

**BOROUGH OF MENDHAM - PARKS AND RECREATION  
COUNCIL FIELD APPROVAL REQUEST FORM**

Group / Organization Name: \_\_\_\_\_

Person(s) Responsible: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Sport Type: \_\_\_\_\_

EVENT	
DATES	
TIMES	

**LOCATION REQUESTED (Check all that apply):**

Boro Park (Doubleday Field)

Botti Park Upper Field (Small)

Boro Park Upper Field (Elliot Field),

Botti Park Lower Field (Small)

Boro Park Lower Field (Lenape Field)

Botti Park Lower (Full)

Boro Park First Responders Turf Field

Franklin Field

Pastime Field

**APPROXIMATE # OF PARTICIPANTS:** \_\_\_\_\_ **BORO %:** \_\_\_\_\_

<u>Age Range?</u>	<u>Fee Charged?</u>	<u>*Non-Profit?</u>	<u>*Alcohol?</u>	<u>Insurance Attached?</u>
	\$	Yes      No	Yes      No	Yes      No

**ATTACH CURRENT INSURANCE CERTIFICATE.**

*Please submit an Insurance Certificate at least THREE WEEKS before your request date.*

**ALL OFFICIALS/COACHES/TRAINERS/COUNSELORS:**

<b>Rutgers Certified? (Y/N)</b>	<b>Background Check Competed? (Y/N)</b>	<b>Fingerprinted? (Y/N)</b>
Yes      No	Yes      No	Yes      No

On behalf of the organization listed above, we agree to abide by the Mendham Borough rules and regulations.

**SIGNATURE:** \_\_\_\_\_ **FACILITY REQUESTOR** \_\_\_\_\_ **DATE** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_ **RECREATION DIRECTOR** \_\_\_\_\_ **DATE** \_\_\_\_\_

**\*APPROVED:** \_\_\_\_\_ **Borough Council (if applicable\*)** \_\_\_\_\_ **DATE** \_\_\_\_\_