Membership to the Mendham Independent Hook and Ladder Co., Inc. was made by Luke A. Telloni; and

WHEREAS, the application form has been accepted by the Chief and his officers for a six month probationary period; and

WHEREAS, upon completion of the probationary period the member will be reviewed and approved for regular membership.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Mendham, in the County of Morris that Luke A. Telloni be recognized for his appointment as a Junior Member of the Mendham Independent Hook and Ladder Co., Inc.; and

IT IS FURTHER RESOLVED that a copy of this resolution, executed by the Mayor and attested by the Registered Municipal Clerk be presented to Luke A. Telloni.

This Resolution shall take effect immediately.

I, MIMI M. MARLOR, Borough Clerk of the Borough of Mendham, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Borough of Mendham, held this 20th day of September, 2018.

Mimi M. Marlor, RMC, Borough Clerk

ATTEST: _____
Mimi M. Marlor, RMC

Neil J. Henry, Mayor

**BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY
RESOLUTION 163-2018**

**RESOLUTION RECOGNIZING SEAN DAY'S APPOINTMENT TO THE
MENDHAM HOSE COMPANY #1 AS A JUNIOR MEMBER**

WHEREAS, application for Junior Membership to the Mendham Independent Hook and Ladder Co., Inc. was made by Sean Day; and

WHEREAS, the application form has been accepted by the Chief and his officers for a six month probationary period; and

WHEREAS, upon completion of the probationary period the member will be reviewed and approved for regular membership.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Mendham, in the County of Morris that Sean Day be recognized for his appointment as a Junior Member of the Mendham Independent Hook and Ladder Co., Inc.; and

IT IS FURTHER RESOLVED that a copy of this resolution, executed by the Mayor and attested by the Registered Municipal Clerk be presented to Sean Day.

This Resolution shall take effect immediately.

I, MIMI M. MARLOR, Borough Clerk of the Borough of Mendham, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Borough of Mendham, held this 20th day of September, 2018.

Mimi M. Marlor, RMC, Borough Clerk

ATTEST: _____
Mimi M. Marlor, RMC

Neil J. Henry, Mayor

**BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY
ORDINANCE # 08-2018**

**ORDINANCE OF THE BOROUGH OF MENDHAM,
COUNTY OF MORRIS, AND STATE OF NEW JERSEY,
AMENDING SECTION 206-58, SCHEDULE XVI: SPEED
LIMITS, OF THE BOROUGH CODE TO LOWER THE
SPEED LIMIT ON CERTAIN ROADS**

BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, County of Morris, and State of New Jersey, as follows:

SECTION 1. Chapter 206, Vehicles and Traffic, Article XIV Schedules, § 206-58, Schedule XVI: Speed Limits, is hereby amended to make only the following modifications:

Name of Street	Speed Limit (mph)	Location
Cold Hill Road	35	From Route 24 to the center of Mountainside Road
Hardscrabble Road	35	Entire length

SECTION 2. All ordinances of the Borough of Mendham that are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 3. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 4. This Ordinance shall take effect immediately upon final passage, approval and publication as required by law.

ATTEST:

BOROUGH OF MENDHAM

Mimi M. Marlor, RMC, Borough Clerk

Neil J. Henry, Mayor