

**BOROUGH OF MENDHAM
REORGANIZATION MEETING OF THE MAYOR AND COUNCIL**

**JANUARY 3, 2020, 7:00 PM
MENDHAM BOROUGH FIRE HOUSE**

AGENDA

1. CALL TO ORDER

2. FLAG SALUTE AND MOMENT OF SILENCE

3. OPEN PUBLIC MEETINGS ACT STATEMENT

Notice of this Reorganization Meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger and was posted in the Phoenix House municipal building in accordance with the Open Public Meetings Act.

4. INVOCATION

The Rev. Lorna Erixson, Rector, St. Mark's Episcopal Church

5. STATEMENT OF DETERMINATION OF THE MORRIS COUNTY BOARD OF CANVASSERS

The Borough Clerk will present the official Statement of Determination received from the Morris County Board of Canvassers confirming the election of two Members to the Mendham Borough Council.

6. ADMINISTRATION OF THE OATHS OF OFFICE – NEWLY ELECTED OFFICIALS

James R. Kelly, Council Member
Mary Sue Martin, Council Member

7. ROLL CALL

Mayor Christine Serrano-Glassner
Council Member Steven Andrew
Council Member John Andrews
Council Member Brad Badal
Council Member James Kelly
Council Member Mary Sue Martin
Council Member Brennan Reilly

8. MAYOR'S WELCOME

9. ADOPTION OF COUNCIL BY-LAWS FOR CALENDAR YEAR 2020

001-2020 RESOLUTION ADOPTING THE BY-LAWS OF THE BOROUGH COUNCIL FOR CALENDAR YEAR 2020

10. APPOINTMENT OF COUNCIL STANDING COMMITTEES FOR CALENDAR YEAR 2020

[Mayoral appointments with Council approval pursuant to Article V of the Council By-laws]

a. Finance Committee

Brad Badal, Chair	John Andrews	Steve Andrew
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b. Public Safety Committee

John Andrews, Chair	James Kelly	Mary Sue Martin
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c. Recreation Committee

[including liaison to the Board of Health and Regional and Local School Boards]

Steve Andrew, Chair	Brennan Reilly	Mary Sue Martin
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d. Personnel Committee

Mary Sue Martin, Chair	John Andrews	James Kelly
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e. Public Works & Utilities

John Andrews, Chair	James Kelly	Mary Sue Martin
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f. Land Use Committee

[including liaison to the Planning Board, Board of Adjustment, Historic Preservation Commission and ECOSST]

Brennan Reilly, Chair	Brad Badal	Steve Andrew
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11. NOMINATION AND ELECTION OF COUNCIL PRESIDENT FOR CALENDAR YEAR 2020

[Nomination and Election to be made by motion]

12. APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

Appointments to the Board of Health

[Members appointed by the Borough Council]

<u>Name</u>	<u>Position</u>	<u>Term of Office</u>
Laura Gill, EMT	Regular Member	01/01/2020 to 12/31/2022 [3-year term]
Dr. Lesley Anne Andrew	Regular Member	01/01/2020 to 12/31/2022 [3-year term]
Laura Montenegro	Alternate I Member	01/01/2020 to 12/31/2021 [2-year term]

Appointments to the Environmental, Open Space & Shade Tree Committee (ECOOST)

[Members appointed by the Mayor]

<u>Name</u>	<u>Position</u>	<u>Term of Office</u>
Paul Cascais	Planning Board Member	01/01/2020 to 12/31/2022 [3-year term]
Paula Barber	Regular Member	01/01/2020 to 12/31/2022 [3-year term]
James Castiglione	Alternate I Member	01/01/2020 to 12/31/2021 [2-year term]
Timothy Foerester	Alternate II Member	01/01/2020 to 12/31/2021 [2-year term]

Appointments to the Historical Preservation Commission

[Members appointed by the Mayor]

<u>Name</u>	<u>Position</u>	<u>Term of Office</u>
Anthony Maresca	Alternate I Member	01/01/2020 to 12/31/2021 [2-year term]

Appointments to the Planning Board

[Members appointed by the Mayor]

<u>Name</u>	<u>Position</u>	<u>Term of Office</u>
Richard Kraft	Class IV Member	01/01/2020 to 12/31/2023 [4-year term]

Appointments to the Zoning Board of Adjustment

[Members appointed by the Mayor with approval by the Borough Council]

<u>Name</u>	<u>Position</u>	<u>Term of Office</u>
Sam Paone	Regular Member	01/01/2020 to 12/31/2023 [4-year term]
Jennifer Cass	Regular Member	01/01/2020 to 12/31/2023 [4-year term]

Appointments to the Recreation Committee

[Members appointed by the Mayor with the advice and consent of the Borough Council]

<u>Name</u>	<u>Position</u>	<u>Term of Office</u>
Kevin Lanahan	Regular Member	01/01/2020 to 12/31/2022 [3-year term]
Jennifer McManus	Junior Member	01/01/2020 to 12/31/2020 [1-year term]

13. COUNCIL APPOINTMENTS

Appointment of the Captain of the Mendham Borough First Aid Squad for Calendar Year 2020

[Pursuant to §22-3 of the Code of Mendham Borough]

John Andrews Term of Office: 01/01/2020 to 12/31/2020

Appointment of the Fire Official/Fire Marshall for the Borough of Mendham for Calendar Year 2020

[Pursuant to §106-5 of the Code of Mendham Borough]

Craig Bellamy Term of Office: 01/01/2020 to 12/31/2020

Appointment of the Class III Member to the Borough of Mendham Planning Board for Calendar Year 2020

[Pursuant to N.J.S.A 40:55D-23 and §124-2 of the Code of Mendham Borough]

Council Member Brennan Reilly Term of Office: 01/01/2020 to 12/31/2020

14. MAYORAL APPOINTMENTS

Appointment of the Fire Chief for the Mendham Borough Fire Department for Calendar Year 2020

[Pursuant to §20-2 of the Code of Mendham Borough]

Michael Bruin Term of Office: 01/01/2020 to 12/31/2020

Appointment of the Municipal Emergency Management Coordinator for the Borough of Mendham

[Pursuant to N.J.S.A. Appendix A: 9-33 et seq. and Directive 22 Issued by the State Office of Emergency Management] [3-year appointment]

Gary Lynch Term of Office: 01/01/2020 to 12/31/2022

Appointment of Deputy Municipal Emergency Management Coordinators for the Borough of Mendham
[1-year appointments]

Term of Office: 01/01/2020 to 12/31/2020

Sgt. Patrick McNichol, Mendham Borough Police Department

Jeff Cooper, Mendham Borough Department of Public Works Superintendent

John Andrews, Captain, Mendham First Aid Squad

Bruin, Fire Chief, Mendham Fire Department

15. ADMINISTRATION OF THE OATHS OF OFFICE – APPOINTED OFFICIALS

John Andrews, Captain for the Mendham First Aid Squad

Michael Bruin, Fire Chief for Mendham Fire Department

Craig Bellamy, Fire Official/Fire Marshall for the Borough of Mendham

Gary Lynch, Municipal Emergency Management Coordinator for the Borough of Mendham

16. RESOLUTIONS REQUIRING SEPARATE ACTION

002-2020 FLETCHER LIBRARY TRUST [Resolution to be read in full]

003-2020 ANDREW FLETCHER THREE FIELDS MEMORIAL TRUST [Resolution to be read in full]

004-2020 TEMPORARY GENERAL OPERATING BUDGET FOR CALENDAR YEAR 2020

005-2020 TEMPORARY UTILITY OPERATING BUDGET FOR CALENDAR YEAR 2020

17. CONSENT AGENDA ITEMS

Items on the Consent Agenda are considered routine and will be acted upon by the Borough Council by a single vote unless a member of the Governing Body requests that an item be removed and considered separately.

APPROVAL OF MINUTES: December 11, 2019 Regular Meeting and Executive Session Meeting

006-2020 ANNUAL SCHEDULE OF BOROUGH COUNCIL MEETINGS FOR CALENDAR YEAR 2020

007-2020 RESOLUTION AUTHORIZING DESIGNATION OF NEWSPAPERS FOR CALENDAR YEAR 2020

008-2020 RESOLUTION DESIGNATING MUNICIPAL HOLIDAYS FOR CALENDAR YEAR 2020

009-2020 RESOLUTION AFFIRMING THE POLICY OF THE BOROUGH OF MENDHAM TO TREAT THE PUBLIC, EMPLOYEES, PROSPECTIVE EMPLOYEES, APPOINTEES, VOLUNTEERS AND CONTRACTORS IN A MANNER CONSISTENT WITH ALL APPLICABLE CIVIL RIGHTS LAWS AND REGULATIONS FOR CALENDAR YEAR 2020

010-2020 RESOLUTION AUTHORIZING INTEREST RATE AND PENALTIES ON DELINQUENT PROPERTY TAX PAYMENTS AND DELINQUENT SEWER UTILITY PAYMENTS FOR CALENDAR YEAR 2020

011-2020 RESOLUTION AUTHORIZING THE TAX COLLECTOR TO HOLD A TAX LIEN SALE IN CALENDAR YEAR 2020

012-2020 RESOLUTION CANCELING OVERPAYMENT OR UNDERPAYMENT OF TAXES, SEWER FEES AND OTHER CHARGES AND FEES IN THE AMOUNT OF \$10.00 OR LESS FOR CALENDAR YEAR 2020

013-2020 RESOLUTION ADOPTING A CASH MANAGEMENT PLAN FOR CALENDAR YEAR 2020

014-2020 RESOLUTION DESIGNATING MUNICIPAL DEPOSITORIES FOR PUBLIC MONIES AND OTHER FUNDS COLLECTED BY MENDHAM BOROUGH FOR CALENDAR YEAR 2020

015-2020 RESOLUTION AUTHORIZING CHECK AND VOUCHER SIGNATURES FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2020

016-2020 RESOLUTION ADOPTING THE FEE SCHEDULE FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2020 [Resolution Tabled to January 27, 2020]

017-2020 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO DORSEY AND SEMRAU LLC FOR MUNICIPAL ATTORNEY SERVICES

018-2020 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO NISIVOCCIA LLC FOR MUNICIPAL AUDITING SERVICES

019-2020 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO FERRIERO ENGINEERING, INC. FOR MUNICIPAL ENGINEERING SERVICES

- 020-2020 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO CLEARY, GIACOBBE, ALFIERI, JACOBS LLC FOR MUNICIPAL LABOR ATTORNEY SERVICES
- 021-2020 RESOLUTION OF THE BOROUGH OF AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO HAWKINS, DELAFIELD AND WOOD, LLC FOR MUNICIPAL BOND COUNSEL SERVICES
- 022-2020 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO SKYLANDS RISK MANAGEMENT, INC. FOR MUNICIPAL RISK MANAGEMENT SERVICES
- 023-2020 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO J. CALDWELL & ASSOCIATES, LLC FOR MUNICIPAL PLANNER SERVICES
- 024-2020 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO JAMES R. WANCHO, P.E. OF PAULUS, SOKOLOWSKI AND SARTOR, LLC IN CONNECTION WITH THE BOROUGH OF MENDHAM WATER RECLAMATION FACILITY
- 025-2020 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO STORMWATER COMPLIANCE SOLUTIONS, LLC FOR NJDEP STORMWATER PERMITTING COMPLIANCE CONSULTING SERVICES
- 026-2020 RESOLUTION APPOINTING CERTAIN OFFICIALS AND EMPLOYEES FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2020
- 027-2020 RESOLUTION APPOINTING THE TAX COLLECTOR AS THE TAX SEARCH OFFICER FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2020
- 028-2020 RESOLUTION APPOINTING JOYCE BUSHMAN AS THE QUALIFIED PURCHASING AGENT FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2020
- 029-2020 RESOLUTION APPOINTING JOYCE BUSHMAN AS THE COMMISSIONER AND JEFF COOPER AS THE ALTERNATE COMMISSIONER TO THE MORRIS COUNTY JOINT INSURANCE FUND FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2020
- 030-2020 RESOLUTION DESIGNATING JEANNE PUGSLEY AS THE PUBLIC AGENCY COMPLIANCE OFFICER FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2020
- 031-2020 RESOLUTION APPOINTING JEFFREY COOPER AS THE MUNICIPAL CERTIFIED RECYCLING COORDINATOR AND CLEAN COMMUNITIES COORDINATOR FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2020
- 032-2020 RESOLUTION APPOINTING MEMBERS TO THE JOINT EMERGENCY MANAGEMENT COUNCIL FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2020

18. MAYOR’S MESSAGE

19. PUBLIC COMMENTS

Please stand, approach the microphone and state your name and address for the record. Comments should be briefly stated to the Mayor and Borough Council.

20. ADJOURNMENT

To welcome a wonderful year ahead, please join us for food, refreshments and friendship after the meeting. Happy New Year!

The next scheduled meeting of the Mendham Borough Mayor and Council will convene on January 27, 2020 at 8:00 PM in the Garabrant Center, 4 Wilson Street, Mendham.