MINUTES OF A MEETING
OF THE
MAYOR AND COUNCIL

CALL TO ORDER
Mayor Henry called the January 6, 2016 Reorganization Meeting of the Mayor and Council to order at 7:06PM in the Mendham Borough Firehouse, 24 East Main Street, Mendham, New Jersey.

FLAG SALUTE
Mayor Henry led the Pledge of Allegiance.

OPENING STATEMENT
Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Observer-Tribune and the Morristown Daily Record and was posted on the Phoenix House bulletin board in accordance with the Open Public Meetings Act.

INVOCATION
Father Michael Drury, Police, Fire and EMS Chaplain, opened the meeting with an Invocation.

WELCOME
Mayor Henry welcomed members of the public and thanked the Fire Department for use of the firehouse. He recognized the following officials and expressed appreciation for their attendance:

- Doug Cabana, Morris County Freeholder
- Tom Mastrangelo, Morris County Freeholder
- Christine Myers, Morris County Freeholder
- Frank Cioppettini, Mayor, Mendham Township
- Diana Orban Brown, Deputy Mayor, Mendham Township
- John Vitale, Vice President, Mendham Borough Board of Education

OATHS OF OFFICE
Mayor Henry highlighted the numerous accomplishments of Councilmen Andrus and Witczak and commended them for their years of service to the Borough. Councilmen Andrus and Witczak were sworn in by the Borough Clerk.

ATTENDANCE
Mayor Neil Henry
Councilman John Andrus
Councilman Brad Badal
Councilwoman Veronica Daly
Councilman Stanley Witczak

Excused: Councilman John Andrews
Councilman David Sharkey

Also present: Dawn Sullivan, Esq.
Richard Merkt, Borough Administrator

ELECTION OF COUNCIL PRESIDENT
Councilwoman Daly nominated Councilman Andrus
Second: Councilman Badal
Discussion: None
Roll Call – the vote was as follows:
In favor: Badal, Daly, Witczak
Opposed: None
Abstain: Andrus
Absent: Andrews, Sharkey

There being no additional nominations, Councilman Andrus was elected Council President.

BOROUGH COUNCIL PROCEDURE
BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, Morris County, New Jersey, that the By-Laws of the Council of the Borough of Mendham be adopted as the rules for proceeding and debate by the Borough Council.

Motion to approve: Councilman Badal
Second: Councilman Witczak
Discussion: None
Roll Call – the vote was as follows:
In favor: Badal, Daly, Witczak, Andrus
Opposed: None
Abstain: None
Absent: Andrews, Sharkey
2016 STANDING COMMITTEES:

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<tr>
<th>Committee</th>
<th>Chairman</th>
<th>Members</th>
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<tbody>
<tr>
<td>Finance</td>
<td>Councilman Andrus</td>
<td>Councilman Badal</td>
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<td>Councilman Witczak</td>
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<td>Councilman Andrews</td>
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<td>Public Safety</td>
<td>Councilwoman Daly</td>
<td>Councilman Sharkey</td>
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<td>Recreation</td>
<td>Councilman Sharkey</td>
<td>Councilwoman Daly</td>
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<td>Public Works/Utilities</td>
<td>Councilman Witczak</td>
<td>Councilman Andrus</td>
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<td>Land Use</td>
<td>Councilman Badal</td>
<td>Councilman Andrews</td>
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<tr>
<td>Personnel</td>
<td>Councilman Andrews</td>
<td>Councilwoman Daly</td>
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<tr>
<td></td>
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<td>Councilman Sharkey</td>
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Motion to approve: Councilman Witczak
Second: Councilman Andrus
Discussion: None
Roll Call – the vote was as follows:
In favor: Badal, Daly, Witczak, Andrus
Opposed: None
Abstain: None
Absent: Andrews, Sharkey

SCHEDULE OF MEETINGS

BE IT RESOLVED that the Borough Council Regular Meetings shall be held on the first and third Monday of each month, except when those Mondays fall on a legal or Borough holiday, at which times, meetings will be held on the Tuesday following, except as noted in the Scheduled Regular Meetings of Borough Council 2016 for the months of January, July and August when only one meeting will be held. An additional meeting is scheduled for Tuesday, December 27, 2016. All meetings will begin at 8:00PM.

Motion to approve: Councilman Andrus
Second: Councilwoman Daly
Discussion: None
Roll Call – the vote was as follows:
In favor: Badal, Daly, Witczak, Andrus
Opposed: None
Abstain: None
Absent: Andrews, Sharkey

BE IT RESOLVED that regularly scheduled meetings of the Mayor and Council be held at the Garabrant Center, 4 Wilson Street, Mendham, NJ. Any exceptions to be advertised or noticed in accordance with the Open Public Meetings Act.

Motion to approve: Councilwoman Daly
Second: Councilman Badal
Discussion: None
Roll Call – the vote was as follows:
In favor: Badal, Daly, Witczak, Andrus
Opposed: None
Abstain: None
Absent: Andrews, Sharkey

BE IT RESOLVED that the 2017 Reorganization Meeting will be held on Sunday, January 1, 2017 at 1PM at the Mendham Borough Firehouse, 24 East Main Street, Mendham, NJ. Any exceptions will be advertised or noticed in accordance with the Open Public Meetings Act.

Motion to approve: Councilman Badal
Second: Councilman Witczak
Discussion: None
Roll Call – the vote was as follows:
In favor: Badal, Daly, Witczak, Andrus
Opposed: None
Abstain: None
Absent: Andrews, Sharkey
APPOINTMENTS - MENDHAM BOROUGH OFFICIALS

Term of Office: (One Year Term) 01/01/16-12/31/16

Administrator: Richard Merkt
Chief Financial Officer/Treasurer: Susan Giordano
Deputy Treasurer: Jeanne Pugsley
Administrative Secretary: Jeanne Pugsley
Public Utilities Clerk: Karen Bellamy-Orgera
Deputy Tax Collector: Karen Bellamy-Orgera
Tax Search Officer: Karen Ferrone
Assessment Search Officer: Margot Kaye
Tax Assessor Secretary: Penny Andrus
Purchasing Agent: Richard Merkt
Public Agency Compliance Officer: Jeanne Pugsley
Civil Rights Officer: Margot Kaye
Construction Code Technical Assistant: Carolyn Mazzucco
Construction Official: Russell Heiney
Police Department Secretary: Jennifer Price
Fire Official: Craig Bellamy
Construction Official, Fire, Building Subcode Official/Inspector and Plumbing Inspector: Russell Heiney
Plumbing/Mechanical Sub-Code Inspector: Craig Smith
Electrical Subcode Official/Inspector: Robert Smith
Deputy Fire Inspector: Edward Tencza
Public Works Superintendent: Kenneth O'Brien
WRF Superintendent: Douglas Wright
Land Use Coordinator: Carolyn Mazzucco
Interim Zoning Officer: Paul Ferriero

2016 OTHER APPOINTMENTS:

Planning Board:
Class II: (One Year Term - 12/31/16) Richard Merkt
Class III: (One Year Term - 12/31/16) Brad Badal (Council Liaison)
Regular Member: (Four Year Term - 12/31/19) Richard Kraft
(One Year Term - 12/31/19) Susan Lichtenberger
(Unexpired Term - 12/31/17) Keith Kay
Alternate I: (Unexpired Term - 12/31/16) TBD
Alternate II: (Two Year Term - 12/31/17) TBD

Board of Adjustment:
Regular Member: (Four Year Term - 12/31/19) Stephen Peck
(One Year Term - 12/31/16) Edward Sisson
Alternate I: (Unexpired Term - 12/31/16) Brennan Reilly
Alternate II: (Two Year Term - 12/31/17) Christine Glassner

Board of Health:
Regular Member: (Unexpired Term - 12/31/18) TBD
Alternate I: (Two Year Term - 12/31/17) TBD
Alternate II: (Unexpired Term - 12/31/16) TBD

Environmental Commission:
Regular Member: (Three Year Term - 12/31/18) Andy Carpenter
(One Year Term - 12/31/16) Peter Barry
Alternate II: (Two Year Term - 12/31/17) TBD

Open Space and Farmland Preservation Committee:
Regular Member: (Three Year Term - 12/31/18) George Connolly
(Council Representative: (One Year Term - 12/31/16) John Andrus
Alternate I: (Three Year Term - 12/31/18) Charles Topping
Alternate II: (Unexpired Term - 12/31/17) Robert Jephson
Alternate I: (Two Year Term - 12/31/17) TBD
Historic Preservation Commission:
Regular Member: (Three Year Term – 12/31/18) Nick Cusano
John Dannenbaum
(Three Year Term – 12/31/17) Bob Patton
(Three Year Term – 12/31/16) TBD
Alternate I: (Two Year Term - 12/31/17) Chris Nicholson
Alternate II: (Unexpired Term – 12/31/16) TBD
Curator and Historian: (One Year Term - 12/31/16) Charles Topping

Shade Tree Committee:
Member: (One Year Term - 12/31/16) David Sharkey
Member: (One Year Term - 12/31/16) Richard Merkt
Advisor: (One Year Term - 12/31/16) Ken O’Brien

Safety Committee:
(One Year Term - 12/31/16) Richard Merkt
(One Year Term - 12/31/16) Ken O’Brien
(One Year Term - 12/31/16) Doug Wright

Police:
Police, Fire, EMS Chaplain: (One Year Term - 12/31/16) Father Michael Drury
Matron: (One Year Term - 12/31/16) Koleen Kelly
(One Year Term - 12/31/16) Noreen Staples
Renee Angiuoli
Rebecca Braun
Britta Gangemi
Toni Gallicchio

School Crossing Guards: (One Year Term - 12/31/16) Rebecca Braun
(One Year Term - 12/31/16) Patricia Studer
Wayne LeBlond
Britta Gangemi

Fire:
Fire Chief (One Year Term – 12/31/16) Michael Bruin
Deputy Fire Chief (One Year Term – 12/31/16) Christopher Nelson
Assistant Fire Chief (One Year Term – 12/31/16) Greg Wiatroski

Community Development Revenue Sharing Committee: (One Year Term - 12/31/16)
Appointed by Mayor - Representative Charles Topping
Appointed by Council - Representative Richard Merkt
Alternate Ken O’Brien

Recreation Committee:
Regular Members: (Three Year Term - 12/31/18) Joseph Murphy
Council Representative: (One Year Term - 12/31/16) David Sharkey
Director: (One Year Term - 12/31/16) Bruce DiBisceglie
Secretary: (One Year Term - 12/31/16) Penny Andrus
Alternate II: (Three Year Term – 12/31/18) TBD

Motion to approve: Councilman Witczak
Second: Councilman Andrus
Discussion: The record was revised to reflect Councilman Badal as Planning Board Liaison.
Roll Call – the vote was as follows:
In favor: Badal, Daly, Witczak, Andrus
Opposed: None
Abstain: None
Absent: Andrews, Sharkey

The following Resolutions are Minute Book Attachments:

#01-16 Temporary General Appropriations Budget 2016

Motion to approve: Councilman Andrus
Second: Councilwoman Daly
Discussion: None
Roll Call – the vote was as follows:
In favor: Badal, Daly, Witczak, Andrus
Opposed: None
Abstain: None
Absent: Andrews, Sharkey
#02-16 Temporary Utility Appropriations Budget 2016

Motion to approve: Councilwoman Daly
Second: Councilman Badal
Discussion: None
Roll Call – the vote was as follows:
In favor: Badal, Daly, Witczak, Andrus
Opposed: None
Abstain: None
Absent: Andrews, Sharkey

#10-16 Fletcher Trust Library

Motion to approve: Councilman Badal
Second: Councilman Witczak
Discussion: None
Roll Call – the vote was as follows:
In favor: Badal, Daly, Witczak, Andrus
Opposed: None
Abstain: None
Absent: Andrews, Sharkey

#11-16 Andrew Fletcher Three Fields Memorial Trust

Motion to approve: Councilman Witczak
Second: Councilman Andrus
Discussion: None
Roll Call – the vote was as follows:
In favor: Badal, Daly, Witczak, Andrus
Opposed: None
Abstain: None
Absent: Andrews, Sharkey

CONSENT AGENDA: Resolutions #03-16 to #09-16 AND #12-16 to #23-16

Items on the Consent Agenda are considered routine and will be acted upon by the Borough Council by a single vote unless a member of the public, the Borough Council or the Mayor request that an item be removed and considered separately.

Resolution #03-16: Interest Rate and Penalties on Delinquent Taxes and Sewer Fees
Resolution #04-16: Authorization of Tax Collector to Hold Tax Lien Sale
Resolution #05-16: Designation of Depositories for Borough Funds for 2016
Resolution #06-16: Cancel Overpayment or Underpayment of Taxes and Sewer Fees in the Amount of $10.00 or Under
Resolution #07-16: Voucher Signatures
Resolution #08-16: Designation of Newspapers
Resolution #09-16: Legal Notices
Resolution #12-16: Professional Service – Municipal Attorney
Resolution #13-16: Professional Service – Municipal Auditor
Resolution #14-16: Professional Service – Municipal Engineer
Resolution #15-16: Professional Service – Labor Attorney
Resolution #16-16: Professional Service – Municipal Bond Counsel
Resolution #17-16: Professional Service – Municipal Special Counsel (School Board Affairs)
Resolution #18-16: Professional Service – Municipal Public Defender
Resolution #19-16: Professional Service – Municipal Prosecutor
Resolution #20-16: Professional Service – Municipal Planner
Resolution #21-16: Public Agency Compliance Officer Appointment
Resolution #22-16: Emergency Management Council Appointment
Resolution #23-14: Authorization of Application for the Assistance to Firefighters Grant (FEMA)

Motion to approve Consent Agenda
First: Councilman Andrus
Second: Councilwoman Daly
Discussion: None
Roll Call – the vote was as follows:
In favor: Badal, Daly, Witczak, Andrus
Opposed: None
Abstain: None
Absent: Andrews, Sharkey

OATHS OF OFFICE

Michael Bruin, Fire Chief, and Sal Bracco, First Aid Squad Captain, were sworn in by the Borough Clerk.

MAYOR’S MESSAGE TO THE CITIZENS OF THE BOROUGH

Mayor Henry presented his State of the Municipality Address. A copy is appended to these minutes.
OLD/NEW BUSINESS: None

PUBLIC COMMENT

Mayor Henry opened the floor to comments/questions from the public.

Mr. Ray Kelsey, Phoenix Drive, indicated his appreciation for the lowering of the Boro Park scoreboard but expressed concern regarding its overall size. He compared its measurements to the Pastime Field scoreboard and produced models cut to scale to represent the size of each. Mr. Kelsey then requested that the Council consider a smaller scoreboard for Boro Park. Mayor Henry explained that the Council performed their due diligence and that public comment was heard during several meetings. He added that a vote was taken and that the scoreboard donated by the Mendham PBA will be constructed at the agreed-upon location and height.

Hearing no further comments, the Mayor closed the public portion of the meeting.

APPROVAL OF VOUCHERS: None

ADJOURNMENT
There being no further business scheduled for the consideration of the Mayor and Council at this time, on a motion duly made, seconded and unanimously carried by a voice vote, the meeting was adjourned at approximately 7:41PM next to convene at the Regular Meeting on January 18, 2016 at 8PM at the Garabrant Center, 4 Wilson Street, Mendham, NJ.

Respectfully submitted,

Margot G. Kaye
Margot G. Kaye, RMC
Borough Clerk