



The Borough of Mendham

"Preserving the Past - Building the Future"

mendhamnj.org

Construction Department

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Bowers Building ▪ 6 W. Main Street ▪ Mendham ▪ New Jersey ▪ 07945 ▪ 973-543-7152 #21

LANDLORD/TENANT REGISTRATION & INSPECTION PERMISSION TO OCCUPY PREMISES FORM

PROPERTY ADDRESS: _____ APT: _____

BLOCK: _____ LOT: _____ QUALIFIER: _____ EMAIL: _____

OWNER/ OWNERS: _____ RECORD OF OWNER IF CORPORATION: _____

PHONE: _____ ADDRESS: _____ CITY: _____ STATE/ZIP: _____

N.J.S.A 46:8-27through 46:8-37 If the address of any record owner is not located in the county in which the dwelling is located, the name and address of a person or managing agent who resides in the county and is authorized to accept notices from the tenant, to issue receipts for those notices and to accept service of process on behalf of the out-of-county record owner(s) is as follows:

SIZE OF ROOMS in sq. feet: BEDROOM 1: _____ BEDROOM 2: _____ BEDROOM 3: _____

BEDROOM 4: _____ LIVINGROOM: _____ DININGROOM: _____ KITCHEN: _____

NAMES OF TENANTS – PHONE # 1) _____ 2) _____

3) _____ 4) _____

5) _____ 6) _____ 7) _____

If fuel oil is used to heat building, the name and address of fuel oil dealer servicing the building _____
_____ building is not heated by fuel oil building is heated by fuel oil, but landlord
does not furnish heat.

ANY VIOLATION OF BOROUGH CODE 161-3 BY REFUSAL OR FAILURE TO FILE THIS CERTIFICATE OR TO SIGN THE SAME OR TO PROVIDE FALSE INFORMATION SHALL BE PUNISHABLE BY A FINE OF NOT MORE THAN \$2000.00 OR A JAIL TERM OF 90 DAYS, OR BOTH.

TENANT SIGNATURE _____ DATE _____

OWNER/AGENT SIGNATURE _____ DATE _____

DO NOT WRITE BELOW LINE

I HEREBY CERIFY THAT THE ABOVE DWELLING WAS INSPECTED ON _____ AND HAVE GRANTED THE APPLICANT PERMISSION TO OCCUPY THE PREMISES IN COMFORMITY WITH THE PROPERTY MAINTENANCE CODE OF THE BOROUGH OF MENDHAM.

INSPECTOR: _____

FEE: \$150.00 INITIAL REGISTRATION _____ \$150.00 RENEWAL _____ DATE _____