



For Zoning Officer Use Only

Permit #:	
Effective Date:	
Expiration Date:	

Borough of Mendham
Department of Zoning & Code Enforcement
6 West Main Street Mendham, NJ 07945
zoning@mendhamnj.org
Phone: 973-543-7152 ext. 26

APPLICATION AND PERMIT FOR PERMANENT & TEMPORARY SIGN

APPLICATION FEE: \$50.00

TEMPORARY

PERMANENT

NAME OF BUSINESS/ORGANIZATION		BUSINESS/ORGANIZATION EMAIL	
BUSINESS/ORGANIZATION STREET ADDRESS		BUSINESS/ORGANIZATION PHONE NUMBER	
HISTORIC OVERLAY DISTRICT: ____ Y ____ N	RESIDENTIAL: _____	TYPE OF SIGN REQUESTED:	
MAIN STREET CORRIDOR: ____ Y ____ N	COMMERCIAL: _____	CIVIC EVENT: _____	
SIZE OF SIGN	PURPOSE OF SIGN	SIGN MATERIAL	NUMBER OF SIGNS:
SIGN TEXT			
<i>ATTACH A DRAWING OR PHOTO OF SIGN SHOWING DIMENSIONS WITH YOUR APPLICATION</i>			
APPLICANT'S SIGNATURE		DATE	
LOCATION/ADDRESS OF SIGN PLACEMENT		BLOCK	LOT
NAME OF PROPERTY OWNER	PROPERTY OWNER SIGNATURE	PROPERTY OWNER PHONE NUMBER	
LOCATION/ADDRESS OF SIGN PLACEMENT		BLOCK	LOT
NAME OF PROPERTY OWNER	PROPERTY OWNER SIGNATURE	PROPERTY OWNER PHONE NUMBER	
LOCATION/ADDRESS OF SIGN PLACEMENT		BLOCK	LOT
NAME OF PROPERTY OWNER	PROPERTY OWNER SIGNATURE	PROPERTY OWNER PHONE NUMBER	
<i>NOTE! ATTACH ADDITIONAL PAGES FOR MULTIPLE LOCATIONS</i>			
ZONING OFFICER		DATE:	

The erection of a temporary free-standing sign by business/organizations within the Business Zone shall be permitted only under the following terms & conditions:

1. The sign shall be made of permanent quality material and shall contain professionally drawn lettering.
2. The sign shall not be larger than 2' x 3'.
3. No more than one (1) free-standing sign shall be allowed per lot.
4. No sign shall cause pedestrian or vehicular obstruction, nor shall be placed in any parking space, traffic aisle, pedestrian walkway, or between the street and sidewalk.
5. The sign shall be displayed only during regular business hours, and removed from view at the end of the business day.
6. A temporary free-standing sign may contain advertisement for more than one business on the same property if said sign complies with all other applicable requirements.
7. No sign shall direct attention to a business conducted on a property other than that on which the sign is located.
8. Each temporary sign shall be subject to the issuance to the tenant or property owner of an annual (maximum) permit by the Zoning Officer.
9. The terms and conditions of this subsection are enforced by the Police Department or Zoning Officer of the Borough of Mendham.
10. Violators shall be subject to a written warning for 1st offense, a fine not to exceed \$100 for 2nd offense, and maximum fine not to exceed \$250 for each subsequent offense.
11. All illegal signs may be confiscated.