



The Phoenix House circa 1820

*The Borough of Mendham*  
2 West Main Street, Mendham, New Jersey 07945

973 543 7152 ext 11 FAX 973-543-7202

**RENTAL DWELLING UNITS – REGULATION CERTIFICATION  
AND OCCUPATION LIMITATION ORDINANCE**

*Chapter 161, Article 3  
Borough of Mendham  
Land Use Ordinance*

**LANDLORD - TENANT REGISTRATION FORM**

PROPERTY ADDRESS: \_\_\_\_\_ APT: \_\_\_\_\_

BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_ FLOOR: \_\_\_\_\_

NAME OF OWNER: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE/ZIP: \_\_\_\_\_

**SIZE OF ROOMS- In Square Feet (SF)**

BEDROOM 1: \_\_\_\_\_ BEDROOM 2: \_\_\_\_\_ BEDROOM 3: \_\_\_\_\_ BEDROOM 4: \_\_\_\_\_

LIVING ROOM: \_\_\_\_\_ DINING ROOM: \_\_\_\_\_ KITCHEN: \_\_\_\_\_ BATHROOM: \_\_\_\_\_

**NAME AND AGES OF TENANTS – PHONE #**

1 \_\_\_\_\_ 4 \_\_\_\_\_

2 \_\_\_\_\_ 5 \_\_\_\_\_

3 \_\_\_\_\_ 6 \_\_\_\_\_

ANY VIOLATION OF THIS ORDINANCE BY REFUSAL OR FAILURE TO FILE THIS CERTIFICATE OR TO SIGN THE SAME OR TO PROVIDE FALSE INFORMATION SHALL BE PUNISHABLE BY A FINE OF NOT MORE THAN \$2,000 OR A JAIL TERM OF 90 DAYS, OR BOTH.

\_\_\_\_\_  
TENANTS SIGNATURE RESPONSIBLE FOR APARTMENT OWNER OR AGENTS SIGNATURE

\_\_\_\_\_  
DATE DATE

DO NOT WRITE BELOW THIS LINE

**CERTIFICATION**

I HEREBY CERTIFY THAT THE ABOVE DWELLING WAS INSPECTED ON \_\_\_\_\_ AND AS APPROVED THE APPLICANT IS GRANTED PERMISSION TO OCCUPY THE PREMISES IN CONFORMITY WITH THE PROPERTY MAINTENANCE CODE OF THE BOROUGH OF MENDHAM

\_\_\_\_\_  
INSPECTOR'S SIGNATURE

FEE: \$100.00 CHECK# \_\_\_\_\_ CASH ( ) DATE \_\_\_\_\_