



Mendham Borough
ZONING DEPARTMENT
6 WEST MAIN STREET
MENDHAM, NJ 07945

RROSENDALE@MENDHAMNJ.ORG

Application Date:	6/13/2025
Application Number:	ZA-25-079
Permit Number:	
Project Number:	
Fee:	\$40

Denial of Application

Date: 6/13/2025

To: CERCHIO, DAVID/VANESSA
15 DEMAREST DR
MENDHAM, NJ 07945

CC: Lisa Smith
Planning and Land Use Coordinator
planning@mendhamnj.org

RE: 15 DEMAREST DR
BLOCK: 1401 LOT: 53 QUAL: ZONE: 1 ACRE
WORK DESCRIPTION: 1 STORY ADDITION TO REAR OF THE HOUSE AND ADDITION OF A COVERED PORCH AND PATIO

DEAR CERCHIO, DAVID/VANESSA,

I have reviewed your application for a 1 story addition to rear of the house and addition of a covered porch and patio.

Your application is hereby denied for the following reason(s)

§ 215-31.1H MAXIMUM IMPERVIOUS COVERAGE EXCEEDED

Allowable coverage = 6764 sq ft

Proposed = 8161 sq ft

Please be advised you have the right under NJSA 40:55D-72 to appeal my decision to the Joint Land Use Board within 20 days of the date of this notice.

Sincerely,

ROB ROSENDALE, CONSTRUCTION, ZONING, CODE
ENFORCEMENT, RENTAL



Borough of Mendham

Preserving the Past - Building the Future™

mendhamnj.org

Department of Zoning

Zoning Official, Rob Rosendale Official

Zoning Application Number: 2A-25-079

ZONING COMPLIANCE PERMIT REVIEW APPLICATION

FEE - \$40.00

Submit original and one (1) copy of application with property survey that has a raised surveyor seal showing the size of the lot; bounding streets; and the size, type, and location of existing and proposed structures with distances to all property lines denoted.

Draw to scale on the survey any proposed structures on each survey.

Date: 6.2.25 Block: 1A01 Lot: 53 Zone District: 1-ACRE

Historic Overlay District: - Main Street Corridor: -

Physical Location of Property for Permit: 15 DENAREST DRIVE

Name of Applicant: DAVID & VANESSA CERCHIO Phone #: 732-500-1235

Applicant's Address: 15 DENAREST DR Email: [REDACTED]

Name & Address of Owner (if different from Applicant): -

Phone # _____

Describe in detail the reason for application (Addition, fence, deck, pool, etc.)

ADDITION AT REAR OF HOUSE

REQUIRED FOR FENCE: Application requires submission of a picture of the fence and a survey indicating the placement of the fence and dimensions. Lot Road Frontage Maximum Height 4' and 6' behind the front foundation. Please also provide the following information.

Height: _____ Length: _____

Style: _____ Materials: _____

Has the property been the subject of any applications to the Joint Land Use Board? ☐ Yes ☒ No

If yes describe the purpose and date of resolution: _____

Zoning District 1-LCPS Primary Structure ☒ Accessory Structure ☐

	Per Code	Existing	Proposed
Setbacks			
Front Yard	75'	76.89'	76.89'
Rear Yard	40'	63.9'	47.9'
Side Yard	25'	34.94'	34.94'
Side Yard	25'	56.58'	56.96'
Lot Coverage	6764 SF	7772 SF	8161 SF
Building Coverage	2894 SF	2262 SF	2750 SF

Scan with your phone camera to
view your setbacks:



Scan with your phone camera to
view the Borough Zoning Map:



Type Variance(s) Required (leave blank if not applicable)

IMPERVIOUS LOT COVERAGE

Zoning Code Section Non-Compliance (leave blank if not applicable)

§ 215-31.1 IMPERVIOUS LOT COVERAGE

§ _____

Date

6/4/25

Applicant's Signature

David Cerchio

Print Applicant's Name

DAVID CERCHIO

FOR OFFICIAL USE ONLY

THIS IS TO CERTIFY that the above-described premises, together with any buildings thereon, are used or proposed to be used for, or as _____ which is a

☐ Use Permitted by Ordinance

☐ Use Permitted by Variance Approved on: _____

☐ Approved

Conditions of approval _____

☐ Denied

Reason for denial _____

Date _____

Mendham Borough Zoning Officer

1-ACRE RESIDENTIAL ZONING INFORMATION				
TYPE	EXIST'G.	PROPOSED	REQUIRED	NOTES
LOT AREA	33,715 SF	33,715 SF	43560 SF	EXIST. NON-CONFORMING
FAMILIES/LOT	1	1	1 MAX.	CONFORMS
LOT WIDTH	165'	165'	150' MIN.	CONFORMS
BLDG. HEIGHT	32.1'	32.1'	40' MAX.	CONFORMS
FRONT YARD	16.89'	16.89'	15' MIN.	CONFORMS
REAR YARD	63.9'	41.9'	40' MIN.	CONFORMS
SIDE YARD	34.94'/56.58'	34.94'/56.58'	25' MIN.	CONFORMS
BUILDING COV'G.	2262 SF	2750 SF	2894 SF MAX	CONFORMS
IMPERV. COV'G.	1,712 SF	8,161 SF	6,764 SF MAX	VARIANCE REQUIRED

EXISTING IMPERVIOUS COV'G.	
HOUSE	2402 SF
DECK	116 SF
WALKS	191 SF
DRIVE	4981 SF
A/C & GENER.	22 SF
TOTAL	7712 SF

PROPOSED IMPERVIOUS COV'G.	
HOUSE	2402 SF
ADDITION	488 SF
DECK	0 SF
PATIO	107 SF
WALKS	161 SF
DRIVE	4981 SF
A/C & GENER.	22 SF
TOTAL	8161 SF

NET GAIN OF IMPERVIOUS COVERAGE: 389 SF

COUNTRY ROAD

DEMARREST DRIVE

758.15' N 17° 12' 50" E (50' WIDE)

TAX MAP
BLOCK 9
48.06

LOT 33
BLOCK 1401
33,715 SF

STONE DRIVE

STONE DRIVE

N 72° 47' 10" W

S 72° 47' 10" E

25' SETBACK

25' SETBACK

40' SETBACK

25' SETBACK

PROPOSED
COVERED PATIO

PROPOSED
PATIO

REMOVE EXISTING
STONE WALK

PROPOSED
1 STORY ADDITION
REMOVE EXISTING
WOOD DECK

BEING KNOWN AND DESIGNATED AS LOT 48.06 IN BLOCK 9
AS SHOWN AND SET FORTH ON A CERTAIN MAP ENTITLED
"FEDERAL SUBDIVISION ADDITION NO. 9 BARNESIDE" AND FILED IN
THE M.C.C.O. ON 1-18-84 AS MAP NO. 9477

N



Borough of Mendham
Joint Land Use Board
2 West Main St., Mendham, NJ 07945
973-543-7152 ext. 20
planning@mendhamnj.org
www.mendhamnj.org

LAND USE DEVELOPMENT APPLICATION

FOR OFFICE USE ONLY

Date Submitted	Application No.	Type BOA PB	App Fee Check #	Escrow Fee Check #
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1. APPLICANT/DEVELOPER

Name: DAVID & VALESSA CERCHIO
Address: 15 DETAFEST DR.
City: MENDHAM State: NJ Zip: 07945
Phone: [REDACTED] Fax: ()
Email: [REDACTED]
Interest in Property: OWNER

2. OWNER

Name: —
Address: —
City: — State: — Zip: —
Phone: () Fax: ()
Email: —

Complete this section if applicant is not owner.

3. TYPE OF APPLICATION (check all that apply)

- ☐ "a" Variance (Appeal)
- ☐ "b" Variance (Interpretation)
- ☒ "c" Variance (Bulk)
- ☐ "d" Variance (Use)
- ☐ Build on Lot Not Fronting on Street
- ☐ Certificate of Nonconformity
- ☐ Subdivision, Minor
- ☐ Subdivision, Major Preliminary
- ☐ Subdivision, Major Final

- ☐ Site Plan, Minor
- ☐ Site Plan, Waiver
- ☐ Site Plan, Major Preliminary (Nonres or Res)
- ☐ Site Plan, Major Final (Nonres or Res)
- ☐ Subdiv. or Site Plan, Informal Review
- ☐ Subdiv. or Site Plan, Extension of Approval
- ☐ Subdiv. or Site Plan, Amend. of Approved Plan
- ☐ Other: —

4. APPLICANT'S ATTORNEY

Name: —
Address: —
City: — State: — Zip: —
Phone: () Fax: ()
Email: —

5. APPLICANT'S ENGINEER

Name: —
Address: —
City: — State: — Zip: —
Phone: () Fax: ()
Email: —

6. APPLICANT'S OTHER PROFESSIONALS (Architect, Planner, Surveyor, etc.)

Name: <u>DANIEL EDWIN MENDHAM DESIGN ARCHITECT</u>	Name: _____
Address: <u>PO BOX 127</u>	Address: _____
City: <u>MENDHAM</u> State: <u>NJ</u> Zip: <u>07945</u>	City: _____ State: _____ Zip: _____
Phone: <u>(973) 886-5727</u> Fax: () _____	Phone: () _____ Fax: () _____
Email: <u>dan.edwin@mendhamdesign.com</u>	Email: _____

7. LOCATION OF PROPERTY

Street Address: 15 DENA BEST DR Block(s): 1401

Zone: 1-ACRE Lot(s): 53

Type of Road Frontage: LOCAL (Highway, County Road, Local Road)

8. LAND USE

Existing Land Use: SINGLE-FAMILY RESIDENCE

Proposed Land Use: SINGLE-FAMILY RESIDENCE

9. PROPERTY DETAILS

of Existing Lots: 1 # of Proposed Lots: 1

Existing Form of Ownership: ☒ Fee Simple ☐ Rental ☐ Condominium ☐ Cooperative

Existing Deed Restrictions or Easements: ☐ No ☒ Yes (attach copies)

Proposed Deed Restrictions or Easements: ☒ No ☐ Yes (attach copies)

10. UTILITIES (check all that apply)

Existing:	☒ Public Water	☐ Private Well	☒ Public Sewer	☐ Private Septic System
	☒ Natural Gas	☒ Electric	☐ Propane	
Proposed:	☐ Public Water	☐ Private Well	☐ Public Sewer	☐ Private Septic System
	☐ Natural Gas	☐ Electric	☐ Propane	

11. ZONING SCHEDULE (complete all that apply)

	Required	Existing	Proposed		Required	Existing	Proposed
Minimum Lot Requirements				Maximum Building & Structure Height			
Area	13560	33715	33715	Principle	40'	32.1	32.1
Width	150	165	165	Accessory			
Depth				Maximum Lot & Building Coverages			
Principal Buildings & Structures				Lot	62A	772	8161
1 Side Yard	25'	34.94'	34.94'	Building	289A	2262	2750
2 Side Yards	25'	56.58'	56.58'				
Front Yard	75'	76.89'	76.89'				
Rear Yard	40'	43.9'	47.9'				
Accessory Building & Structures							
Side Yard							
Rear Yard							

12. PARKING & LOADING REQUIREMENTS

of Parking Space Required: # of Parking Spaces Provided:

of Loading Space Required: # of Loading Spaces Provided:

13. OTHER APPROVALS REQUIRED

N.J. Dept. of Environmental Protection	☒ No	☐ Yes
N.J. Dept. of Transportation	☒ No	☐ Yes
Morris County Planning Board Burlington	☒ No	☐ Yes
Morris County Soil Conservation District	☒ No	☐ Yes
Borough of Mendham Historic Commission	☒ No	☐ Yes
State of New Jersey Sewer Extension	☒ No	☐ Yes
State of New Jersey Flood Hazard Area	☒ No	☐ Yes
Development State of New Jersey Wetlands	☒ No	☐ Yes
Other: _____	☐ No	☐ Yes
Other: _____	☐ No	☐ Yes

14. APPLICATION SUBMISSION MATERIALS (use additional sheets if necessary)

List all plans, reports, photos, etc. PLANS, PHOTOS

15. PREVIOUS OR PENDING APPLICATIONS (use additional sheets if necessary)

List all previous or pending applications for this parcel. If current application is for the Amendment of a previously approved Subdivision or Site Plan, furnish a copy of the previously approved plan and describe the proposed amendments.

16. RELIEF REQUESTED (use additional sheets if necessary)

List arguments for Variances, Waivers of Development Standards and/or Submission Requirements.

UNDERSIZED LOT w/ PRE-EXISTING ORIGINAL HOME
AND DRIVEWAY THAT IS NON-CONFORMING FOR
LOT COVERAGE

17. EXPERT WITNESSES FOR APPLICANT

Name: _____	Type of Testimony: _____
Name: _____	Type of Testimony: _____
Name: _____	Type of Testimony: _____
Name: _____	Type of Testimony: _____

18. SIGNATURE OF APPLICANT

I certify that the foregoing statements and the materials submitted are true. I further certify that I am the individual applicant, or that I am an Officer of the Corporate applicant or a General Partner of the Partnership applicant and am authorized to sign the application for the Corporation or Partnership.

SWORN & SUBSCRIBED before me this

4th day of June, 2025

Kate Birnbaum

NOTARY

David Cerchio 6/4/25

SIGNATURE (applicant)

DATE

DAVID CERCHIO

PRINT NAME

KATE BIRNBAUM
Notary Public, State of New Jersey
My Commission Expires Apr 26, 2027

19. CONSENT OF OWNER

NOTE: If the property is owned by a corporation or an LLC this "consent of owner" must be signed by a corporate officer or managing member and a resolution must be attached authorizing that corporate officer/managing member to sign on behalf of the entity.

I certify that I am the Owner of the property which is the subject of this application. I hereby consent to the filing of this application and to the approval of the plans submitted therewith. I further consent to the inspection of the property in connection with this application as deemed necessary by the board and its professional staff.

I am aware that the Borough of Mendham will incur costs for professional review fees in the course of hearing and deciding this application. I am aware that the applicant has signed an escrow agreement that requires said applicant to be responsible to pay the Borough of Mendham for the costs incurred. By consenting to the filing of this application I agree that, in the event the applicant fails to pay all of those costs, I will be responsible to pay, and I will pay, any balance of those costs owed by the applicant to the Borough of Mendham. I further understand that if I fail to pay the amount owed the Borough of Mendham may seek and win a judgment against me for the amount owed plus counsel fees and costs and that that judgment may become a lien against my property.

SWORN & SUBSCRIBED before me this

4th day of June, 2025

Kate Birnbaum
NOTARY
KATE BIRNBAUM
Notary Public, State of New Jersey

David Cerchio 6/4/25
SIGNATURE (owner) DATE

DAVID CERCHIO
PRINT NAME

20. DISCLOSURE STATEMENT

If applicant is a corporation, partnership or LLC please answer the following questions pursuant to N.J.S.A. 40:55D-48.1 & 48.2:

Is this application to subdivide a parcel of land into six (6) or more lots? ☐ No ☐ Yes
Is this application for a variance to construct a multiple dwelling unit of 25 or more units? ☐ No ☐ Yes
Is this application for approval of a site (or sites) for non-residential purposes? ☐ No ☐ Yes

If you responded YES to any of the above questions, Ownership Disclosure Statement must be completed.

SIGNATURE (applicant) DATE

21. SURVEY WAIVER CERTIFICATION

As of the date of this application, I hereby certify that the survey submitted with this application which is dated 11/1/48 shows and discloses the premises in its entirety, described as Block 1401 Lot 53; and I further certify that no buildings, fences or other facilities have been constructed, installed or otherwise located on the premises after the date of the survey with the exception of the structures shown.

SWORN & SUBSCRIBED before me this

4th day of June, 2025

Kate Birnbaum
NOTARY
KATE BIRNBAUM
Notary Public, State of New Jersey
My Commission Expires Apr 26, 2027

David Cerchio 6/4/25
SIGNATURE (applicant/owner) DATE

DAVID CERCHIO
PRINT NAME

OWNERSHIP DISCLOSURE STATEMENT

NAME OF CORPORATION, PARTNERSHIP OR LLC: _____

Listed below are the names and addresses of all owners of 10% or more of the stock/interest* in the above referenced corporation or partnership:

	NAME	ADDRESS
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

*If a corporation or a partnership owns 10% or more of the stock of a corporation or 10% or greater interest in a partnership, that corporation or partnership shall list the names and addresses of its stockholders holding 10% or more of its stock or 10% or greater interest in the partnership, and this requirement shall be followed until the names and addresses of the non-corporate stockholders and individual partners exceeding the 10% ownership criterion established have been listed.

SWORN & SUBSCRIBED before me this

_____ day of _____, 20____

NOTARY

SIGNATURE (applicant)

DATE

PRINT NAME



The Phoenix House circa 1820

The Borough of Mendham
2 West Main Street, Mendham, New Jersey 07945
Incorporated May 15, 1906

Telephone: (973) 543-7152 ext. 20
Fax: (973) 543-7202
www.mendhamnj.org

Office of the Assessor

May 19, 2025

David Cerchio
15 Demarest Dr.
Mendham, NJ 07945

Re: Block 1401 Lot 53

Having examined the tax map and tax list of the Borough of Mendham, I certify that, to the best of my knowledge, the Mendham Borough properties indicated on the attached list are located within 200 feet of the requested properties.

Also, please provide notice of the public hearing of an application for development to the following public utilities and CATV companies that own land or possess an easement within the municipality.

JCP&L, c/o FE Serv. Tax Dept.
P.O. Box 1911
Morristown, NJ 07962-1911

Verizon, c/o Duff & Phelps
PO Box 2749
Addison, TX 75001

AT&T
900 Route 202/206 North
Bedminster, NJ 07921

Public Service Electric & Gas Co.
80 Park Plaza
Newark, NJ 07102

Morris County Planning Board
PO Box 900
Morristown, NJ 07963-0900

American Water SSC/General Tax Dept.
PO Box 5627
Cherry Hill, NJ 08034

Mendham Borough Sewer Utility
35 Ironia Rd.
Mendham, NJ 07945

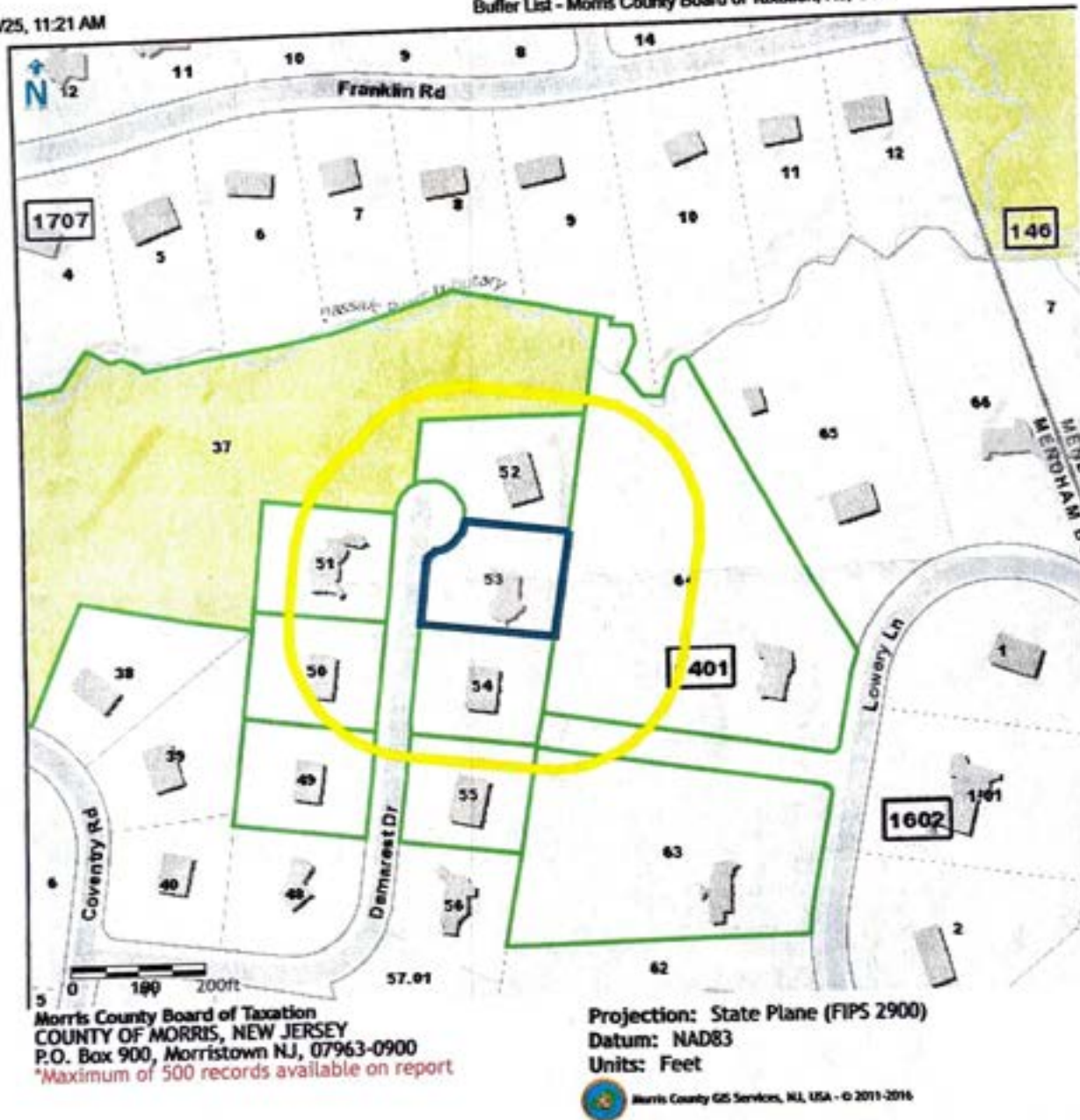
Comcast
300 Rahway Ave.
Union, NJ 07083

Cablevision, Attn: Kathy Baker
683 Route 10
Randolph, NJ 07869

Very truly yours,

Lisa Smith

Lisa Smith
Assessor Assistant



The maps and data available for access at this website is provided "as-is" without warranty or any representation of accuracy, timeliness, or completeness. The burden for determining accuracy, completeness, timeliness, availability and fitness for, or the appropriateness for use, rests solely on the user accessing this information. The County of Morris makes no warranties, express or implied, as to the use of the maps and the data available for access at this website. There are no implied warranties of merchantability or fitness for a particular purpose. The user acknowledges and accepts all inherent limitations of the maps and data, including the fact that the maps and data are dynamic and in a constant state of continuous, correction, and revision. The maps and associated data at this website do not represent a survey. In no event shall the County of Morris or its officers or employees assume any liability for the accuracy of the data delineated on any map. In no event shall the County of Morris or its officers or employees be liable for any damages arising in any way out of the use of this information.

TARGETED PROPERTIES:

PAMS_PIN	Acres	Property Location	Owners Name	Mailing Address
1418_1401_53	0.7300	15 DEMAREST DR	CERCHIO, DAVID/VANESSA	15 DEMAREST DR MENDHAM, NJ 07945

5/19/25, 11:21 AM

PARCELS WITHIN RANGE OF TARGETED PROPERTIES:

PAMS_PIN	Acres	Property Location	Owners Name	Mailing Address
1418_1401_37	10.3700	COVENTRY RD	BOROUGH OF MENDHAM	2 WEST MAIN ST MENDHAM, NJ 07945
1418_1401_49	0.7600	6 DEMAREST DR	TWOMEY, GAVIN J/MARGARET M	6 DEMAREST DR MENDHAM, NJ 07945
1418_1401_50	0.7600	8 DEMAREST DR	ACEVEDO, ANTHONY/LISETTE	8 DEMAREST DR MENDHAM, NJ 07945
1418_1401_51	0.7600	10 DEMAREST DR	MORTON, LANCE G TRIJS	10 DEMAREST DR MENDHAM, NJ 07945
1418_1401_52	0.8300	17 DEMAREST DR	VILLANI, JOHN T/PATRICIA	17 DEMAREST DR MENDHAM, NJ 07945
1418_1401_53	0.7300	15 DEMAREST DR	CERCHIO, DAVID/VANESSA	15 DEMAREST DR MENDHAM, NJ 07945
1418_1401_54	0.7900	11 DEMAREST DR	KEATING, STACY	11 DEMAREST DR MENDHAM, NJ 07945
1418_1401_55	0.7700	9 DEMAREST DR	LOURES, GEORGE THIRD/PERRITT, RENAY	9 DEMAREST DR MENDHAM, NJ 07945
1418_1401_63	2.7800	33 LOWERY LN	ANGIOLILLO, VINCENT & PAMELA A	33 LOWERY LN MENDHAM, NJ 07945
1418_1401_64	4.2900	27 LOWERY LN	WALKER, JAMES HERSHEL/HUCHUN, AWA	27 LOWERY LN MENDHAM, NJ 07945

BOROUGH OF MENDHAM

6 West Main Street

Mendham, NJ 07945

Incorporated May 15, 1906

Office of the
Tax Collector

Phone 973-543-7152 Ext. 17
Fax 973-543-2290
email -
borotax@mendhamnj.org

CERTIFICATION OF STATUS OF MUNICIPAL TAX AND SEWER FEES

To ☒ Board of Adjustment _____ Planning Board

Applicant DAVID/VANESSA CERCHIO

Property Location 15 Demarest Drive Block 1401 Lot 53

Email Address: [REDACTED]

Note that any billing or delinquency subsequent to the date of this certification and prior to the Board hearing

(This section is to be completed by the Tax Collector)

Please be advised that the current status of tax and utility fees are:

Tax status is paid current / due but not delinquent / delinquent

Last Tax payment was made on 5/8/25 for 2nd Quarter 2025

Next Tax payment is due 8/1/25

Tax is delinquent if not paid by 8/10/25

Sewer status is paid current / due but not delinquent / delinquent

Last Sewer payment was made on 3/10/25 for 1st Quarter 2025

Next Sewer Payment is due 7/1/25

Sewer becomes delinquent if not paid by 7/10/25

☐ Not served by Municipal Sewer.

Dated: 5/20/2025

E. Hetz

Tax Collector



BOROUGH OF MENDHAM

2 West Main Street, Mendham, NJ 07945

973-543-7152 EXT.20

planning@mendhamnj.org

FILE APPLICATION AND \$175 FEE WITH: LISA SMITH

APPLICATION FOR RESERVATION OF ALLOCATED SEWAGE CAPACITY

Applicant DAVID & VANESSA CERCHIO Date 6.2.25

Address 15 DETAREST DR.

Email: _____

Owner _____

Address _____

Location of Property: _____

15 DETAREST DR.

Lot 53 Block 1401

Present Use RESIDENCE Proposed Use RESIDENCE

Floor Area (if other than residential) _____

Projected Sewage Flow _____ Existing Sewage Flow _____

Site Plan Approval/Waiver Required (y/n) _____

David Cerchio Date 6/4/25

Signature of Applicant

Date

PLEASE PROVIDE A WRITTEN DESCRIPTION OF THE PROPOSED PROJECT:

ADDITION AT REAR OF HOUSE

PLEASE PROVIDE SITE PLAN/FLOOR PLAN OF SUBJECT PROPERTY

BOROUGH ENGINEER REVIEW:

This application (does) (does not) require additional allocation of sanitary sewer flow in accordance with the provisions of Chapter of the Code of the Borough of Mendham § 168-47.1.

Additional allocation requested: _____ gpd. Reservation Cost: _____ gpd x \$16.00/gpd = \$ _____

COMMENTS:

Borough Engineer _____ Date _____

Referred to Public Works and Utilities Committee (y/n) _____

If yes, escrow required: _____

SITE INSPECTION FORM

RE: Lot 53 Block 1401

I, DAVID CERCHIO, the undersigned property owner, do hereby
authorize Mendham Borough Officials to inspect the property owned by me at
15 DEERBEST DR. in connection with my application to the
Joint Land Use Board for this property.




Property Owner or Authorized Agent

BOROUGH OF MENDHAM
APPLICATION CHECKLIST
 SEE LAND DEVELOPMENT ORDINANCE CHAPTER 195

ITEM NUMBER	MINOR			MAJOR		VARIANCE			APPLICANT MARK	STATUS	BOROUGH MARK	NOTES	
	SUBDIVISION	SITE PLAN	SITE PLAN WAIVER	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	VARIANCE					
													PRELIM
1	•	•	•	•	•	•	•	•	•	Application Form along with filing and escrow fees.	✓	COMPLIES	
												N/A	
												WAIVER	
2	•	•	•	•	•	•	•	•	•	Certification of ownership or authorization to file application.	✓	COMPLIES	
												N/A	
												WAIVER	
3	•	•	•	•	•	•	•	•	•	Certificate from the Borough Tax Collector that all taxes and assessments are paid to date.	✓	COMPLIES	
												N/A	
												WAIVER	
4									• • •	Zoning Officer Denial Form providing statistics and rationale for request.	✓	COMPLIES	
												N/A	
												WAIVER	
5	•	•	•	•	•	•	•	•	•	Site Inspection Form	✓	COMPLIES	
												N/A	
												WAIVER	
6	•	•	•	•	•	•	•	•	•	Sewer Permit Waiver, Application or Sewer Gallonage Clause	✓	COMPLIES	
												N/A	
												WAIVER	
7	•	•	•	•	•	•	•	•	•	Historic Preservation Commission Application	✓	COMPLIES	
												N/A	
												WAIVER	
8	•	•		•	•	•	•	•	•	The names and lot/block numbers of all property owners within 200' of the extreme limits of the tract as shown on the most recent tax list prep. by the Borough Tax Assessor.	✓	COMPLIES	
												N/A	
												WAIVER	
9	•	•	•	•	•	•	•	•	•	Copy of Official Tax Map depicting location of subject property supplied by the Borough Tax Assessor's Office	✓	COMPLIES	
												N/A	
												WAIVER	
10	•	•	•	•	•	•	•	•	•	Written receipt from the County Planning Board, verifying that the County has received the application and fees, or letter of non-jurisdiction	✓	COMPLIES	
												N/A	
												WAIVER	
11	•	•	•	•	•	•	•	•	•	Survey prepared by a licensed surveyor depicting: existing features, property boundaries, streetlines, setback lines, lots, reservations, easements, dedications, ROWs.	✓	COMPLIES	
												N/A	
												WAIVER	
12	•	•		•	•	•	•	•	•	Plans signed and sealed by a NJ Professional Engineer and certified by a licensed land surveyor as to existing features and boundaries, folded into eighths with title block revealed.	✓	COMPLIES	
												N/A	
												WAIVER	
13	•	•		•	•	•	•	•	•	Architectural data including floor plans, elevations for at least two sides of all proposed buildings and depiction of proposed building materials and external finishes.	✓	COMPLIES	
												N/A	
												WAIVER	

ITEM NUMBER	MINOR		SITE PLAN WAIVER	MAJOR				VARIANCE			APPLICANT MARK	STATUS	BOROUGH MARK	NOTES
	SUBDIVISION	SITE PLAN		SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	40:55D-70						
								PRELIM/FINAL	(a) & (b)	(c)				
14	•	•		•	•	•	•	•	•	•	✓	COMPLIES N/A WAIVER		When approval by another municipality is required, such approval shall be certified on the plat, or evidence shall be submitted that an application has been made for approval.
15			•								✓	COMPLIES N/A WAIVER		Copy of most recently approved site plan
16	•	•		•	•	•	•	•	•	•	✓	COMPLIES N/A WAIVER		Scale of not less than 1"=50' except 1" =100' on final subdivision plats. Site plans of one acre or less shall utilize a scale not less than 1" =20'.
17	•	•		•	•	•	•	•	•	•	✓	COMPLIES N/A WAIVER		Key Map showing the location of the tract with reference to the surrounding properties, existing streets and streams within 1000 feet of the site.
18	•	•		•	•	•	•	•	•	•	✓	COMPLIES N/A WAIVER		Name of subdivision or development, Borough of Mendham Morris County.
19	•	•		•	•	•	•	•	•	•	✓	COMPLIES N/A WAIVER		Name, title, address and telephone number or subdivider or developer.
20	•	•		•	•	•	•	•	•	•	✓	COMPLIES N/A WAIVER		Name, title, address and license number of the professionals who prepared the plat or plan.
21	•	•		•	•	•	•	•	•	•	✓	COMPLIES N/A WAIVER		Name, title and address of the owner or owners of record. If owner is a corporation, the name and address of the president and secretary shall be submitted.
22	•	•		•	•	•	•	•	•	•	✓	COMPLIES N/A WAIVER		North arrow with reference meridian. Scale (written and graphic).
23	•	•		•	•	•	•	•	•	•	✓	COMPLIES N/A WAIVER		Date of original preparation and of each subsequent revision thereof and a list of specific revisions entered on each sheet.
24	•	•	•	•	•	•	•	•	•	•	✓	COMPLIES N/A WAIVER		Approval signature lines
25	•	•		•	•	•	•	•	•	•	✓	COMPLIES N/A WAIVER		Acreage to the nearest hundredth of an acre; distances in feet and decimals of a foot, bearings given to the nearest 10 seconds. Radial arcs, central angles and chord bearings and distances of all curves.
26	•	•		•	•	•	•	•	•	•	✓	COMPLIES N/A WAIVER		Existing tax map sheet No. and existing block and lot No. of the lots to be subdivided or developed as they appear on the Twp. Tax map. Distance, measured along ROW lines of abutting streets, to the nearest intersect with other public streets.
27	•	•	•	•	•	•	•	•	•	•	✓	COMPLIES N/A WAIVER		Zoning districts affecting the tract and within 200 feet. District names and tabular schedule of requirements and proposed conditions as the Ordinance, including variance and waiver requests noted on the plat or plan.

ITEM NUMBER	MINOR		SITE PLAN WAIVER	MAJOR		VARIANCE				APPLICANT MARK	STATUS	BOROUGH MARK	NOTES
	SUBDIVISION	SITE PLAN		SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	40:55D-70					
28	*	*		*	*	*	*	*	The locations and dimensions of all existing improvements. Indication of structures to remain and to be removed with spot elevations of such structures. Location of all existing structures within 100' of the property boundary.	✓	COMPLIES N/A WAIVER		
29	*	*		*	*	*	*	*	The location of all existing and proposed storm drainage structures and utility lines whether public or privately owned, with pipe sizes grades and direction of flow, location of inlets, manholes and other appurtenances.	✓	COMPLIES N/A WAIVER		
30	*	*		*	*	*	*	*	The proposed location of all proposed screening and land-scaping, and a planting plan indicating natural vegetation to remain and areas to be planted with a schedule providing a listing of the botanical and common names, quantity and size of plant material at the time of planting.	✓	COMPLIES N/A WAIVER		
31	*	*		*	*	*	*	*	The total acreage of the drainage basin of any watercourse running through or adjacent to the tract.	✓	COMPLIES N/A WAIVER		
32	*	*		*	*	*	*	*	The location and extent of drainage and conservation easements and stream encroachment lines.	✓	COMPLIES N/A WAIVER		
33	*	*		*	*	*	*	*	The location, extent and water level elevation of all surface waters and wetlands within 200 feet of the tract.	✓	COMPLIES N/A WAIVER		
34	*	*		*	*	*	*	*	Existing and proposed contours, based on USGS datum with a contour interval of 1 ft. for slopes less than 3%, an interval of 2 ft. for slopes between 3 & 10%, and 5 ft. for slopes > 10%. Include slope delineation and tabulations per Section 215-12.4.	✓	COMPLIES N/A WAIVER		
35	*	*		*	*	*	*	*	Road right-of-way dedication and improvement, as applicable.	✓	COMPLIES N/A WAIVER		
36	*	*		*	*	*	*	*	Deed descriptions, including metes and bounds, easements, covenants, restrictions and roadway and sight triangle dedications.	✓	COMPLIES N/A WAIVER		
37	*	*		*	*	*	*	*	Soil types as per the County Soil Conservation District. Proposals for soil erosion and sediment control as required by N.J.S.A. 4:24-39 et seq.	✓	COMPLIES N/A WAIVER		
38	*	*		*	*	*	*	*	Locations of existing rock outcrops, highpoints, water-courses, depressions, ponds and marsh areas as determined by survey.	✓	COMPLIES N/A WAIVER		

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	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	(a) & (b)	(c)	(d)				
39	•	•	•	•	•	•	•	•	Required front, side and rear setback lines.	✓	COMPLIES		
											N/A		
											WAIVER		
40	•	•	•	•	•	•	•	•	Size, height and location and use of all proposed buildings including all proposed floor elevations.	✓	COMPLIES		
											N/A		
											WAIVER		
41	•	•	•	•	•	•	•	•	Location and size of all proposed signage including design and lighting details. If no signage is proposed, a statement to that effect shall be added to the plan.	✓	COMPLIES		
											N/A		
											WAIVER		
42	•	•	•	•	•	•	•	•	Copy of Building Floor Plan designating the location and floor area (in square feet) a) to be occupied by the applicant for its proposed use, and b) currently occupied by any other use in the building.	✓	COMPLIES		
											N/A		
											WAIVER		
43	•	•	•	•	•	•	•	•	The proposed location, direction of illumination, power and type of proposed outdoor lighting including details, intensity in footcandles and hours of operation.	✓	COMPLIES		
											N/A		
											WAIVER		
44	•	•	•	•	•	•	•	•	The location and design of any off-street parking and loading areas, showing size and location of bays, aisles and barriers.	✓	COMPLIES		
											N/A		
											WAIVER		
45	•	•	•	•	•	•	•	•	All means of vehicular access or egress to and from the site onto public streets, with the information required by Ordinance.	✓	COMPLIES		
											N/A		
											WAIVER		
46	•	•	•	•	•	•	•	•	Plans showing all existing drainage within 200 ft. of any boundary. Stormwater management calculations depicting compliance with all state and local codes.	✓	COMPLIES		
											N/A		
											WAIVER		
47	•	•	•	•	•	•	•	•	The location of all existing and proposed waterlines, valves and hydrants and all sewer lines or alternative means of sewerage and and sewage disposal and treatment.	✓	COMPLIES		
											N/A		
											WAIVER		
48	•	•	•	•	•	•	•	•	All proposed streets with profiles, indicating grading; and cross sections showing width of roadway, location and width of sidewalks and location and size of any utility lines conforming to Borough standards and specifications.	✓	COMPLIES		
											N/A		
											WAIVER		
49	•	•	•	•	•	•	•	•	Depiction of any existing or proposed protective covenants or deed restrictions applying to the land being developed.	✓	COMPLIES		
											N/A		
											WAIVER		
50	•	•	•	•	•	•	•	•	Existing and proposed permanent monuments.	✓	COMPLIES		
											N/A		
											WAIVER		
51	•	•	•	•	•	•	•	•	Lot Block and street numbers as approved by the Borough Engineer of the Borough of Mendham, including lot and block numbers and owners of the abutting properties.	✓	COMPLIES		
											N/A		
											WAIVER		
52	•	•	•	•	•	•	•	•	A Letter of Interpretation from the NJDEP	✓	COMPLIES		
											N/A		
											WAIVER		

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	SUBDIVISION	SITE PLAN	SITE PLAN WAIVER	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	40:55D-70						
								(a) & (b)	(c)					(d)
53	•	•	•	•	•	•	•				☒ COMPLIES ☐ N/A ☐ WAIVER		For each lot not served by public sewage disposal, approval by the Borough Board of Health of percolation tests observed by the Borough Health Officer and certified by a licensed professional engineer, indicating that the proposed lot(s) can adequately accommodate a septic system in compliance with all state and local regulations. When a new connection to or change in plumbing facilities feeding an existing connection to the Borough sanitary system is proposed, an adopted resolution of the Borough Council approving the application.	
54	•	•		•	•	•	•				☒ COMPLIES ☐ N/A ☐ WAIVER		Certification by the applicant's surveyor and engineer as to the accuracy of the details of the plat. Certification of compliance with RSIS, or provide a list of exceptions proposed.	
55					•	•					☐ COMPLIES ☐ N/A ☐ WAIVER		Plan of all utilities in exact location together with a cost estimate of the installation of all public improvements to be installed.	
56					•	•					☒ COMPLIES ☐ N/A ☐ WAIVER		Written proof that all lands set aside or shown for easement, public use or streets are free and clear of all liens and encumbrances.	
57					•	•					☒ COMPLIES ☐ N/A ☐ WAIVER		Letters directed to the Chairman of the Board and signed by a responsible official of all utility companies, etc., providing service to the proposed development.	
													NOTE: Board may require and ask for additional information	





