MINUTES OF A REORGANIZATION MEETING
OF THE
MAYOR AND COUNCIL

CALL TO ORDER
Mayor Henry called the January 2, 2017 Reorganization Meeting of the Mayor and Council to order at 4:03PM in the Mendham Borough Firehouse, 24 East Main Street, Mendham, New Jersey.

FLAG SALUTE
Mayor Henry led the Pledge of Allegiance.

OPENING STATEMENT
Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Observer-Tribune and the Morristown Daily Record and was posted on the Phoenix House bulletin board in accordance with the Open Public Meetings Act.

INVOCATION
Father Michael Drury, Police, Fire and EMS Chaplain, opened the meeting with an invocation.

WELCOME
Mayor Henry welcomed members of the public and thanked the Fire Department for use of the firehouse. He recognized the following officials and expressed appreciation for their attendance:

- Jim Gannon, Morris County Sheriff
- Doug Cabana, Morris County Freeholder
- Deborah Smith, Morris County Freeholder
- Christine Myers, Morris County Freeholder
- Anthony M. Bucco, Assemblyman
- Warren Gisser, Mendham Township Committee
- Patti Page, Morris County Republican Committee Chair

Mayor Henry added that Senator Anthony R. Bucco was unable to attend and sends his regrets.

OATHS OF OFFICE
Mayor Henry highlighted the numerous accomplishments of Councilman Sharkey and congratulated Councilwoman Glassner on her first term. Councilman Sharkey and Councilwoman Glassner were sworn in by the Borough Clerk.

ATTENDANCE
Mayor Neil Henry
Councilman John Andrews
Councilman John Andrus
Councilman Brad Badal
Councilwoman Christine Glassner
Councilman David Sharkey
Councilman Stanley Witczak

Also present: Fred Semrau, Borough Attorney
Richard Merkt, Borough Administrator
Margot Kaye, Borough Clerk

ELECTION OF COUNCIL PRESIDENT
Councilman Andrus nominated Councilman Witczak
Second: Councilman Sharkey
Discussion: None
Roll Call – the vote was as follows:
In favor: Andrews, Andrus, Badal, Glassner, Sharkey, Witczak
Opposed: None
Abstain: None
Absent: None

There being no additional nominations, Councilman Witczak was elected Council President.
BOROUGH COUNCIL PROCEDURE

BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, Morris County, New Jersey, that the By-Laws of the Council of the Borough of Mendham be adopted as the rules for proceeding and debate by the Borough Council.

Motion to approve: Councilman Witczak
Second: Councilman Andrus
Discussion: None
Roll Call – the vote was as follows:
In favor: Andrews, Andrus, Badal, Glassner, Sharkey, Witczak
Opposed: None
Abstain: None
Absent: None

2017 STANDING COMMITTEES:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Chairman</th>
<th>Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finance</td>
<td>Councilman Andrus</td>
<td>Councilman Badal</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Councilwoman Glassner</td>
</tr>
<tr>
<td>Public Safety</td>
<td>Councilman Andrews</td>
<td>Councilman Andrus</td>
</tr>
<tr>
<td>Recreation</td>
<td>Councilman Witczak</td>
<td>Councilman Badal</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Councilman Andrews</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Councilman Sharkey</td>
</tr>
<tr>
<td>Public Works/Utilities</td>
<td>Councilman Badal</td>
<td>Councilwoman Glassner</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Councilman Witczak</td>
</tr>
<tr>
<td>Land Use</td>
<td>Councilman Sharkey</td>
<td>Councilman Andrus</td>
</tr>
<tr>
<td>Personnel</td>
<td>Councilwoman Glassner</td>
<td>Councilman Witczak</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Councilman Badal</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Councilman Sharkey</td>
</tr>
</tbody>
</table>

Motion to approve: Councilman Andrus
Second: Councilman Sharkey
Discussion: None
Roll Call – the vote was as follows:
In favor: Andrews, Andrus, Badal, Glassner, Sharkey, Witczak
Opposed: None
Abstain: None
Absent: None

SCHEDULE OF MEETINGS

BE IT RESOLVED that the Borough Council Regular Meetings shall be held on the first and third Monday of each month, except when those Mondays fall on a legal or Borough holiday, at which times, meetings will be held on the Tuesday following, except as noted in the Scheduled Regular Meetings of Borough Council 2017 for the months of January, July and August when only one meeting will be held. All meetings will begin at 8:00PM.

Motion to approve: Councilman Sharkey
Second: Councilman Andrews
Discussion: None
Roll Call – the vote was as follows:
In favor: Andrews, Andrus, Badal, Glassner, Sharkey, Witczak
Opposed: None
Abstain: None
Absent: None

BE IT RESOLVED that regularly scheduled meetings of the Mayor and Council be held at the Garabrant Center, 4 Wilson Street, Mendham, NJ. Any exceptions to be advertised or noticed in accordance with the Open Public Meetings Act.

Motion to approve: Councilman Andrews
Second: Councilwoman Glassner
Discussion: None
Roll Call – the vote was as follows:
In favor: Andrews, Andrus, Badal, Glassner, Sharkey, Witczak
Opposed: None
Abstain: None
Absent: None
BE IT RESOLVED that the 2018 Reorganization Meeting will be held on Monday, January 1, 2018 at 1PM at the Mendham Borough Firehouse, 24 East Main Street, Mendham, NJ. Any exceptions will be advertised or noticed in accordance with the Open Public Meetings Act.

Motion to approve: Councilwoman Glassner
Second: Councilman Badal
Discussion: None
Roll Call – the vote was as follows:
In favor: Andrews, Andrus, Badal, Glassner, Sharkey, Witzczak
Opposed: None
Abstain: None
Absent: None

APPOINTMENTS - MENDHAM BOROUGH OFFICIALS

Term of Office: (One Year Term) (01/01/17-12/31/17)
Administrator: Richard Merkt
Chief Financial Officer/Treasurer: Susan Giordano
Deputy Treasurer: Jeanne Pugsley
Administrative Secretary: Jeanne Pugsley
Public Utilities Clerk: Karen Bellamy-Orgera
Deputy Tax Collector: Karen Bellamy-Orgera
Tax Search Officer: Karen Ferrone
Assessment Search Officer: Margot Kaye
Tax Assessor Secretary: Penny Andrus
Purchasing Agent: Richard Merkt
Public Agency Compliance Officer: Jeanne Pugsley
Civil Rights Officer: Margot Kaye
Construction Code Technical Assistant: Carolyn Mazzucco
Police Department Secretary: Jennifer Price
Fire Official: Craig Bellamy
Construction Official, Fire, Building Subcode Official/Inspector and Plumbing Inspector: Russell Heiney
Plumbing/Mechanical Sub-Code Inspector: Craig Smith
Electrical Subcode Official/Inspector: Robert Smith
Public Works Superintendent: Kenneth O’Brien
WRF Superintendent: Douglas Wright
Land Use Coordinator: Carolyn Mazzucco
Zoning Officer: Neil Schetelick

2017 OTHER APPOINTMENTS:

Planning Board:
Class II: (One Year Term - 12/31/17) Richard Merkt
Class III: (One Year Term - 12/31/17) David Sharkey, Council Liaison
Regular Member: (Four Year Term - 12/31/20) James Bradley
Alternate I: (Two Year Term - 12/31/18) TBD
Alternate II: (Unexpired Term - 12/31/17) TBD

Board of Adjustment:
Regular Member: (Four Year Term - 12/31/20) Bryan Seavey
Alternate I: (Two Year Term - 12/31/18) Brennan Reilly
Alternate II: (Unexpired Term - 12/31/17) TBD

Board of Health:
Regular Member: (Regular Term - 12/31/19) Helen Cleary
Penny Andrus
TBD
Alternate I: (Unexpired Term - 12/31/17) TBD
Alternate II: (Two Year Term – 12/31/18) TBD
Environmental Commission:
Regular Member: (Three Year Term - 12/31/19) Paul Cascais TBD
(Three Year Term - 12/31/19) TBD
Alternate I: (Two Year Term - 12/31/18) John Dannenbaum TBD
Alternate I: (Unexpired Term – 12/31/17) TBD

Open Space and Farmland Preservation Committee:
Regular Member: (Three Year Term - 12/31/19) Peter Barry TBD
Council Representative: (One Year Term - 12/31/17) Charles DeBuivitz TBD
Alternate II: (Unexpired Term - 12/31/17) John Andrus TBD

Historic Preservation Commission:
Regular Member: (Four Year Term – 12/31/20) Mike Zedalis TBD
Alternate II: (Two Year Term – 12/31/18) Scott Callahan TBD

Curator and Historian:
(One Year Term - 12/31/17) Charles Topping TBD

Shade Tree Committee:
Member: (One Year Term - 12/31/17) David Sharkey TBD
Member: (One Year Term - 12/31/17) Richard Merkt TBD
Advisor: (One Year Term - 12/31/17) Ken O’Brien TBD

Safety Committee:
(One Year Term - 12/31/17) Richard Merkt TBD
(One Year Term - 12/31/17) Ken O’Brien TBD
(One Year Term - 12/31/17) Doug Wright TBD

Police:
Police, Fire, EMS Chaplain: (One Year Term - 12/31/17) Father Michael Drury TBD
Matron: (One Year Term - 12/31/17) Koleen Kelly TBD
Renee Angiulo TBD
Rebecca Braun TBD
Britta Gangemi TBD
Toni Gallicchio TBD
Jennifer Price TBD
Christine Carter TBD

School Crossing Guards: (One Year Term - 12/31/17) Rebecca Braun TBD
Patricia Studer TBD
Wayne LeBlond TBD
Britta Gangemi TBD
Frank Guenzel TBD

Fire:
Fire Chief: (One Year Term – 12/31/17) Michael Bruin TBD
Deputy Fire Chief: (One Year Term – 12/31/17) Christopher Nelson TBD
Assistant Fire Chief: (One Year Term – 12/31/17) Greg Wiatroski TBD

Community Development Revenue Sharing Committee: (One Year Term - 12/31/17)
Appointed by Mayor – Representative: Charles Topping TBD
Appointed by Council – Representative: Richard Merkt TBD
Alternate: Ken O’Brien TBD

Recreation Committee:
Regular Members: (Three Year Term - 12/31/19) Kevin Lanahan TBD
Amy Johnson TBD
John Alger TBD
Council Representative: (One Year Term - 12/31/17) Stan Witzczak TBD
Director: (One Year Term - 12/31/17) Bruce DiBisceglie TBD
Secretary: (One Year Term - 12/31/17) Penny Andrus TBD
Alternate I: (Three Year Term – 12/31/19) Ed Sisson TBD
Alternate II: (Unexpired Term – 12/31/18) TBD

Motion to approve: Councilman Badal TBD
Second: Councilman Witzczak TBD
Discussion: The record was revised to reflect Councilman Sharkey as Planning Board Liaison, Councilman Andrus as Open Space Representative and Councilman Witzczak as Recreation Representative.
Roll Call – the vote was as follows:
In favor: Andrews, Andrus, Badal, Glassner, Sharkey, Witzczak TBD
Opposed: None TBD
Abstain: None TBD
Absent: None TBD
#01-17 Temporary General Appropriations Budget 2017

Motion to approve: Councilman Andrus
Second: Councilman Sharkey
Discussion: None
Roll Call – the vote was as follows:
In favor: Andrews, Andrus, Badal, Glassner, Sharkey, Witczak
Opposed: None
Abstain: None
Absent: None

#02-17 Temporary Utility Appropriations Budget 2017

Motion to approve: Councilman Sharkey
Second: Councilman Andrews
Discussion: None
Roll Call – the vote was as follows:
In favor: Andrews, Andrus, Badal, Glassner, Sharkey, Witczak
Opposed: None
Abstain: None
Absent: None

#10-17 Fletcher Trust Library

Motion to approve: Councilman Andrews
Second: Councilwoman Glassner
Discussion: Resolution #10-17 was read aloud by Mayor Henry.
Roll Call – the vote was as follows:
In favor: Andrews, Andrus, Badal, Glassner, Sharkey, Witczak
Opposed: None
Abstain: None
Absent: None

#11-17 Andrew Fletcher Three Fields Memorial Trust

Motion to approve: Councilwoman Glassner
Second: Councilman Badal
Discussion: Resolution #11-17 was read aloud by Mayor Henry.
Roll Call – the vote was as follows:
In favor: Andrews, Andrus, Badal, Glassner, Sharkey, Witczak
Opposed: None
Abstain: None
Absent: None

Mayor Henry took a moment to recognize Morris County Freeholder Tom Mastrangelo and thanked him for coming to the meeting.

CONSENT AGENDA: Resolutions #03-17 to #09-17 AND #12-17 to #25-17

Items on the Consent Agenda are considered routine and will be acted upon by the Borough Council by a single vote unless a member of the public, the Borough Council or the Mayor request that an item be removed and considered separately.

Resolution #03-17: Interest Rate and Penalties on Delinquent Taxes and Sewer Fees
Resolution #04-17: Authorization of Tax Collector to Hold Tax Lien Sale
Resolution #05-17: Designation of Depositories for Borough Funds for 2017
Resolution #06-17: Cancel Overpayment or Underpayment of Taxes and Sewer Fees in the Amount of $10.00 or Under
Resolution #07-17: Voucher Signatures
Resolution #08-17: Designation of Newspapers
Resolution #09-17: Legal Notices
Resolution #12-17: Professional Service – Municipal Attorney
Resolution #13-17: Professional Service – Municipal Auditor
Resolution #14-17: Professional Service – Municipal Engineer
Resolution #15-17: Professional Service – Labor Attorney
Resolution #16-17: Professional Service – Municipal Bond Counsel
Resolution #17-17: Professional Service – Municipal Special Counsel (School Board Affairs)
Resolution #18-17: Professional Service – Municipal Public Defender
Resolution #19-17: Professional Service – Municipal Prosecutor
Resolution #20-17: Professional Service – Municipal Planner
Resolution #21-17: Public Agency Compliance Officer Appointment
Resolution #22-17: Emergency Management Council Appointment
Resolution #23-17: Affirmation of Civil Rights Policy
Resolution #24-17: Emergency Management Council Appointment
Resolution #25-17: Authorization of Application for the Assistance to Firefighters Grant (FEMA)
Motion to approve Consent Agenda
First: Councilman Witczak
Second: Councilman Andrus
Discussion: None
Roll Call – the vote was as follows:
In favor: Andrews, Andrus, Badal, Glassner, Sharkey, Witczak
Opposed: None
Abstain: None
Absent: None

OATHS OF OFFICE
Michael Bruin, Fire Chief, and Paula Oswald, First Aid Squad Captain, were sworn in by the Borough Clerk. The swearing-in of Nick Witczak, OEM Coordinator, will take place during the January 16, 2017 meeting of the Mayor and Council.

MAYOR’S MESSAGE TO THE CITIZENS OF THE BOROUGH
Mayor Henry presented his State of the Borough address. A copy is attached to these minutes.

OLD/NEW BUSINESS: None

PUBLIC COMMENT
Mayor Henry opened the floor to comments/questions from the public.

Mrs. Patricia Serrano, Maple Drive, stated her support for legal advertising in the local newspaper and expressed her wish that the Borough continue to do so.

Hearing no further comments, the Mayor closed the public portion of the meeting.

ADJOURNMENT
There being no further business scheduled for the consideration of the Mayor and Council at this time, on a motion duly made, seconded and unanimously carried by a voice vote, the meeting was adjourned at approximately 4:42PM next to convene at a regular meeting on January 16, 2017 at 8PM at the Garabrant Center, 4 Wilson Street, Mendham, NJ.

Respectfully submitted,

Margot G. Kaye
Margot G. Kaye, RMC
Borough Clerk