

**BOROUGH OF MENDHAM  
MEETING OF THE MAYOR AND COUNCIL**

**December 9, 2020  
MINUTES**

**CALL TO ORDER**

Mayor Christine Serrano Glassner called the December 9, 2020 Regular Meeting of the Mayor and Council to order at 8:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

**MOMENT OF SILENCE AND FLAG SALUTE**

Mayor Serrano Glassner led a moment of silence and proceeded with the Pledge of Allegiance.

**MAYOR'S OPENING STATEMENT**

Mayor Serrano Glassner read the following statement:

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and the Star Ledger, posted in the Phoenix House, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act.

During a declared state of emergency when meetings of the Mayor and Council are held remotely, written comments to be read during the public hearings or public comment period listed on the agenda may be submitted in writing to our Borough Clerk electronically by email, or by letter, no later than 4:00PM on the date of the meeting. Only one public comment, whether oral or written, from each person at each public comment period will, as with all public comments, be heard or read. The reading of the written comments will, as with all public comments, be limited to five minutes and the reading will end after five minutes.

**ROLL CALL**

The following officials were present:

Mayor Christine Serrano Glassner  
Council Member Steven Andrew  
Council Member John Andrews  
Council President Brad Badal  
Council Member James Kelly  
Council Member Mary Sue Martin [via Zoom conferencing]  
Council Member Brennan Reilly

Also present were:

Fred Semrau, Esq., Borough Attorney [via Zoom conferencing]  
Joyce Bushman, Borough Administrator  
Robin R. Kline, Borough Clerk

**CONSENT AGENDA ITEMS**

The following Consent Agenda items were considered and acted on:

**1. Approval of Minutes:** November 23, 2020 Regular Meeting and Closed Session

Motion to Approve: Council Member Andrews  
Second: Council Member Kelly  
Ayes: Andrew, Andrews, Badal, Kelly, Reilly  
Absent: Martin

**DISCUSSION**

Mayor Serrano Glassner invited Mr. Jose Ortiz, Mendham Borough's JCP&L community representative, to introduce himself to the Borough Council and asked him to respond to any questions the Council may have.

Mr. Ortiz provided a brief background of his position with JCP&L and mentioned he recently has been assigned to Mendham Borough, replacing Bob Flynn, JCP&L's former community representative. He mentioned that any trees that may be hazardous or may create a conflict with a power line should be reported to his office so that he can notify JCP&L's forestry department to send out a crew to investigate and address the any potential hazards.

Mayor Serrano Glassner asked the Council to direct any tree/power line conflicts or concerns to the Borough Administrator's attention as the Borough's point-of-contact with Mr. Ortiz.

**ORDINANCES FOR INTRODUCTION**

None.

**ORDINANCES FOR PUBLIC HEARING/ADOPTION**

None.

## **RESOLUTIONS**

### **#181-2020 RESOLUTION AUTHORIZING REFUND FOR THE OVERPAYMENT OF PROPERTY TAX FOR PROPERTY LOCATED AT 16 PROSPECT STREET [BLOCK 1901, LOT 19]**

There was no Council discussion.

Motion to Approve: Council Member Andrews  
Second: Council Member Kelly  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly

### **#182-2020 RESOLUTION OF THE BOROUGH OF MENDHAM AUTHORIZING THE SETTLEMENT OF A CERTAIN TAX APPEAL FILED IN THE TAX COURT OF NEW JERSEY**

There was no Council discussion.

Motion to Approve: Council Member Andrews  
Second: Council Member Kelly  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly

## **ADMINISTRATOR'S REPORT**

A copy of the Administrator's Report dated December 9, 2020 was distributed to the Governing Body in advance of the meeting. It was further reported that a new employee portal access to the Borough's website is being implemented and will contain personnel forms and information accessible to the workforce. It was confirmed that the permit for the Garabrant Center generator was received.

## **COUNCIL COMMITTEE REPORTS**

### **Finance [Standing Committee of the Council]**

Council President Badal reported that Finance Committee will be finalizing the 2021 budget with the auditor before the end of the month.

### **Board of Health**

Council Member Andrew had nothing new to report.

### **Recreation and Parks [Standing Committee of the Council]**

Council Member Andrew reported that the Recreation Committee will be judging the 3<sup>rd</sup> annual Holiday Decorating Contest this weekend. Contest winners will be posted on the website. He further reported that the Recreation Director has begun booking concert bands for the next year's Summer Concert Series program.

### **Board of Education**

Council Member Andrew had nothing new to report.

### **Public Safety [Standing Committee of the Council]**

Council Member Andrews reported that the Office of Emergency Management met earlier today and mentioned it was the last OEM meeting for the Borough's OEM Coordinator Gary Lynch, who he thanked for doing a great job over the past two years. He further welcomed the incoming OEM coordinators, Tony Maresca and Paul Cascais, who will be sworn in at the Council's January Reorganization meeting.

Council Member Andrews then congratulated Chief Camoia on receiving the FBI's LEEDA trilogy award, which recognizes the completion of the Supervisors Leadership Institute 3-week program. He also recognized Sgt. McNichol and Sgt. Hostler for their work in completing the police department's New Jersey State Association of Chiefs of Police Re-accreditation application (this is the second time). On December 13<sup>th</sup> between 10am and 1pm a team of assessors will be inspecting the Mendham Borough Police Department to finalize the re-accreditation process. The public may call in and make comments to the assessment team on that day by calling 609-820-4213 or emailing the Chief Camoia with comments or concerns.

Council Member Andrews further reported that 7 motor vehicle accidents occurred on Hilltop Road today due to the snowstorm and mentioned that one of the accidents activated a response by the Borough's Police, Fire and First Aid Squad personnel, as well as mutual aid from Mendham Township. DPW responded and salted the roadway. Council Member Andrews also reported that Mendham Fire Department's Holiday 50/50 raffle drawing (proceeds benefit the MFD) will be held Sunday December 20<sup>th</sup> at 7pm and encouraged everyone to support the fire department by purchasing raffle tickets.

Lastly, he reported that the Holiday Car Caravan Parade organized by the Rotary Club of the Mendhams is planned for Saturday, December 19<sup>th</sup> at 2pm. The caravan will start at the high school parking lot and travel through borough neighborhoods. Police department, fire department and first aid squad vehicles will participate along with many other individual vehicles.

### **Personnel [Standing Committee of the Council]**

Council Member Martin had nothing new to report.

### **Public Works and Utilities [Standing Committee of the Council]**

Council Member Kelly reported that the DPW has installed the holiday banners along Main Street and thanked Chris Nicolson for donating the four holiday wreaths that are displayed at the four corners of the Main Street crossroads.

**Land Use [Standing Committee of the Council] and ECOSST Committee**

Council Member Reilly reported the ECOSST Committee will be planning and coordinating events with the Mendham Township Environmental Commission for calendar year 2021.

**ATTORNEY’S ITEMS**

Mr. Semrau congratulated Chief Camoia and the Mendham Borough Police Department on completion of the New Jersey State Association of Chiefs of Police Re-accreditation program and mentioned that obtaining re-accreditation is an achievement that the highest standards in policing operations in the state.

**MAYOR’S ITEMS**

Mayor Serrano Glassner reported that Robinson’s Drug Store will be providing drive-thru COVID-19 testing on December 17<sup>th</sup> and 18<sup>th</sup> and further reported that the DPW has installed the “Shop Local – Support Local Businesses” banner across Main Street for the holiday season.

Mayor Serrano Glassner thanked the Mendham Business Association for installing the Christmas tree and lights at the gazebo in Borough Park and once again encouraged residents to support the local business community.

**PUBLIC COMMENT – AUDIENCE PARTICIPATION**

Mayor Christine Serrano Glassner opened the public comment portion of the meeting.

Seeing and hearing no one wishing to speak, Mayor Serrano-Glassner closed the public comment portion of the meeting.

**APPROVAL OF VOUCHERS**

Bills List dated December 9, 2020.

Resolution #057-2020, passed at the March 18, 2020 Special Meeting, authorized the Borough Administrator to approve vouchers subject to the availability of funds.

**CLOSED SESSION**

None.

**ADJOURNMENT**

Having no further business to conduct, Mayor Serrano Glassner asked for a motion to adjourn. Council Member Andrews made a motion to adjourn, seconded by Council Member Kelly. Upon a voice vote, the motion was passed unanimously.

Meeting adjourned at 8:27 p.m.

The next regular meeting of the Mendham Borough Mayor and Council will be held on December 17, 2020, 8:00PM, the Garabrant Center, 4 Wilson Street, Mendham.

Respectfully Submitted:

*Robin R. Kline*

Robin R. Kline, MAS, RMC, CMR  
Borough Clerk  
BOROUGH OF MENDHAM