For Zoning Officer Use Only

Permit #:	
Effective Date:	
Expiration Date:	

Borough of Mendham
2 West Main Street
Mendham, NJ 07945 Phone:
973-543-7152 ext. 23
zoning@mendhamnj.org

TEMPORARY SIGN ZONING PERMIT APPLICATION

APPLICATION FEE: $50.00

NAME OF BUSINESS/ORGANIZATION		BUSINESS/ORGANIZATION CONTACT	
BUSINESS/ORGANIZATION STREET ADDRESS		BUSINESS/ORGANIZATION PHONE NUMBER	
HISTORIC OVERLAY DISTRICT: ☐ Y ☐ N MAIN STREET CORRIDOR: ☐ Y ☐ N	RESIDENTIAL: ☐ COMMERCIAL: ☐	TYPE OF SIGN REQUESTED: CIVIC EVENT: ☐ PORTABLE BUSINESS SIGN: ☐	
SIZE OF SIGN	PURPOSE OF SIGN	SIGN MATERIAL	NUMBER OF SIGNS:
SIGN TEXT			

ATTACH A DRAWING OR PHOTO OF SIGN SHOWING DIMENSIONS WITH YOUR APPLICAITON

APPLICANTS SIGNATURE		DATE
LOCATION/ADDRESS OF SIGN PLACEMENT	BLOCK	LOT
NAME OF PROPERTY OWNER	PROPERTY OWNER SIGNATURE	PROPERTY OWNER PHONE NUMBER
LOCATION/ADDRESS OF SIGN PLACEMENT	BLOCK	LOT
NAME OF PROPERTY OWNER	PROPERTY OWNER SIGNATURE	PROPERTY OWNER PHONE NUMBER
LOCATION/ADDRESS OF SIGN PLACEMENT	BLOCK	LOT
NAME OF PROPERTY OWNER	PROPERTY OWNER SIGNATURE	PROPERTY OWNER PHONE NUMBER

NOTE! ATTACH ADDITIONAL PAGES FOR MULTIPLE LOCATIONS

APPROVED ZONING OFFICER	DATE

The erection of a temporary free-standing sign by businesses/organizations within the Business Zone shall be permitted only under the following terms & conditions:

1. The sign shall be made of permanent quality material and shall contain professionally drawn lettering.
2. The sign shall not be larger than 2' x 3'.
3. No more than one (1) freestanding sign shall be allowed per lot.
4. No sign shall cause pedestrian or vehicular obstruction, nor shall be placed in any parking space, traffic aisle, pedestrian walkway or between the street and sidewalk.
5. The sign shall be displayed only during regular business hours, and removed from view at the end of the business day.
6. A temporary freestanding sign may contain advertisement for more than one business on the same property if said sign complies with all other applicable requirements.
7. No sign shall direct attention to a business conducted on a property other than that on which the sign is located.
8. Each temporary sign shall be subject to the issuance to the tenant or property owner of an annual (maximum) permit by the Zoning Officer.
9. The terms and conditions of this subsection are enforced by the Police Department or Zoning Officer of the Borough of Mendham .
10. Violators shall be subject to a written warning for 1st offense, a fine not to exceed $100 for 2nd offense & maximum fine not to exceed $250 for each subsequent offense.
11. All illegal signs may be confiscated.