

**BOROUGH OF MENDHAM  
MEETING OF THE MAYOR AND COUNCIL**

**March 10, 2021  
MINUTES**

**CALL TO ORDER**

Mayor Christine Serrano Glassner called the March 10, 2021 Regular Meeting of the Mayor and Council to order at 8:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey and remotely by Zoom webinar, Meeting ID 818 8775 3710.

**MOMENT OF SILENCE AND FLAG SALUTE**

Mayor Serrano Glassner led a moment of silence and proceeded with the Pledge of Allegiance.

**MAYOR'S OPENING STATEMENT**

Mayor Serrano Glassner read the following statement:

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Phoenix House, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

During a declared state of emergency when meetings of the Mayor and Council are held remotely, written comments to be read during the public hearings or public comment period listed on the agenda may be submitted in writing to our Borough Clerk electronically by email, or by letter, no later than 4:00PM on the date of the meeting. Only one public comment, whether oral or written, from each person at each public comment period will, as with all public comments, be heard or read. The reading of the written comments will, as with all public comments, be limited to four minutes and the reading will end after four minutes.

**ROLL CALL**

The following officials were present:

Mayor Christine Serrano  
Glassner Council Member  
Steven Andrew Council  
President John Andrews Council  
Member Brad Badal Council  
Member James Kelly  
Council Member Mary Sue Martin [via Zoom conferencing]  
Council Member Brennan Reilly [via Zoom conferencing]

Also present were:

Susan Sharpe, Esq., Borough Attorney [via Zoom conferencing]  
Joyce Bushman, Borough Administrator  
Robin R. Kline, Borough Clerk

**CONSENT AGENDA ITEM(S)**

**1. Approval of Minutes:** February 22, 2021 Regular Meeting and Closed Session Meeting

There was no Council discussion.

Motion to Approve: Council Member Kelly  
Second: Council Member Reilly  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly

**2. Public Project Proposal:** Girl Scout Troop 96635 Bronze Award Project  
Mini Kiosk Library at St. Mark's Church

Council President Andrews requested this matter be tabled so to allow the applicant the opportunity to provide additional information about the proposed project.

Council Member Kelly made a motion to table this matter; motion seconded by Council Member Reilly. A voice vote was taken with all in favor.

**POLICE OFFICER APPOINTMENT AND OATH OF OFFICE**

Police Chief Camoia introduced police officer Christopher Gibson and presented him with the Mendham Borough Police Department police badge.

**Administration of Oath of Office**

Mayor Serrano Glassner administer the Oath of Office to Police Officer Christopher Gibson who was accompanied by his parents and girlfriend.

The Governing Body and everyone in attendance provided their congratulations to Police Officer Gibson.

Mayor Serrano Glassner asked for a motion to approve the following Resolution:

**#048-2021 RESOLUTION APPOINTING CHRISTOPHER GIBSON AS A FULL-TIME PATROLMAN WITH MENDHAM BOROUGH POLICE DEPARTMENT**

Motion to Approve: Council Member Kelly  
Second: Council Member Reilly  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly

**ORDINANCE FOR PUBLIC HEARING/ADOPTION**

**#04-2021 AN ORDINANCE OF THE BOROUGH OF MENDHAM TO AMEND ORDINANCE 21-99, "AN ORDINANCE OF THE BOROUGH OF MENDHAM TO CREATE A LENGTH OF SERVICE AWARDS PROGRAM"**

Purpose: Mendham Borough established a Length of Service Awards Program ("LOSAP") to ensure the retention of members in the Mendham Fire Department and Mendham First Aid Squad and to provide incentives for recruitment of new members. The LOSAP base contribution amounts have not been increased since 1999. This ordinance updates the current base contribution amounts to accurately reflect annual Consumer Price Index adjustments as set forth by statute and by the Director of the Division of Local Government Services.

Mayor Serrano Glassner announced that the public hearing is scheduled for March 22, 2021. There was no Council discussion.

Motion to Approve: Council Member Kelly  
Second: Council Member Reilly  
Ayes: Andrew, Badal, Kelly, Martin, Reilly  
Recusal: Andrews

**ORDINANCE FOR PUBLIC HEARING/ADOPTION**

**#02-2021 ORDINANCE OF THE BOROUGH OF MENDHAM, IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, AMENDING ARTICLE XVII, RESIDENT PERMIT PARKING, OF THE BOROUGH CODE TO CONSOLIDATE RESIDENT PARKING PERMIT REQUIREMENTS**

Purpose: This Ordinance designates permit parking areas within Mendham Borough in which only resident vehicles or authorized visitor vehicles displaying valid permit parking decals may stand or be parked during specified hours. The Ordinance further sets forth the application process for the issuance of resident and visitor parking decals and establishes violations and penalties for non-compliance.

Mayor Serrano Glassner announced that a legal notice was published indicating that Ordinance #02-2021 was introduced and passed on first reading at the January 25, 2021 meeting and further indicated that the second reading and public hearing would be held on February 10, 2021 at 8:00 p.m. The public hearing was subsequently tabled to March 10, 2021 to allow further review and recommendation by the Council's Public Safety Committee.

Copies of this Ordinance were made available to the public and posted in accordance with the law.

Mayor Serrano Glassner opened the public hearing and invited any interested person the opportunity to be heard on this Ordinance.

Seeing and hearing no one wishing to be heard, Mayor Serrano Glassner closed the public hearing and asked the Council for a motion.

There was no Council discussion.

Motion to Approve: Council Member Kelly  
Second: Council Member Reilly  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly

Ordinance #02-2021 was adopted.

**RESOLUTIONS**

**#049-2021 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO PAULUS, SOKOLOWSKI AND SARTOR, LLC FOR SEWER COLLECTION SYSTEM REHABILITATION**

There was no Council discussion.

Motion to Approve: Council Member Kelly  
Second: Council Member Reilly  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly

**#050-2021 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO FERRIERO ENGINEERING, INC. FOR THE DEPARTMENT OF PUBLIC WORKS VEHICLE STORAGE GARAGE PROJECT**

There was no Council discussion.

Motion to Approve: Council Member Kelly  
Second: Council Member Reilly  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly

**#051-2021 RESOLUTION AUTHORIZING THE BOROUGH OF MENDHAM'S SUBMISSION OF A GRANT APPLICATION TO THE MORRIS COUNTY HISTORIC PRESERVATION TRUST FUND FOR A 2021 GRANT FOR REHABILITATION OF THE BOROUGH-OWNED SCOTT FARM BARN**

Mayor Serrano Glassner mentioned that the rehabilitation of the Scott Farm Barn may require additional borough funding.

There was no Council discussion.

Motion to Approve: Council Member Kelly  
Second: Council Member Reilly  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly

**#052-2021 RESOLUTION AUTHORIZING THE BOROUGH OF MENDHAM'S SUBMISSION OF A GRANT APPLICATION TO THE MORRIS COUNTY HISTORIC PRESERVATION TRUST FUND FOR A 2021 GRANT FOR STRUCTURAL STABILIZATION OF THE BOROUGH-OWNED PHOENIX HOUSE**

Mayor Serrano Glassner mentioned that the structural stabilization of the Phoenix House may require additional borough funding.

There was no Council discussion.

Motion to Approve: Council Member Kelly  
Second: Council Member Reilly  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly

**#053-2021 RESOLUTION AUTHORIZING THE HIRING AND APPOINTMENT OF MICHAEL CAMPANILE AS A FULL-TIME EMPLOYEE IN THE DEPARTMENT OF PUBLIC WORKS**

There was no Council discussion.

Motion to Approve: Council Member Kelly  
Second: Council Member Reilly  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly

**#054-2021 RESOLUTION AUTHORIZING REFUND FOR THE OVERPAYMENT OF PROPERTY TAX FOR PROPERTY LOCATED AT WEST MAIN STREET [BLOCK 1801, LOT 5.01, QUAL. CT-1 TO CT-5]**

There was no Council discussion.

Motion to Approve: Council Member Kelly  
Second: Council Member Reilly  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly

**#055-2021 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE MLR PIPING REALIGNMENT PROJECT TO ALLIED CONSTRUCTION GROUP, INC.**

There was no Council discussion.

Motion to Approve: Council Member Kelly  
Second: Council Member Reilly  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly

**#056-2021 RESOLUTION AUTHORIZING THE HIRING OF A TEMPORARY PART-TIME TECHNICAL ASSISTANT FOR THE CONTRUCTION OFFICIAL**

There was no Council discussion.

Motion to Approve: Council Member Kelly  
Second: Council Member Reilly  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly

**ADMINISTRATOR'S REPORT**

A copy of the Administrator's Report dated March 10, 2021 was distributed to the Governing Body. The Borough Administrator reported that Brian Valliere, Praydon (Don) Ververs, and John Paul O'Brien each received their S-1 operators license and will be taking the C-1 operators license exam later in the month. The Borough Administrator further reported that a training session was recently held for employees to learn the Microsoft Teams platform.

Council Member Reilly inquired whether the Teams “chat” feature created any concerns regarding the Open Public Records Act (OPRA). The Borough Clerk responded that electronic records are subject to OPRA if sent or received by officials while conducting public business and are also subject to record retention.

There was no further Council discussion.

### **COUNCIL COMMITTEE REPORTS**

#### **Finance [Standing Committee of the Council]**

Council President Badal reported that the final adjustments are being made to the anticipated 2021 budget due to changes made to the chart of accounts.

#### **Board of Health**

Council President Andrews had nothing new to report.

#### **Recreation and Parks [Standing Committee of the Council]**

Council Member Andrew reported that the Recreation Committee is sponsoring a St. Patrick’s Day Door Decorating Contest and encouraged residents to participate. He further reported that the new tennis courts will be opened in spring.

#### **Board of Education**

Council Member Andrew reported the Mendham Borough Board of Education introduced the 2021-2022 school budget and the West Morris Regional High School District Board of Education next meeting is scheduled for Monday, March 15<sup>th</sup>.

#### **Public Safety [Standing Committee of the Council]**

Council President Andrews reported that the First Aid Squad took possession of the new ambulance, EMS-3. A dedication and blessing ceremony is planned for March 17<sup>th</sup>. He thanked Police Chief Camoia for conducting an efficient interview process for the hiring of a new police officer to fill the recent vacancy and mentioned that a new police vehicle is expected to be delivered this month.

Lastly, Council President Andrews reported that the Route 525 road project is underway, and detours have been established during construction.

#### **Personnel [Standing Committee of the Council]**

Council Member Martin had nothing new to report.

#### **Public Works and Utilities [Standing Committee of the Council]**

Council Member Kelly reported that DPW crews are doing pothole repairs. 15 tons of asphalt has been used.

#### **Land Use [Standing Committee of the Council] and ECOSST Committee**

Council Member Reilly reported that ECOSST’s Scott Farm Workgroup will be discussing the use of the Scott Farm property and appurtenances.

### **ATTORNEY’S ITEMS**

Ms. Sharpe had nothing new to report.

### **MAYOR’S ITEMS**

Mayor Serrano Glassner reported that the Borough has rolled out the Nixel platform and encouraged residents to sign up to Nixel on the Borough’s website. She also reported that a community COVID-19 memorial ceremony and tree planting is being planned for early spring as a remembrance to those loved ones who will be missed. More details concerning the memorial ceremony will be forthcoming.

Lastly, Mayor Serrano Glassner mentioned that the Borough’s zoning officer had informed her that the high school inquired about the posting of lawn signs in front yards for each of the graduating class seniors. This matter will be scheduled for Council discussion at a future meeting.

### **PUBLIC COMMENT – AUDIENCE PARTICIPATION**

Mayor Christine Serrano Glassner opened the public comment portion of the meeting.

Seeing and hearing no one wishing to speak, Mayor Serrano-Glassner closed the public comment portion of the meeting.

### **APPROVAL OF VOUCHERS**

Bills List dated March 10, 2021.

The Bills List dated February 22, 2021 had been posted on the website for full disclosure to the public.

The Council did not act on the approval of vouchers. Resolution #034-2021, passed by the Council at the January 7, 2021 Reorganization, authorized the Borough Administrator to disburse and/or authorize payment, subject to the availability of funds, for reoccurring necessary expenses during the Public Health Emergency.

**CLOSED SESSION**

None.

**ADJOURNMENT**

Having no further business to conduct, Mayor Serrano Glassner asked for a motion to adjourn. Council President Andrews made a motion to adjourn, seconded by Council Member Kelly. Upon a voice vote, the motion was passed unanimously.

Meeting adjourned at 8:39 p.m.

The next Regular Meeting of the Mendham Borough Mayor and Council is scheduled for March 22, 2021 at 8:00 PM, the Garabrant Center, 4 Wilson Street, Mendham and virtually by Zoom webinar.

Respectfully Submitted:

/ Robin R. Kline /

Robin R. Kline, MAS, RMC, CMR  
Municipal Clerk BOROUGH OF MENDHAM