MINUTES OF A MEETING
OF THE
MAYOR AND COUNCIL

CALL TO ORDER
Mayor Henry called the January 20, 2014 meeting of the Mayor and Council to order at 8:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

INVOCATION AND FLAG SALUTE
Mayor Henry offered a moment of silence meditation, followed by the Pledge of Allegiance.

OPENING STATEMENT
Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Observer Tribune and the Morristown Daily Record, and was posted on the Phoenix House bulletin board in accordance with the Open Public Meetings Act.

ATTENDANCE:
Mayor Neil Henry
Councilman Brad Badal
Councilman Stanley Witczak
Councilman John Andrus
Council President David Sharkey
Councilwoman Veronica Daly
Also present: Atty. Fred Semrau
Administrator Ellen Sandman
Borough Clerk Maureen Massey

Absent: Councilman Louis Garubo

CONSENT AGENDA:
Approval of the minutes of the regular meeting of 12.16.13
Approval of the minutes of the special Budget meeting of 12.14.13
Approval of the minutes of the 2014 Reorganization Meeting of 1.7.14
Approval of appointment of Luke Engelhardt-Regular Member-Mendham Hose Co.

Motion to approve the consent agenda was made by Councilman Witczak
Seconded by Councilwoman Daly
Discussion: None
Roll Call – the vote was as follows:
In favor: Badal, Witczak, Andrus, Sharkey, Daly
Opposed: None
Abstain: Councilman Andrus did not approve the minutes of the 12.16.13 meeting as he was not present at this meeting.
Absent: Garubo

DISCUSSION: None

ORDINANCE INTRODUCTION: None

ORDINANCE ADOPTION: None

ACTIONS TO BE TAKEN:

Res. #27-14 Municipal Alliance Grant Extension
Motion to adopt Resolution #27-14 was made by Councilman Witczak
Seconded by Councilman Badal
Discussion: This resolution was clarified in response to Councilman Andrus’ question as to why there are two resolutions for the Alliance. This resolution approves an extension of the 2013 grant approval already addressed by the Borough. This will allow the program to run on a fiscal year basis and not by calendar year.
Roll Call – the vote was as follows:
In favor: Badal, Witczak, Andrus, Sharkey, Daly
Opposed: None
Abstain: None
Absent: Garubo
ACTIONS TO BE TAKEN: (Cont’d.)

Res. #28-14 Application for Municipal Alliance Grant -2014
Motion to adopt Resolution #28-14 was made by Councilman Badal
Seconded by Councilman Andrus
Discussion: None
Roll Call – the vote was as follows:
In favor: Badal, Witczak, Andrus, Sharkey, Daly
Opposed: None
Abstain: None
Absent: Garubo

Res. #29-14 Appoint Sharon Alpaugh-Shared Court Admin- Signatory on Mendham Borough Court Accounts
Motion to adopt Resolution #29-14 was made by Councilman Andrus
Seconded by Councilman Witczak
Discussion: None
Roll Call – the vote was as follows:
In favor: Witczak, Andrus, Sharkey, Daly, Badal
Opposed: None
Abstain: None
Absent: Garubo

Res. #30-14 Refund Overpayment 4th Qtr. Taxes
Motion to adopt Resolution #30-14 was made by Councilman Andrus
Seconded by Councilman Witczak
Discussion: None
Roll Call – the vote was as follows:
In favor: Andrus, Sharkey, Daly, Badal, Witczak
Opposed: None
Abstain: None
Absent: Garubo

Res. #31-14 CSI Technology Group e-Ticketing Solution Agreement
Motion to adopt Resolution #31-14 was made by Councilman Badal
Seconded by Councilman Sharkey
Discussion: None
Roll Call – the vote was as follows:
In favor: Sharkey, Daly, Badal, Witczak, Andrus
Opposed: None
Abstain: None
Absent: Garubo

Res. #32-14 Sell 2002 Buick Rendezvous to Mendham Borough Fire Company
Motion to adopt Resolution #32-14, as amended, was made by Councilman Witczak
Seconded by Councilman Badal
Discussion: Councilman Badal asked the resolution to be amended to include…”use by the Fire Department for practicing and instruction only…”
Roll Call – the vote was as follows:
In favor: Daly, Badal, Witczak, Andrus, Sharkey
Opposed: None
Abstain: None
Absent: Garubo

Res. #33-14 Transfer of Appropriation Reserves
Motion to adopt Resolution #33-14, as amended, was made by Councilman Andrus
Seconded by Councilman Sharkey
Discussion: None
Roll Call – the vote was as follows:
In favor: Badal, Witczak, Andrus, Sharkey, Daly
Opposed: None
Abstain: None
Absent: Garubo
ADMINISTRATOR REPORT:

There was some discussion regarding the new spreadsheet format that will be used instead of the present written Administrator Report. The spreadsheet will list and keep track of all pertinent action items.

COUNCIL REPORTS, OLD & NEW BUSINESS:

Councilman Witczak reported that a pipe broke in the heating system at the Phoenix House and has been replaced; DPW working at Police Headquarters Evidence Room per requirements for the Police Accreditation; and recycling specs for bidding.

Mr. Witczak commented that the Borough DPW pre-salts the roads and we are one of the only municipalities with a salt-paste truck. He has received all positive feedback on this process. He further commented that the bid specs will be prepared and reviewed by Engineer Paul Ferriero for paving roads in the spring. The DPW will be hiring and is down a few employees.

Councilman Andrus reported that the Open Space Committee elected the same officers for the 2014 year. The committee is considering properties for purchase. Mr. Andrus gave the Council a list of potential capital expenditures and asked that they prioritize them and return to him.

Councilman Sharkey commented that the Planning Board is quite at this moment. The Reorganization meeting has been held and announced that Dave Sprandel is a member and was this evening as well as attending the TRC meeting today. The Land Use Coordinator Margo Kaye was also in attendance at the TRC meeting.

Councilwoman Daly reported that it is time again for employee evaluations with a target date of May 1st for completion. The Employee Handbook is under review by Superintendent Ken O’Brien and Attorney Semrau. Councilwoman Daly made a point of why there is not a ‘Standardized Manual’ for municipalities. She expressed her surprise that the Joint Insurance Company has not provided such a document based on conformance with their requirements.

Councilman Badal the new radios should be up and running by the end of the month. The transition of a New Fire Chief and First Aid Captain and the Police Accreditation process are all going smoothly. The new Police vehicle is out and running.

Mayor Henry commented that the first day at the Chester Court went well. Chief Libertino was present and agreed. There are a few elements to finalize and Administrator Sandman will coordinate a meeting between the Chief, Councilman Badal, Atty. Semrau, Ellen and myself.

ATTORNEY ITEMS:

Atty. Semrau reported that the transition to the Chester Court went through on time for both municipalities. The Borough Auditor has some minor details he has noted and these will be put in order and we will continue to move forward.

MAYOR’S ITEMS:

Mayor Henry has items for executive session regarding contract negotiations/land acquisition which are in the preliminary stage.

Mr. Henry noted that the Borough is the lead on the high school funding formula issue. The four Mayors have met and have concluded that the RFPs received do not hit the mark. There are questions, clarification from both responders is needed, and the February 1st date for signing a contract will be pushed out. There will be a meeting Wednesday to draft questions for both of the RFP received.

A memo of understanding on who will pay and how much is being considered. Additional funding according to the RFP’s received will be required. Chester Borough has offered an additional $10,000.

Mayor Henry announced that Mike from JCP&L was in the audience and he welcomed him. The enhanced communications including email notifications and follow ups was noted.
PUBLIC COMMENT:

Frank Lupo, 17 Dean Road, asked the Council to consider reviewing and revising the Telecommunications Ordinance based on changes in the field since its inception. Most notably the allowance of a 120ft. antenna in a business zone. Mr. Lupo has documentation that he is willing to share with the Borough to prove that a 60ft. antenna is sufficient.

Dave Sprandel, 18 North Linden Lane, expressed his agreement with the salt paste system used by the Borough.

APPROVAL OF VOUCHERS:

Minute Book Attachment Bill List dated January 20, 2014
Motion to approve the January 20, 2014 bill list was made by Councilman Andrus
Second by Councilman Sharkey
Discussion: None
Roll Call - the vote was unanimous as follows:
In favor: - Witczak, Andrus, Sharkey, Daly
Opposed: None
Abstain: Badal
Absent: Garubo

Res. #34-14 Executive Session-Contract Negotiations/Land Acquisition
Motion to adopt Resolution #34-14, as amended, was made by Councilman Sharkey
Seconded by Councilwoman Daly
Discussion: None
Roll Call – the vote was as follows:
In favor: Badal, Witczak, Andrus, Sharkey, Daly
Opposed: None
Abstain: None
Absent: Garubo

On a motion duly made, seconded and unanimously carried, the Council returned to open session.

ADJOURNMENT:

There being no further business scheduled for the consideration of the Mayor and Council at this time, on a motion duly made, seconded and unanimously carried by a voice vote, the meeting was adjourned at approximately 8:55P.M. next to convene at the Regular Meeting on February 3, 2014 at 8:00 P.M. at the Garabrant Center, 4 Wilson Street, Mendham, New Jersey 07945.

Respectfully submitted,

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Maureen Massey, RMC, CMC
Borough Clerk