MINUTES OF THE
MAYOR AND COUNCIL
REORGANIZATION MEETING

CALL TO ORDER
The January 7, 2014 Reorganization Meeting of the Mayor and Council was called to order by Mayor Neil Henry at approximately 7:00 PM in the Mendham Borough Fire House, 24 East Main Street, Mendham, New Jersey.

FLAG SALUTE
Mayor Henry asked for a moment of meditation followed by the Pledge of Allegiance.

OPENING STATEMENT
Adequate notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Observer Tribune or Morris County Daily Record. Notice was posted on the Phoenix House bulletin board in accordance with the Open Public Meetings Act.

INVOCATION
Father Mike Drury, Police, Fire and EMS Chaplain did the Invocation.

Welcome
Mayor Henry thanked the Fire Department for the use of the room and welcomed everyone. The Mayor recognized all the elected officials present and thanked them for coming. The Mayor then proceeded with the meeting.

OATHS OF OFFICE
Mayor Henry highlighted the involvement in local government of Councilwoman Daly and Councilman Sharkey.

The Clerk administered the Oath of Office to Councilwoman Daly and Councilman Sharkey.

ATTENDANCE
Mayor Neil Henry
Councilman Louis Garubo
Councilman Brad Badal
Councilman Stanley Witczak
Councilman John Andrus
Councilman David Sharkey
Councilwoman Veronica Daly

ELECTION OF COUNCIL PRESIDENT:
Councilman Witczak nominated Councilman Sharkey for Council President
Second by Councilman Andrus
Mayor Henry asked for other nominations.
There were no other nominations.

Roll Call - the vote was as follows:
In favor: Garubo, Badal, Witczak, Andrus, Sharkey, Daly
Opposed: None
Absent: None

BOROUGH COUNCIL PROCEDURE:
BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, Morris County, New Jersey, that the By-Laws of the Council of the Borough of Mendham be adopted, as the rules for proceeding and debate in the Borough Council.

Motion to approve the Borough Council Procedures was made by Councilman Witczak
Second by Councilman Andrus
Roll Call - the vote was unanimous as follows:
In favor: Garubo, Badal, Witczak, Andrus, Sharkey, Daly
Opposed: None
Absent: None
Abstain: None
2014 STANDING COMMITTEES:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Chairman</th>
<th>Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finance</td>
<td>Councilman Andrus</td>
<td>Councilman Badal, Councilman Badal, Councilman Witczak</td>
</tr>
<tr>
<td>Public Safety</td>
<td>Councilman Badal</td>
<td>Councilman Witczak, Councilman Garubo, Councilman Garubo, Councilwoman Daly, Councilman Sharkey</td>
</tr>
<tr>
<td>Recreation</td>
<td>Councilman Garubo</td>
<td>Councilman Sharkey, Councilman Garubo, Councilwoman Daly, Councilman Andrus</td>
</tr>
<tr>
<td>Public Works/Utilities</td>
<td>Councilman Witczak</td>
<td>Councilman Sharkey, Councilman Garubo, Councilwoman Daly, Councilman Andrus</td>
</tr>
<tr>
<td>Land Use</td>
<td>Councilman Sharkey</td>
<td>Councilwoman Daly, Councilman Andrus, Councilman Badal</td>
</tr>
<tr>
<td>Personnel</td>
<td>Councilwoman Daly</td>
<td>Councilman Badal, Councilman Badal</td>
</tr>
</tbody>
</table>

Motion to approve the Standing Committees was made by Councilman Andrus. Second by Councilman Garubo. Roll Call - the vote was unanimous as follows:
In favor: Garubo, Badal, Witczak, Andrus, Sharkey, Daly. Opposed: None. Absent: None. Abstain: None.

SCHEDULE OF MEETINGS:

BE IT RESOLVED that the Borough Council Regular Meetings shall be held on the first and third Monday of each month, except when those Mondays fall on a legal or Borough holiday, at which times, meetings will be held on the Tuesday following, except as noted in the Scheduled Regular Meetings of Borough Council-2014 for the months of January, July and August when only one meeting will be held. An additional meeting is scheduled for Monday, December 22, 2014. All meetings will begin at 8:00 P.M.

Motion to approve the schedule of meetings was made by Councilman Andrus. Second by Councilman Sharkey. Roll Call - the vote was unanimous as follows:
In favor: Garubo, Badal, Witczak, Andrus, Sharkey, Daly. Opposed: None. Absent: None. Abstain: None.

BE IT RESOLVED that regularly scheduled meetings of the Mayor and Council be held at the Garabrant Center, 4 Wilson Street, Mendham, New Jersey. Any exceptions to be advertised or noticed in accordance with the Open Public Meetings Act.

Motion to approve the location of the regularly scheduled meetings was made by Councilman Garubo. Second by Councilwoman Daly. Roll Call - the vote was unanimous as follows:
In favor: Garubo, Badal, Witczak, Andrus, Sharkey, Daly. Opposed: None. Absent: None. Abstain: None.

BE IT RESOLVED that the 2015 Reorganization Meeting will be held on Thursday, January 1, 2015 at 1:00 PM at the Mendham Borough Fire House, 24 East Main Street, Mendham, New Jersey. Any exceptions will be advertised or noticed in accordance with the Open Public Meetings Act.

Motion to approve the 2015 Reorganization Meeting date was made by Councilwoman Daly. Second by Councilman Badal. Roll Call - the vote was unanimous as follows:
In favor: Garubo, Badal, Witczak, Andrus, Sharkey, Daly. Absent: None. Abstain: None.
## APPOINTMENTS - MENDHAM BOROUGH OFFICIALS

**Term of Office:** (One Year Term) (01/01/14-12/31/14)

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrator</td>
<td>Ellen Sandman</td>
</tr>
<tr>
<td>Chief Financial Officer/Treasurer</td>
<td>Susan Giordano</td>
</tr>
<tr>
<td>Deputy Treasurer</td>
<td>Jeanne Pugsley</td>
</tr>
<tr>
<td>Administrative Secretary</td>
<td>Jeanne Pugsley</td>
</tr>
<tr>
<td>Public Utilities Clerk</td>
<td>Karen Bellamy-Orgera</td>
</tr>
<tr>
<td>Deputy Tax Collector</td>
<td>Karen Bellamy-Orgera</td>
</tr>
<tr>
<td>Tax Search Officer</td>
<td>Donna Cummins</td>
</tr>
<tr>
<td>Assessment Search Officer</td>
<td>Maureen Massey</td>
</tr>
<tr>
<td>Tax Assessor Secretary</td>
<td>Helen Cleary</td>
</tr>
<tr>
<td>Purchasing Agent</td>
<td>Ellen Sandman</td>
</tr>
<tr>
<td>Public Agency Compliance Officer</td>
<td>Jeanne Pugsley</td>
</tr>
<tr>
<td>Civil Rights Officer</td>
<td>Maureen Massey</td>
</tr>
<tr>
<td>Construction Code Technical Assistant</td>
<td>Patricia Fischer</td>
</tr>
<tr>
<td>Construction Official</td>
<td>Russell Heiney</td>
</tr>
<tr>
<td>Police Department Secretary</td>
<td>Pamela Andrus/Cynthia Delane</td>
</tr>
<tr>
<td>Fire Official</td>
<td>Craig Bellamy</td>
</tr>
<tr>
<td>Construction Official, Fire, Building</td>
<td>Russell Heiney</td>
</tr>
<tr>
<td>Subcode Official/Inspector and Plumbing Inspector</td>
<td>Craig Smith</td>
</tr>
<tr>
<td>Plumbing/Mechanical Sub-Code Inspector</td>
<td>Craig Smith</td>
</tr>
<tr>
<td>Electrical Subcode Official/Inspector</td>
<td>Robert Smith</td>
</tr>
<tr>
<td>Deputy Fire Inspector</td>
<td>Edward Tencza</td>
</tr>
<tr>
<td>Public Works Superintendent</td>
<td>Kenneth O’Brien</td>
</tr>
<tr>
<td>WRF Superintendent</td>
<td>Douglas Wright</td>
</tr>
<tr>
<td>Land Use Coordinator</td>
<td>Margot Kaye</td>
</tr>
<tr>
<td>Zoning Officer</td>
<td>Patricia Fischer</td>
</tr>
</tbody>
</table>
OTHER APPOINTMENTS:

2014 OTHER APPOINTMENTS:

Planning Board:
Regular Member: (Four Year Term-12/31/17) Paul Cascais
               Cristin Issacson
Class II: (One Year Term-12/31/14) Ellen Sandman
Class III: (One Year Term-12/31/14) David Sharkey
           (Council Liaison)
Alternate I: (Unexpired Term-12/31/14) David Sprandel
Alternate II: (Two Year Term-12/31/15) To Be Determined

Board of Adjustment:
Regular Member: (Four Year Term-12/31/17) Steve Peralta
               Robert Ritger
Alternate II: (Two Year Term-12/31/15) Anthony Germinario

Board of Health:
Regular Member: (Three Year Term-12/31/16) Helen Cleary
               Melanie Miller
Alternate I: (Two Year Term-12/31/15) Dr. Richard Winne
Alternate II: (One Year Term-12/31/14) Linda Brower

Environmental Commission:
Regular Member: (Three Year Term-12/31/16) Adam Slutsky
               Paul Cascais
               Laurie Felber
Alternate II: (Two Year Term-12/31/15) Marian Mundy

Open Space and Farm Land Preservation Committee:
Regular Member: (Three Year Term12/31/16) Peter Barry
               William DeBuvitz
               (Unexpired Term 12/31/15) Keith McNair
Council Representative (One Year Term-12/31/14) John Andrus
Alternate I: (Two Year Term-12/31/15) To Be Determined
Alternate II: (One Year Term-12/31/14) To Be Determined

Historic Preservation Commission:
Regular Member: (Four Year Term-12/31/17) Carol Jones Curl
               (Unexpired Term-12/31/15) John Dannenbaum
Alternate I: (Two Year Term-12/31/15) To Be Determined

Curator and Historian: (One Year Term-12/31/14) Charles Topping
Shade Tree Committee:
Member: (One Year Term-12/31/14) Dave Sharkey
Member: (One Year Term-12/31/14) Ellen Sandman
Advisor: (One Year Term-12/31/14) Ken O’Brien

Police, Fire, EMS Chaplain: (One Year Term-12/31/14) Father Michael Drury

Police Matron: (One Year Term-12/31/14) Koleen Kelly
Anna Ravo
Noreen Staples
Renee Arezzi
LouAnn Finlay

Police - School Crossing Guards: (One Year Term 12/31/14)
Renee Arezzi
Patricia Studer
Wayne LeBlond
Kathleen Lilieholm
Leo Kenny
(Substitute) Maura Schupack

Fire Wardens: (One Year Term-12/31/14) Robert Collins
Willard Bergman
Joseph Grassi
Gerard Dolan
John Deighan
Benjamin Jenkins

Community Development Revenue Sharing Committee: (One Year Term 12/31/14)
Appointed by Mayor - Representative Charles Topping
Appointed by Council - Representative Ellen Sandman
Alternate Member Ken O’Brien

Fire Chief: Chris Nelson

Recreation Committee:
Regular Members: (Three Year Term 12/31/16) Kevin Lanahan
Amy Johanson
Alternate I: (Three Year Term 12/31/16) Brett Raimondo
Alternate II: (Two Year Term 12/31/15) Richard Grayson

Council Representative (One Year Term-12/31/14) Louis Garubo
Director (One Year Term-12/31/14) Bruce DiBisceglie
Secretary (One Year Term-12/31/14) Helen Cleary

Mayor:

Appointment of Borough Officials and Other Appointments for 2014.

Motion to approve the 2014 Appointment of Borough Officials was made by Councilman Badal
Second by Councilman Witczak
Roll Call - the vote was unanimous as follows:
In favor: Badal, Witczak, Andrus, Sharkey, Daly, Garubo
Opposed: None
Absent: None
Abstain: None
The following Resolutions are Minute Book Attachments:

#1-14 Temporary General Appropriations Budget 2014
Motion to approve Res. #1-14 was made by Councilman Badal
Second by Councilman Andrus
Roll Call - the vote was unanimous as follows:
In favor: Witczak, Andrus, Sharkey, Daly, Garubo, Badal
Opposed: None
Absent: None
Abstain: None

#2-14 Temporary Utility Appropriations Budget for 2014
Motion to approve Res. #2-14 was made by Councilman Andrus
Second by Councilman Sharkey
Roll Call - the vote was unanimous as follows:
In favor: Andrus, Sharkey, Daly, Garubo, Badal, Witczak
Opposed: None
Absent: None
Abstain: None

#10-14 Fletcher Library Trust
Mayor Henry read aloud Resolution #10-14
Motion to approve Res. #10-14 was made by Councilman Garubo
Second by Councilwoman Daly
Roll Call - the vote was unanimous as follows:
In favor: Sharkey, Daly, Garubo, Badal, Witczak, Andrus
Opposed: None
Absent: None
Abstain: None

#11-14 Andrew Fletcher Three Fields Memorial Trust
Mayor Henry read aloud Resolution #11-14
Motion to approve Res. #11-14 was made by Councilman Garubo
Second by Councilwoman Daly
Roll Call - the vote was unanimous as follows:
In favor: Daly, Garubo, Badal, Witczak, Andrus, Sharkey
Opposed: None
Absent: None
Abstain: None

Consent Agenda: (Resolutions #3-14 to #9-14 AND #12-14-#24-14)
Items on the Consent Agenda are considered routine and will be acted upon by the Borough Council by a single vote unless a member of the public, the Borough Council or the Mayor request that an item be removed and considered separately.

Resolution #3-14: Interest Rate and Penalties on Delinquent Taxes and Sewer Fees
Resolution #4-14: Authorizing Tax Collector to Hold Tax Lien Sale
Resolution #5-14: Designation of Depositories for Borough Funds for 2014
Resolution #6-14: Canceling Overpayment or Underpayment of Taxes and Sewer Fees in the Amount of $10.00 or Under
Resolution #7-14: Voucher Signatures
Resolution #8-14: Designation of Newspapers
Resolution #9-14: Legal Notices
Resolution #12-14: Professional Service - Municipal Attorney
Resolution #13-14: Professional Service - Municipal Auditor
Resolution #14-14: Professional Service - Municipal Engineer
Resolution #15-14: Professional Service - Labor Attorney
Resolution #16-14: Professional Service - Municipal Bond Counsel
Resolution #17-14: Professional Service - Municipal Special Counsel  
(C0AH – Affordable Housing and General Legal Services)
Resolution #18-14: Professional Service - Municipal Special Counsel  
(School Board Affairs)
Resolution #19-14: Professional Service - Municipal Public Defender
Resolution #20-14: Professional Service - Municipal Prosecutor
Resolution #21-14: Professional Service - Municipal Planner
Resolution #22-14: Appointing Public Agency Compliance Officer
Resolution #23-14: Appoint OEM Coordinator
Resolution #24-14: Appointing Emergency Management Council

Motion to approve the Consent Agenda was made by Councilwoman Daly  
Second by Councilman Badal

Roll Call - the vote was unanimous as follows:
In favor: Badal, Witczak, Andrus, Sharkey, Daly, Garubo
Opposed: None
Absent: None
Abstain: Councilman Witczak recused himself from approval of Resolution #23-14.

Resolutions: (Individual Roll Call Vote):

Resolution #25-14 Appointment of Judge Charles Bowkley, Esq.
Motion to approve Res. #25-14 was made by Councilman Badal  
Second by Councilman Garubo

Roll Call - the vote was unanimous as follows:
In favor: Sharkey, Garubo, Badal, Witczak, Andrus
Opposed: None
Absent: None
Abstain: None
Abstain: Councilman Witczak recused himself from approval of Resolution #24-14.

Resolution #26-14 Appoint Administrator Ellen Sandman- Authorized Signature Municipal Court Funds
Motion to approve Res. #26-14 was made by Councilman Garubo  
Second by Councilman Andrus

Roll Call - the vote was unanimous as follows:
In favor: Badal, Witczak, Andrus, Sharkey, Daly, Garubo
Opposed: None
Absent: None
Abstain: None

Oath of Office: The Clerk administered the Oath of Office to:
Fire Chief, Chris Nelson
First Aid Captain, Jim Hendren
OEM Coordinator, Nicholas Witczak

Open Space Presentation: Open Space Members George Connelly and William DeBuvitz, thanked and recognized Administrator Sandman, DPW Superintendent Ken O’Brien and Atty. Fred Semrau for their assistance in the completion of Tranquility Garden.

Mayor Henry thanked Scout Matt Marino for his contribution to the completion of Tranquility Garden. The Mayor also thanked Tom Berenbak the Borough’s past OEM Coordinator for his service to the Borough.

MAYOR’S MESSAGE TO THE CITIZENS OF THE BOROUGH

Minute Book Attachment-The Mayor read a prepared speech.

Mayor Henry read proclamation from the Mayor and Council and presented Diana Callahan with a painting of the Phoenix House. The Mayor and Council thanked Land Use Coordinator Diana Callahan for her years of service and offered best wishes in her retirement.

OLD/NEW BUSINESS: Motion: Approval of a raffle license application-Minutemen Sports Club
Motion to for approval of raffle license application for the Minutemen Sports Club was made by Councilman Witczak  
Second by Councilman Sharkey

Roll Call - the vote was unanimous as follows:
In favor: Garubo, Badal, Witczak, Andrus, Sharkey, Daly
Opposed: None
Absent: None
Abstain: None
PUBLIC COMMENT:
Atty. Semrau complimented Diana Callahan on her diligence and professional skills and noted that she always looked out for the Borough’s best interest. He continued by saying that she will be missed and again complimented her professionalism.

APPROVAL OF VOUCHERS: There was no bill list for approval.

ADJOURNMENT: There being no further business scheduled for the consideration of the Borough Council at this time, on motion duly made, seconded and unanimously carried, the meeting was adjourned at 8:15P.M., next to convene at a Regular Meeting on January 20, 2014 at 8:00 P.M. at the Garabrant Center, 4 Wilson Street, Mendham, New Jersey 07945.

Respectfully submitted,

_______________________________
Maureen Massey, RMC, CMC
Borough Clerk