CALL TO ORDER

The January 3, 2012 Reorganization Meeting of the Mayor and Council was called to order by Mayor Neil Henry at approximately 7:30 PM in the Mendham Borough Fire House, 24 East Main Street, Mendham, New Jersey.

FLAG SALUTE

Mayor Henry asked for a moment of meditation followed by the Pledge of Allegiance.

OPENING STATEMENT

Adequate notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Observer Tribune or Morris County Daily Record. Notice was posted on the Phoenix House bulletin board in accordance with the Open Public Meetings Act.

INVOCATION

Father Mike Drury, Police, Fire and EMS Chaplain did the Invocation.

OATHS OF OFFICE

The Clerk administered the Oath of Office to Mayor Neil Henry which will be marking his second term in office.

Mayor Henry highlighted the involvement in local government of Councilman Garubo and Councilman Badal. The Mayor further noted that Councilman Garubo has the longest length of service to the Borough of Mendham.

The Clerk administered the Oath of Office to Councilman Garubo and Councilman Badal.

ATTENDANCE

Mayor Neil Henry

Councilman Stanley Witczak
Councilman John Andrus
Councilman David Sharkey
Councilwoman Veronica Daly
Councilman Louis Garubo
Councilman Brad Badal

Absent: None

Welcome

Mayor Henry welcomed everyone and then proceeded with the meeting.

ELECTION OF COUNCIL PRESIDENT:

Councilman Garubo nominated Councilman Andrus for Council President
Second by Councilman Sharkey
Mayor Henry asked for other nominations.
There were no other nominations.

Roll Call - the vote was as follows:
In favor: Witczak, Andrus, Sharkey, Daly, Garubo, Badal
Opposed: None
Absent: None
Abstain: None
BOROUGH COUNCIL PROCEDURE:

BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, Morris County, New Jersey, that the By-Laws of the Council of the Borough of Mendham be adopted, as amended, as the rules for proceeding and debate in the Borough Council.

Motion to approve the Borough Council Procedures was made by Councilman Badal
Second by Councilwoman Daly
Roll Call - the vote was unanimous as follows:
In favor: Witczak, Andrus, Sharkey, Daly; Garubo, Badal
Opposed: None
Absent: None
Abstain: None

2012 STANDING COMMITTEES:

<table>
<thead>
<tr>
<th>Mayor:</th>
<th>Chairman</th>
<th>Members</th>
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<tbody>
<tr>
<td>Finance</td>
<td>Councilman Andrus</td>
<td>Councilman Badal</td>
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<td>Public Safety</td>
<td>Councilman Badal</td>
<td>Councilwoman Daly</td>
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<tr>
<td>Recreation</td>
<td>Councilman Garubo</td>
<td>Councilman Badal</td>
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<tr>
<td>Public Works/Utilities</td>
<td>Councilman Witczak</td>
<td>Councilman Badal</td>
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<tr>
<td>Land Use</td>
<td>Councilman Sharkey</td>
<td>Councilman Badal</td>
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<tr>
<td>Personnel</td>
<td>Councilwoman Daly</td>
<td>Councilman Badal</td>
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Mayor Henry noted these appointments stand from 2011.

Motion to approve the Standing Committees was made by Councilwoman Daly
Second by Councilman Garubo
Roll Call - the vote was unanimous as follows:
In favor: Witczak, Andrus, Sharkey, Daly, Garubo, Badal
Opposed: None
Absent: None
Abstain: None

SCHEDULE OF MEETINGS:

BE IT RESOLVED that the Borough Council Regular Meetings shall be held on the first and third Monday of each month, except when those Mondays fall on a legal or Borough holiday, at which times, meetings will be held on the Tuesday following, except as noted in the Scheduled Regular Meetings of Borough Council-2011 for the months of January, July and August when only one meeting will be held. An additional meeting is scheduled for Monday, December 24, 2012.

All meetings will begin at 8:00 P.M.

Motion to approve the schedule of meetings was made by Councilman Andrus
Second by Councilman Sharkey
Roll Call - the vote was unanimous as follows:
In favor: Witczak, Andrus, Sharkey, Daly, Garubo, Badal
Opposed: None
Absent: None
Abstain: None

BE IT RESOLVED that regularly scheduled meetings of the Mayor and Council be held at the Garabrant Center, 4 Wilson Street, Mendham, New Jersey. Any exceptions to be advertised or noticed in accordance with the Open Public Meetings Act.

Motion to approve the location of the regularly scheduled meetings was made by Councilman Sharkey
Second by Councilman Andrus
Roll Call - the vote was unanimous as follows:
In favor: Witczak, Andrus, Sharkey, Daly, Garubo, Badal
Opposed: None
Absent: None
Abstain: None
BE IT RESOLVED that the 2013 Reorganization Meeting will be held on Tuesday, January 1, 2013 at 1:00 PM at the Mendham Borough Fire House, 24 East Main Street, Mendham, New Jersey. Any exceptions will be advertised or noticed in accordance with the Open Public Meetings Act.

Motion to approve the 2013 Reorganization Meeting date was made by Councilman Andrus Second by Councilman Witczak
Roll Call - the vote was unanimous as follows:
In favor: Witczak, Andrus, Sharkey, Daly, Garubo, Badal
Opposed: None
Absent: None
Abstain: None

APPOINTMENTS - MENDHAM BOROUGH OFFICIALS

Term of Office: (One Year Term) (01/01/12-12/31/12)

Administrator  Ellen Sandman
Chief Financial Officer/Treasurer Susan Giordano
Deputy Treasurer Jeanne Pugsley
Administrative Secretary Jeanne Pugsley
Public Utilities Clerk Karen Bellamy-Orgera
Deputy Tax Collector Karen Bellamy-Orgera
Tax Search Officer Donna Cummins
Assessment Search Officer Maureen Massey
Tax Assessor Secretary Helen Cleary
Purchasing Agent Ellen Sandman
Public Agency Compliance Officer Jeanne Pugsley
Civil Rights Officer Maureen Massey
Construction Code Technical Assistant Emily Wood
Construction Official Russell Heiney
Police Department Secretary Pamela Andrus/Noreen Staples
Fire Official Craig Bellamy
Fire Sub-Code Official & Building Sub-Code Official Russell Heiney
Plumbing/Mechanical Sub-Code Official Craig Smith
Electrical Sub-Code Official Kevin Fleming
Deputy Fire Inspector Edward Tencza
Public Works Superintendent Ken O'Brien
WRF Superintendent Douglas Wright
Land Use Coordinator Diana Callahan

OTHER APPOINTMENTS:

2012 OTHER APPOINTMENTS:
Planning Board:
Regular Member: (Four Year Term-12/31/15) Richard Kraft
Class II: (One Year Term-12/31/12) Ellen Sandman
Class III: (One Year Term-12/31/12) David Sharkey (Council Liaison)
Alternate I: (Unexpired Term 12/31/12) Brian Cavanaugh
Alternate II: (Unexpired Term 12/31/13) To Be Determined
Board of Adjustment:
Regular Member: (Four Year Term-12/31/15) Stephen Peck
Charles Schumacker
Alternate II: (Two Year Term-12/31/13) Anthony Germinario

Board of Health:
Regular Member: (Three Year Term-12/31/14) Paula D'Amato
Carrie Vallacchi
Alternate I: (Unexpired Term-12/31/12) Helen Cleary
Alternate II: (Two Year Term-12/31/13) To Be Determined

Environmental Commission:
Regular Member: (Three Year Term-12/31/14) Wayne LeBlond
(Three Year Term-12/31/14) To Be Determined
Alternate II: (Two Year Term-12/31/13) Andy Carpenter

Open Space and Farm Land Preservation Committee:
Regular Member: (Three Year Term-12/31/14) Adam Slutsky

Council Representative (One Year Term-12/31/12) John Andrus
Alternate I: (Two Year Term-12/31/12) Keith McNair
Alternate II: (Three Year Term-12/31/14) To Be Determined

Historic Preservation Commission:
Regular Member: (Four Year Term-12/31/15) Nick Cusano
Michael Furgeson
Alternate I: (Two Year Term-12/31/13) John Dannenbaum

Curator and Historian: (One Year Term-12/31/12) Charles Topping

Shade Tree Committee:
Member: (One Year Term-12/31/12) Dave Sharkey
Member: (One Year Term-12/31/12) Ellen Sandman
Advisor: (One Year Term-12/31/12) Ken O'Brien

Police, Fire, EMS Chaplain: (One Year Term-12/31/12) Father Michael Drury

Police Matron: (One Year Term-12/31/12) Koleen Kelly
Anna Ravo
Noreen Staples

Police - School Crossing Guards: (One Year Term-12/31/12) Renee Arezzi
Patricia Studer
Wayne LeBlond
Kathleen Lilieholm
Leo Kenny
Fire Wardens: (One Year Term-12/31/12)  
Robert Collins  
Willard Bergman  
Joseph Grassi  
Gerard Dolan  
John Deighan  
Benjamin Jenkins

Community Development Revenue Sharing Committee: (One Year Term 12/31/12)  
Appointed by Mayor - Representative  
Charles Topping  
Appointed by Council - Representative  
Ellen Sandman  
Alternate Member  
Ken O’Brien

Fire Chief:  
Richard DeNicola

Recreation Committee:  
Regular Members: (Term Ends 12/31/14)  
Christine Serrano Glassner  
Ned Panfile  
Council Representative (One Year Term-12/31/12)  
Louis Garubo  
Alternate II: (Term Ends 12/31/13)  
To Be Determined  
Director (One Year Term-12/31/12)  
Bruce DiBisceglie  
Secretary (One Year Term-12/31/12)  
Helen Cleary

Motion to approve the 2012 appointments was made by Councilman Andrus  
Second by Councilman Badal  
Roll Call - the vote was unanimous as follows:  
In favor: Witczak, Andrus, Murphy, Carr, Garubo, Badal  
Opposed: None  
Absent: None  
Abstain: None

The Clerk administered the Oath of Office:  
Mendham Borough Fire Chief Michael Bruin  
Mendham Borough First Aid Squad Captain Paula Oswald (All First Aid Members Present)

RESOLUTIONS:

The following Resolutions are Minute Book Attachments:

#1-12 Temporary General Appropriations Budget 2012  
Motion to approve Res. #1-12 was made by Councilman Badal  
Second by Councilwoman Daly  
Roll Call - the vote was unanimous as follows:  
In favor: Witczak, Andrus, Sharkey, Daly, Garubo, Badal  
Opposed: None  
Absent: None  
Abstain: None

#2-12 Temporary Utility Appropriations Budget for 2012  
Motion to approve Res. #2-12 was made by Councilwoman Daly  
Second by Councilman Garubo  
Roll Call - the vote was unanimous as follows:  
In favor: Witczak, Andrus, Sharkey, Daly, Garubo, Badal  
Opposed: None  
Absent: None  
Abstain: None
#10-12 Fletcher Library Trust

Mayor Henry read aloud Resolution #10-12
Motion to approve Res. #10-12 was made by Councilman Garubo
Second by Councilman Sharkey
Roll Call - the vote was unanimous as follows:
In favor: Witczak, Andrus, Sharkey, Daly, Garubo, Badal
Opposed: None
Absent: None
Abstain: None

#11-12 Andrew Fletcher Three Fields Memorial Trust

Mayor Henry read aloud Resolution #11-12
Motion to approve Res. #11-12 was made by Councilman Sharkey
Second by Councilman Andrus
Roll Call - the vote was unanimous as follows:
In favor: Witczak, Andrus, Sharkey, Daly, Garubo, Badal
Opposed: None
Absent: None
Abstain: None

Consent Agenda: (Resolutions #3-12 to #9-12 AND #12-12-#22-12)

Items on the Consent Agenda are considered routine and will be acted upon by the Borough Council by a single vote unless a member of the public, the Borough Council or the Mayor request that an item be removed and considered separately.

Resolution #3-12: Interest Rate and Penalties on Delinquent Taxes and Sewer Fees
Resolution #4-12: Authorizing Tax Collector to Hold Tax Lien Sale
Resolution #5-12: Designation of Depositories for Borough Funds for 2012
Resolution #6-12: Canceling Overpayment or Underpayment of Taxes and Sewer Fees in the Amount of $10.00 or Under
Resolution #7-12: Voucher Signatures
Resolution #8-12: Designation of Newspapers
Resolution #9-12: Legal Notices

Resolution #12-12: Professional Service - Municipal Attorney
Resolution #13-12: Professional Service - Municipal Auditor
Resolution #14-12: Professional Service - Municipal Engineer
Resolution #15-12: Professional Service- Labor Attorney
Resolution #16-12: Professional Service - Municipal Bond Counsel
Resolution #17-12: Professional Service - Municipal Special Counsel (C0AH – Affordable Housing and General Legal Services)
Resolution #18-12: Professional Service - Municipal Special Counsel (School Board Affairs)
Resolution #19-12: Professional Service - Municipal Public Defender
Resolution #20-12: Professional Service - Municipal Prosecutor
Resolution #21-12: Appointing Public Agency Compliance Officer
Resolution #22-12: Professional Service - Municipal Zoning Officer

Motion to approve the Consent Agenda was made by Councilman Andrus
Second by Councilman Witczak
Roll Call - the vote was unanimous as follows:
In favor: Witczak, Andrus, Sharkey, Daly, Garubo, Badal
Opposed: None
Absent: None
Abstain: None
Resolutions: (Individual Roll Call Vote):

Resolution #23-12 Appointing Joint Emergency Management Council:
Motion to approve Resolution #23-12 was made by Councilman Witczak. Councilman Andrus noted that the name of the Fire Chief was not changed to reflect the newly elected 2012 Fire Chief. Councilman Witczak amended his motion to correct the oversight. The new Fire Chief will be listed as Richard DeNicola.
Second by Councilman Badal
Roll Call - the vote was unanimous as follows:
In favor: Witczak, Andrus, Sharkey, Daly, Garubo, Badal
Opposed: None
Absent: None
Abstain: None

Resolution #24-12 Appointing Donna Cummins Tax Collector (Tenure):
Motion to approve Resolution #24-12 was made by Councilman Badal
Second by Councilwoman Daly
Roll Call - the vote was unanimous as follows:
In favor: Witczak, Andrus, Sharkey, Daly, Garubo, Badal
Opposed: None
Absent: None
Abstain: None

Resolution #25-12 Appointing Michael Monahan-Mendham TV Board:
Motion to approve Resolution #25-12 was made by Councilwoman Daly
Second by Councilman Garubo
Roll Call - the vote was unanimous as follows:
In favor: Witczak, Andrus, Sharkey, Daly, Garubo, Badal
Opposed: None
Absent: None
Abstain: None

MAYOR'S MESSAGE TO THE CITIZENS OF THE BOROUGH
Minute Book Attachment

OLD/NEW BUSINESS: None

PUBLIC COMMENT: None

APPROVAL OF VOUCHERS: There was no bill list for approval.

ADJOURNMENT:
There being no further business scheduled for the consideration of the Borough Council at this time, on motion duly made, seconded and unanimously carried, the meeting was adjourned at 8:00 P.M., next to convene at a Regular Meeting on January 16, 2012 at 8:00 P.M. at the Garabrant Center, 4 Wilson Street, Mendham, New Jersey 07945.

Respectfully submitted,

Maureen Massey, RMC, CMC
Borough Clerk