

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

PROCLAMATION

CELEBRATING THE MONTH OF APRIL AS NATIONAL DONATE LIFE MONTH

WHEREAS, during National Donate Life Month, we express our gratitude to the compassionate men and women who make the selfless decision to join organ and tissue registries to give the gift of life to others, and to the healthcare and science professionals who make the gift of life possible through these transplants; and

WHEREAS, through the generosity of organ and tissue donors and the miracle of modern medicine and talented surgeons, thousands of people each year have the chance to live longer and fuller lives; and

WHEREAS, just one donor can save up to eight lives through organ donation and enhance up to 50 lives through tissue donation; and

WHEREAS, individuals of all ages, ethnic backgrounds and religions are on waiting lists, here in our communities and across our country due to the serious shortage of organ donors that exists. Currently, there are nearly 4,000 New Jersey residents and 115,000 Americans awaiting life-saving transplant operations; and

WHEREAS, the observance of National Donate Life Month promotes a greater understanding about the life-saving benefits of organ and tissue donation through increased awareness; and

WHEREAS, every capable person should consider becoming organ or tissue donors by registering online at www.NJSharingNetwork.org, or by making their family aware of their wishes and being willing to give the precious gift of health, sight and life to people in need; and

NOW, THEREFORE, the Mayor and Council of the Borough of Mendham, do hereby proclaim April 2020 as National Donate Life Month and call upon our residents, community groups, health professional and educators to help raise awareness of the urgent need for organ and tissue donors and to provide hope for the thousands of Americans on waiting lists in our communities and across the country, and encourage all those who are capable to consider becoming organ or tissue donors.

Under the Seal of
THE BOROUGH OF MENDHAM
This 23rd day of March, 2020

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

PROCLAMATION

CELEBRATING NATIONAL ARBOR DAY ON FRIDAY, APRIL 24, 2020

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this special day, called Arbor Day, was first observed with the planting of more than one million trees in the State of Nebraska; and

WHEREAS, Arbor Day is now observed on the last Friday in April throughout the nation and the world each year; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees also increase property values, enhance the economic vitality of our business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

BE IT RESOLVED, by the Mayor and Council of the Borough of Mendham, that Friday, April 24, 2020 shall be celebrated as National Arbor Day in the Borough of Mendham; and

BE IT FURTHER RESOLVED, that all citizens are encouraged to join together to celebrate the benefits of community trees and to support efforts to protect our trees and woodlands, and to plant trees to gladden the heart and promote the well-being of present and future generations.

Dated: March 23, 2020

Under the Seal of
THE BOROUGH OF MENDHAM
This 23rd day of March, 2020

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #059-2020

**RESOLUTION PROVIDING FOR EMERGENCY TEMPORARY APPROPRIATIONS
FOR THE CURRENT BUDGET**

BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, Morris County, New Jersey as follows:

WHEREAS, an emergent condition has arisen with respect to a delay in the adoption of the official budget for 2020 and no adequate provision has been made in the 2020 temporary appropriations for expenditures for the month of April, and N.J.S.A. 40A: 4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned, and

WHEREAS, the total emergency temporary resolutions adopted in the year 2020 pursuant to the provision of Chapter 97, P.L. 1951 (N.J.S.A. 40A: 4-20) including this resolution total \$580,314.00.

THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members therefore affirmatively concurring) that in accordance with the provision of N.J.S.A. 40A: 4-20:

1. An emergency appropriation be and the same is hereby made for the 2020 temporary budget in the amount of \$580,314.00.
2. That said emergency temporary appropriations will be provided for in the 2020 budget.
3. That one certified copy of this resolution be filed with the Director of the Division of Local Government Services.

The following are the emergency temporary appropriations by account:

1. Administrative and Executive	
Salaries and Wages	14,000.00
Other Expenses	3,000.00
2. Financial Administration	
Salaries and Wages	3,000.00
Other Expenses	3,000.00
3. Tax Assessor	
Salaries and Wages	3,000.00
Other Expenses	2,000.00
4. Tax Collector	
Salaries and Wages	3,500.00
Other Expenses	2,000.00
5. Buildings and Grounds	
Other Expenses	10,000.00
6. Planning Board	
Other Expenses	2,000.00
7. Engineering	
Other Expenses	6,000.00

8. Board of Adjustment	
Salaries and Wages	1,000.00
Other Expenses	2,000.00
9. Police	
Salaries and Wages	125,000.00
Other Expenses	12,000.00
10. Monitor Well Testing	
Other Expenses	2,000.00
11. Roads	
Salaries and Wages	30,000.00
Other Expenses	15,000.00
12. Board of Health	
Salaries and Wages	500.00
Other Expenses	6,000.00

13. Parks		
Other Expenses		10,000.00
14. Aid to Volunteer Fire Company		
Other Expenses		5,000.00
15. Building Inspection		
Salaries and Wages		2,000.00
Other Expenses		5,000.00
16. Solid Waste Management		
Salaries and Wages		1,500.00
Other Expenses		25,000.00
17. Environmental		
Other Expenses		1,000.00
18. Animal Control		
Other Expenses		2,000.00
19. Recreation		
Salaries and Wages		1,000.00
Other Expenses		5,000.00
20. Street Lighting		
Other Expenses		2,000.00
21. Shade Tree		
Other Expenses		3,000.00
22. Legal Expenses		
Other Expenses		8,000.00
23. Library		
Other Expenses		16,000.00
24. Fire Hydrants		
Other Expenses		5,700.00
25. Contingent		
Other Expenses		100.00
26. Hospitalization		
Other Expenses		53,000.00
27. Workmen's Compensation		
Other Expenses		1,000.00
28. Communications and Public Information		
Salaries and Wages		2,000.00
Other Expenses		7,000.00
29. Other Insurance		
Other Expenses		2,000.00
30. Social Security		
Other Expenses		15,000.00
31. Long Term Disability		
Other Expenses		1,000.00
32. Mayor and Council		
Other Expenses		3,000.00

33. Municipal Clerk	
Salaries and Wages	11,000.00
Other Expenses	7,000.00
34. Computerized Data Processing	
Other Expenses	30,000.00
35. Historic Preservation	
Other Expenses	814.00
36. Aid to Volunteer Ambulance Co.	
Other Expenses	4,000.00
37. Electricity	
Other Expenses	4,000.00
38. Telephone	
Other Expenses	6,000.00
39. Water	
Other Expenses	1,000.00
40. Natural Gas	
Other Expenses	3,000.00
41. Gasoline	
Other Expenses	5,000.00
42. Emergency Management	
Other Expenses	2,000.00
43. County Radio Contract	
Other Expenses	65,000.00
44. Fire Related Services	
Salaries and Wages	200.00
Other Expenses	2,000.00
45. Senior Transportation	
Other Expenses	4,000.00
46. Audit	10,000.00
47. Zoning	
Salaries and Wages	2,000.00
Other Expenses	<u>2,000.00</u>
TOTAL	<u>\$ 580,314.00</u>

Dated: March 23, 2020

BOROUGH OF MENDHAM

MORRIS COUNTY, NEW JERSEY

RESOLUTION #060-2020

**RESOLUTION PROVIDING FOR EMERGENCY TEMPORARY APPROPRIATIONS
FOR THE SEWER UTILITY BUDGET**

BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, Morris County, New Jersey as follows:

WHEREAS, an emergent condition has arisen with respect to a delay in the adoption of the official Sewer Utility Budget for 2020 and no adequate provision has been made in the 2020 temporary Sewer Utility appropriations for expenditures for the month of April, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned, and

WHEREAS, the total emergency temporary resolutions adopted in the year 2020 pursuant to the provision of Chapter 97, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution totals \$145,673.00,

THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members therefore affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. An emergency appropriation be and the same is hereby made for the 2020 Temporary Sewer Utility Budget in the amount of \$145,673.00.
2. That said emergency temporary appropriations will be provided for in the 2020 Sewer Utility Budget.
3. That one certified copy of this resolution be filed with the Director of the Division of Local Government Services.

The following are the emergency temporary appropriations by account:

Sewer Utility	
Salaries and Wages	25,000.00
Other Expenses	116,673.00
Statutory Expenditures	<u>4,000.00</u>
TOTAL:	<u>\$145,673.00</u>

Dated: March 23, 2020

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #061-2020

**RESOLUTION AUTHORIZING TRANSFERS BETWEEN CERTAIN BUDGET RESERVE APPROPRIATIONS
IN THE 2019 CURRENT FUND BUDGET PURSUANT TO N.J.S.A. 40A:4-58**

WHEREAS, N.J.S.A. 40A:4-58 provides that transfers may be made between appropriation accounts in the General Budget in the last two months of the fiscal year or the first three months of the next succeeding fiscal year by an authorizing resolution adopted by not less than a two-thirds (2/3) vote of the full membership of the governing body; and

WHEREAS, such transfers are made to cover expenses in accounts in excess of that anticipated and from accounts having expenses in lesser amounts than anticipated: and

WHEREAS, these transfers do not affect the total of the operations budget as originally approved in the 2019 Current Fund Budget.

THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Mendham that, in accordance with N.J.S.A. 40A:4-58, the Chief Financial Officer is hereby authorized to make the following line-item transfers in the 2019 Current Fund Budget with an effective date of March 24, 2020:

Account Name	Account Number	Transfer Amount	Transfer Amount
<u>TO</u>			
Monitor Well Testing	01-2019-0032-0465-2-00601	\$ 5,000.00	
Legal	01-2019-0020-0155-2-00050	\$ 9,800.00	
<u>FROM</u>			
Roads	01-2019-0026-0290-1-00123		\$ 5,000.00
Police	01-2019-0025-0240-1-00118		\$ 9,800.00
Totals		<u>\$13,800.00</u>	<u>\$13,800.00</u>

And

BE IT FURTHER RESOLVED, that the Borough Clerk shall provide a certified copy of this resolution to the Administrator and to the Chief Financial Officer.

Dated: March 23, 2020

BOROUGH OF MENDHAM

MORRIS COUNTY, NEW JERSEY

RESOLUTION #062-2020

**RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION BY
THE BOROUGH OF MENDHAM TO THE MORRIS COUNTY HISTORIC PRESERVATION TRUST FUND
FOR A 2020 GRANT FOR PREPARATION OF A HISTORIC PRESERVATION PLAN
FOR THE SCOTT FARM BARN OWNED BY THE BOROUGH OF MENDHAM**

WHEREAS, the Borough of Mendham ("Borough") is the owner of the c.1825 Scott Farm Barn (historically, the Cary Barn), located at 88 Mountainside Road in Mendham Borough; and

WHEREAS, the Borough has been offered the opportunity to apply for a 2020 Grant from the Morris County Historic Preservation Trust Fund grant program.

WHEREAS, the Borough's grant application must be signed by an authorized representative of the Borough.

THEREFORE, BE IT RESOLVED by the Council of the Borough of Mendham, County of Morris, State of New Jersey as follows:

1. The Borough hereby authorizes the submission of an application to the Morris County Historic Preservation Trust Fund for a 2020 Planning Grant for preparation of a Historic Preservation Plan for the Scott Farm Barn.
2. The Borough hereby authorizes Mayor Christine Serrano Glassner, or her authorized designee, to sign the assurances.
3. The Borough will be requesting \$ 16,000 through the grant application, and the Borough will match the requested amount with \$ 4,000 in accordance with grant rules and regulations for a total project estimated to be \$ 20,000.
4. This resolution shall be submitted as part of the 2020 grant application package submittal to the Morris County Historic Preservation Trust Fund.
5. The Mayor, the Borough Clerk, together with all other appropriate officers, employees, professionals and staff of the Borough are hereby authorized and directed to take all steps necessary to effectuate the purpose of this resolution.

Introduced and passed: March 23, 2020

BOROUGH OF MENDHAM

MORRIS COUNTY, NEW JERSEY

RESOLUTION #063-2020

RESOLUTION AUTHORIZING THE DIGITAL SUBMISSION OF A GRANT APPLICATION BY THE BOROUGH OF MENDHAM TO THE NEW JERSEY HISTORIC TRUST PRESERVE NEW JERSEY PROGRAM FOR A 2020 GRANT FOR STRUCTURAL STABILIZATION OF THE PHOENIX HOUSE OWNED BY THE BOROUGH OF MENDHAM

WHEREAS, the Borough of Mendham ("Borough") is the owner of the c.1820 Phoenix House, located at 2 West Main Street in Mendham Borough; and

WHEREAS, the Borough has been offered the opportunity to apply for a 2020 Grant from the New Jersey Historic Trust Preserve New Jersey grant program; and

WHEREAS, the Borough must make a digital submission of the grant application, which must be signed by an authorized representative of the Borough.

THEREFORE, BE IT RESOLVED by the Council of the Borough of Mendham, County of Morris, State of New Jersey as follows:

1. The Borough hereby authorizes the submission of a digital application to the New Jersey Historic Trust Preserve New Jersey grant program for a 2020 Historic Site Management Grant for preparation of contract documents for Structural Stabilization of the Phoenix House.
2. The Borough hereby authorizes Mayor Christine Serrano Glassner, or her authorized designee for the digital application submission, to sign the assurances.
3. The Borough will be requesting \$ 12,000 through the grant application, and the Borough will match the requested amount with \$ 32,050 utilizing a grant application submitted for consideration in 2020 to Morris County (\$ 32,050 - anticipated) in accordance with grant rules and regulations for a total project estimated to be \$44,050.
4. This resolution shall be submitted as part of the 2020 grant application package submittal to the New Jersey Historic Trust.
5. The Mayor, the Borough Clerk, together with all other appropriate officers, employees, professionals and staff of the Borough are hereby authorized and directed to take all steps necessary to effectuate the purpose of this resolution.

Introduced and passed: March 23, 2020

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #064-2020

**RESOLUTION APPOINTING JOHN A. ZARAGOZA AS FIRE OFFICIAL/FIRE MARSHAL
IN THE BOROUGH OF MENDHAM FIRE PREVENTION BUREAU
FOR THE PERIOD APRIL 6, 2020 TO DECEMBER 31, 2020**

WHEREAS, the Borough of Mendham has a need to appoint a Fire Official/Fire Marshal, in accordance with Section 106-2 of the Borough Code, for the remainder of 2020; and

WHEREAS, pursuant to Section 106-5 of the Code and correspondence dated February 21, 2020, the Borough Fire Chief has nominated John A. Zaragoza, who currently serves as the Borough Fire Inspector, to be appointed to also fill the position of Fire Official/Fire Marshall, for the period April 6, 2020 to December 31, 2020

WHEREAS, Mr. Zaragoza has agreed to the appointment, at a pay rate of \$35 per hour, with no other benefits, for an average of 14 hours per week for the combined positions, with additional responsibilities that will include scheduling all fire prevention inspections, processing applications, maintaining records and invoicing.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Mendham, in the County of Morris and State of New Jersey, that they hereby appoint current Fire Inspector John A. Zaragoza to also serve as Fire Official/Fire Marshal for the period April 6, 2020 to December 31, 2020, at a pay rate of \$35 per hour, with no other benefits, for an average of 14 hours per week for the combined positions.

This Resolution shall take effect immediately.

Dated: March 23, 2020

BOROUGH OF MENDHAM

MORRIS COUNTY, NEW JERSEY

RESOLUTION #065-2020

RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO PAULUS, SOKOLOWSKI & SARTOR, LLC FOR INTERIM S-3 LICENSED WASTEWATER OPERATOR AND C-2 LICENSED COLLECTIONS SYSTEMS OPERATOR SERVICES AT THE BOROUGH'S WATER RECLAMATION FACILITY

WHEREAS, the Borough of Mendham has a need for interim professional services for a S-3 Licensed Wastewater Operator and C-2 Licensed Collections System Operator at the Borough's Water Reclamation Facility; and

WHEREAS, the Borough desires to retain the services of Paulus, Sokolowski and Sartor, LLC ("PS&S") to provide these services, in accordance with its revised proposal dated March 20, 2020; and

WHEREAS, the Borough's Chief Financial Officer has certified that sufficient funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of a contract for professional services without competitive bidding, and the contract itself, be available for public inspection.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Mendham, in the County of Morris and State of New Jersey, as follows:

1. The Borough hereby awards and authorizes the Mayor and Borough Clerk to execute an agreement with PS&S to provide interim professional services for a S-3 Licensed Wastewater Operator and C-2 Licensed Collections System Operator at the Borough's Water Reclamation Facility; and
2. Licensed Wastewater Operator Services at the Borough's Water Reclamation Facility, at a cost not to exceed \$12,750.00 per month, in accordance with its proposal dated revised March 20, 2020, attached hereto.
3. The contract is awarded without competitive bidding as a professional services contract in accordance with the provisions of the Local Public Contracts Law because said services are performed by a person licensed under law to practice a recognized profession.
4. The total fee authorized for this contract shall not exceed \$12,750.00 per month, effective April 1, 2020 through December 31, 2020, without the prior written approval of the Borough Council.
5. Notice of this action shall be published once in the Borough's official newspaper as required by law.
6. A copy of this resolution shall be provided to the Borough's Chief Financial Officer and to PS&S for their information and guidance.

This Resolution shall take effect immediately.

Dated: March 23, 2020