

The Borough of Mendham recreational fields & facilities are available for the purposes of recreational programs, community and civic events, and resident activities through a reservation system.

- The Borough reserves the exclusive right to use its Recreation Fields and Facilities during Borough sponsored events (Day Camp, Labor Day Parade, Mendham Fest, Council and Borads and Commission Meetings etc.)
- Recreation Fields and Facilities are not available when programs interfere with maintenance schedules.
- The Recreation Coordinator may refuse the use of Borough recreation fields or facilities whenever in their judgment there is sufficient reason.
- If the Recreation Coordinator considers it advisable, any application may be sent to the Borough Council for action. (Resolution #169-04.)

Field and Facility Application Approval Process:

Recreation Coordinator Approval

1. Residents of Mendham
2. Not-for-profit formed for charitable or civic purposes

Mendham Borough Council Recreation and Parks Committee Approval

1. For-profit \$25 per hour.
2. Commercial type activity.

Consideration for approval will include, but not be limited to:

1. Recreational Fields and Facilities availability.
2. Reasonable distribution use of Recreation Fields and Facilities amongst qualified organizations.
3. Sports in season.
4. Borough Resident or Borough Civic Organization.
5. Scheduled Games versus Practice time.
6. Protection of fields from overuse.

Rules for use of Recreation Fields & Facilities

1. Responsible person must be identified for use and provide a cell phone number and email.
2. All litter must be picked up and deposited in a refuse container.
3. Bathrooms shall be inspected and confirmed by APPLICATION responsible person that they are in the same condition as when opened for use. A cleaning fee will be applied if litter or garbage is

left on the recreation field or in the facility or bathrooms are left in disarray or a mess. The fee will be \$200.

4. Any signage needed must be approved in advance by the Borough Council.

5. In the event of thunder/lightning, all participants must vacate the outdoor facilities completely for a minimum of 30 minutes from the last thunder/lightning event. NO EXCEPTIONS!

6. The Recreation Coordinator and Department of Public Works reserve the right to close fields at any time.

7. Organizations must supply an insurance certificate guaranteeing liability coverage of at least \$1,000,000.00/occurrence, \$2,000,000.00 aggregate for bodily injury and property damage.

8. Any damage to Borough fields or facilities will be the responsibility of the person(s) and/or organizations requesting usage.

9. All facilities must comply with state and local fire, health, safety and police regulations.

10. No alcoholic beverages are allowed on Borough Recreation Fields and Facilities without prior permission of the Council.

Requests will not be accepted more than one year in advance. Reservations submitted may be granted based on field availability and usage.