

**BOROUGH OF MENDHAM - PARKS AND RECREATION  
OUTDOOR FACILITY REQUEST FORM**

Group / Organization Name: \_\_\_\_\_  
 Person(s) Responsible: \_\_\_\_\_  
 Phone: Day \_\_\_\_\_ Evening \_\_\_\_\_ Cell # \_\_\_\_\_  
 E-Mail \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_

<b>EVENT</b>	
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<b>DATES</b>	
<b>TIMES</b>	

**FIELD REQUESTED (1-first preference, 2-second preference, 3-third preference, etc):**

Borough Park - Gazebo	West Field – Upper (sm)	Pastime Field
Borough Park - Upper	West Field – Lower (sm)	Tennis Court
Borough Park - Lower	West Field – Lower (full)	Basketball Court
Borough Park – T Ball	Franklin Field	other:

**APPROXIMATE # OF PARTICIPANTS:** \_\_\_\_\_ **BORO %:** \_\_\_\_\_

<u>Age Range?</u>	<u>Fee Charged?</u>	<u>*Non-Profit?</u>	<u>*Alcohol?</u>	<u>, Porto-Johns Req'd?</u> <sup>1</sup>
	\$	yes no	yes no	yes no Qty

CVVCEJ "EWTGPV" K UWTCPEG" EGTVKHKECVG" K UWTCPEG" EGTVKHKECVG" CPF"  
HQTO 'VQ'DG'UWDO KVVGF'CV'NEASV'S'Y GGMUDGHQTG'VJ G'F CVG'TGS WGUVGF'0'

**ALL OFFICIALS/COACHES/TRAINERS/COUNSELORS:**

<u>Rutgers Certified?</u>	<u>Background Check Completed?</u>	<u>AED Trained?</u>
yes no	yes no	yes no

On behalf of the organization listed above, we agree to abide by the Mendham Borough rules and regulations.

**SIGNATURE:** \_\_\_\_\_ **FACILITY REQUESTOR** \_\_\_\_\_ **DATE**

**APPROVED:** \_\_\_\_\_ **RECREATION DIRECTOR** \_\_\_\_\_ **DATE**

**\*APPROVED:** \_\_\_\_\_ **Borough Council (\*if necessary)** \_\_\_\_\_ **DATE**

<sup>1</sup> If yes, attach a map/drawing and indicate location(s).