

**MINUTES OF A MEETING
OF THE
MAYOR AND COUNCIL**

CALL TO ORDER

Mayor Neil Henry called the December 5, 2011 meeting of the Mayor and Council to order at 8:00p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

INVOCATION AND FLAG SALUTE

Mayor Henry offered a moment of silence meditation, followed by the Pledge of Allegiance.

OPENING STATEMENT

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Observer Tribune and the Morristown Daily Record, and was posted on the Phoenix House bulletin board in accordance with the Open Public Meetings Act.

ATTENDANCE:

Mayor Neil Henry
Council President Louis Garubo
Councilman Stanley Witzak
Councilman John Andrus
Councilman David Sharkey

Also present: Patrick Breem, Atty.
Ellen Sandman, Administrator
Maureen Massey, Borough Clerk

Absent: Councilman Brad Badal, Councilwoman Veronica Daly

CONSENT AGENDA:

- Approval of the minutes of the Regular Session Meeting of 11/21/11
- Approval of Raffle App-Minutemen Sports Club-2/21/2012-Off- Premise Draw

Motion to approve the consent agenda was made by Councilman Sharkey

Seconded by Councilman Andrus

Discussion: Councilman Witzak abstained from approving the 11/21/11 minutes since he did not attend this meeting.

Roll Call – the vote was as follows:

In favor: Andrus, Sharkey, Garubo

Opposed: None

Abstain: None

Absent: Badal, Daly

DISCUSSION:

FEMA-Thomas Berenbak Emergency Coordinator:

Mr. Evan Thomas from the Mendham Township OEM was also present and gave an overview of FEMA requirements. It was reported that the completion of the necessary paperwork to FEMA is in the process and there is progress being made in this noted long-drawn out mountain of forms. Administrator Sandman asked for a time frame for when the monies will be sent to the municipalities. In response it was noted that reimbursement will probably be given to the State who will then reimburse the municipalities. It was mentioned that there is no filing deadline to FEMA.

Mr. Thomas noted that snow plowing was first denied as a reimbursable item but after the last announcement from FEMA it may be included.

The Borough Administrator asked about steam shovel reimbursement to the Borough. In response Mr. Thomas commented that it would be covered and to submit the receipts. The Administrator requested that the Borough be kept up to date.

Councilman Garubo asked about road damage and in response it was noted the pictures will be used to support this with FEMA.

Mendham TV-Michael Monahan-Member:

Correspondence received regarding this item was noted. There was no further discussion.

ORDINANCE INTRODUCTION: None

ORDINANCE PUBLIC HEARING/ADOPTION: None

ACTIONS TO BE TAKEN:

Res. #127-11 Salary/Superintendent of Public Works

(Copy of Res. #127-11 attached to these minutes)

Motion to adopt Resolution #127-11 was made by Councilman Sharkey

Seconded by Councilman Witczak

Discussion: None

Roll Call – the vote was as follows:

In favor: Garubo, Witczak, Andrus, Sharkey

Opposed: None

Abstain: None

Absent: Badal, Daly

Res. #128-11 Transfer of Funds

(Copy of Res. #128-11 attached to these minutes)

Motion to adopt Resolution #128-11 was made by Councilman Witczak

Seconded by Councilman Andrus

Discussion: None

Roll Call – the vote was as follows:

In favor: Witczak, Andrus, Sharkey, Garubo

Opposed: None

Abstain: None

Absent: Badal, Daly

ADMINISTRATOR REPORT:

Administrator Sandman reported on her attendance with Chief Taylor to a seminar held on use of the social media during emergencies. The Chief has signed up for classes to be held on the "McUrgent" project.

There was some brief discussion regarding a website sign up process for residents who are elderly or who rely on medical assistance.

COUNCIL REPORTS, OLD & NEW BUSINESS:

Councilman Witczak reported on the ton of brush that has been picked up by the DPW and the enormous amount of mulch that has resulted from it. Mr. Witczak reported that the part-time help that was hired has now been scaled back to two employees. An excavator will be rented to help stack the mulch.

Councilman Andrus wants to hold a meeting regarding the capital portion of the budget. He suggested Thursday, December 15, 2011 at 5:30PM. He further suggested the first Saturday in January for the first budget meeting.

Councilman Sharkey reported on the removal of any split trees throughout the Borough. He further reported that there will be follow up meetings on the sign ordinance after the first of the New Year.

Councilman Garubo commented that the 'Holly Trail' even went well and that the 2012 scheduling of the fields has begun. He further commented that AED classes are being scheduled for coaches.

Mr. Garubo asked about the bid for the basketball courts and if this would be discussed during the capital budget meeting. He reported that there is a group that is offering to help the Borough to pay for the costs to refurbish/replace these courts.

ATTORNEY ITEMS: (Atty. Semrau was absent, Atty. Breem reported in his absence.)

Atty. Breem reported that the Comcast offered is being reviewed and Atty. Semrau will continue to negotiate and report back at the next meeting. He reported further that Atty. Semrau is working with Councilman Badal, Administrator Sandman and Superintendent O'Brien on the purchase of the DPW truck.

MAYOR'S ITEMS:

Mayor Henry reported that Atty. Semrau has prepared a template for a RFP (Request For Proposal) for Borough Engineering and Zoning services.

The Mayor responded to Councilman Sharkey's questioning on the RFP, that professional services are reviewed from time to time. This year this area and health services is under review for service and cost. The Council was requested to supply the Mayor with feedback.

The Mayor continued to respond that if a decision is not reached by the reorganization meeting, these professionals will be maintained on a month-by-month agreement until a decision is made.

Mayor Henry noted that Anthony diBattista, West Morris Regional High School Superintendent is retiring as of March 1, 2012. Mr. Henry expressed how grateful the Borough is to be the host community for the high school. He continued that Mr. diBattista worked well with the community and was very aware and sensitive to the issues at hand.

The Mayor reported no further progress on shared services with the Township with regard to the departments of public works.

PUBLIC COMMENT:

David Sprandel, 18 North Linden Lane, commented on JCP&L outages and the suspension of tree trimming by them. In response Mr. Sprandel was made aware that a resolution was adopted by the Council expressing their complaints and concerns. A meeting with the JCP&L municipal representative will be held shortly.

Councilman Andrus responded that besides the lack of tree trimming, JCP&L employees were here from Ohio, no over-time was allocated and lack of supervision.

APPROVAL OF VOUCHERS:

Minute Book Attachment Bill List dated December 5, 2011

Motion to approve the December 5, 2011 bill list was made by Councilman Sharkey

Second by Councilman Andrus

Discussion: None

Roll Call - the vote was unanimous as follows:

In favor: Garubo, Witczak, Andrus, Sharkey

Opposed: None

Abstain: None

Absent: Badal, Daly

EXECUTIVE SESSION: There was no executive session held.

ADJOURNMENT:

There being no further business scheduled for the consideration of the Mayor and Council at this time, on a motion duly made, seconded and unanimously carried by a voice vote, the meeting was adjourned at approximately 8:40 P.M. next to convene at the Regular Meeting on December 19, 2011 at 8:00 P.M. at the Garabrant Center, 4 Wilson Street, Mendham, New Jersey 07945.

Respectfully submitted,

Maureen Massey, RMC, CMC
Borough Clerk