

**MINUTES OF THE REGULAR MEETING
OF THE
BOROUGH OF MENDHAM MAYOR AND COUNCIL**

March 13, 2019

CALL TO ORDER

Mayor Christine Serrano-Glassner called the March 13, 2019 Regular Meeting of the Mayor and Council to order at 8:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

INVOCATION AND FLAG SALUTE

Mayor Christine Serrano-Glassner led a moment of silence and then proceeded with the Pledge of Allegiance.

OPENING STATEMENT

Adequate notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and the Star Ledger, and was posted on the Phoenix House bulletin board in accordance with the Open Public Meetings Act.

ROLL CALL

Mayor Christine Serrano-Glassner
Councilman Steven Andrew
Councilman John Andrews
Councilman Brad Badal
Councilman James Kelly
Councilman Brennan Reilly
Councilman David Sharkey

Also present were:

Joyce Bushman, Borough Administrator
Fred Semrau, Esq.
Michelle Masser, RMC

ACTIONS TO BE TAKEN

Minutes – 2/13/19 Regular Meeting
Minutes – 2/13/19 Executive Session
Minutes – 2/25/19 Regular Meeting

Motion to Approve: Councilman Andrew
Second: Councilman Sharkey
Discussion: None
Roll Call: Passed unanimously

CONSENT AGENDA:

Banner Approval – Twin Borough Bears Football: 4/1/19 - 4/14/19
Raffle Application #2019-08: Mendham Borough HSA, 50/50 Off Premises, April 7, 2019
Resolution #61-2019: Resolution Authorizing Redemption of Tax Sale Certificate #2018-2, 58 Mountain Avenue, Block 403, Lot 20.

Motion to Approve: Councilman Sharkey
Second: Councilman Andrews
Discussion: None
Roll Call: Passed unanimously

DISCUSSION ITEMS:

National Donate Life Month

Mayor Christine Serrano-Glassner received a letter from Assemblyman Bucco. He has agreed to pass a Proclamation that the Borough would celebrate National Donate Life Month, which is the entire month of April. She feels that it is very important to contribute to this cause; to donate organs. She feels it would be nice for the Borough to pass this Proclamation. She asked if anyone has any objections to putting the Proclamation on the Agenda for the next meeting. Council has no objections.

RESOLUTIONS:

62-2019 A Resolution Providing for the Transfer of Appropriation Reserves.

Motion to Approve: Councilman Badal

Second: Councilman Andrew

Discussion: None

Roll Call: Passed unanimously

ADMINISTRATOR'S REPORT

Joyce Bushman, Borough Administrator gives her report. (see report attached)

Councilman Reilly talked about the random power outage that happened. He happened to be at school when it occurred and everyone was asking him what was going on. He asked if the Borough can set up a distribution list for the OEM person. This way the updates will go to everyone at the same time instead of one person.

Councilman Andrews says there is a critical incident group meeting / text application going with Fire, EMS, Police, OEM, the Mayor, himself. He suggest that maybe they can add people to the "group me" list. He also encourages everyone to go to the web site and sign up for SMART 911 or Alert Mendham. He adds that OEM is looking into communicating on social media.

Councilman Reilly said that the feedback he received, is that communication is poor.

Mayor Christine Serrano-Glassner asks Councilman Andrews to communicate this at the next OEM meeting.

COMMITTEE REPORTS

Councilman Reilly said that they held a discussion last week regarding the ECOSST group and everyone is very excited about it. He reminds everyone that they are combining the Environmental Commission , Open Space Committee, Shade Tree and a little bit of Historic Preservation into one group. He gives news that the Planning group that the Borough uses, J. Caldwell Associates is submitting a proposal for grant funding to improve Scott Farm. He adds that they have two students from the High School that want to revamp the picnic benches along Patriots Path. He has nothing to report for the Planning Board or the Board of Adjustment.

Councilman Kelly met with Jeff Cooper, DPW Superintendent last Friday. They spoke about some items going on at the DPW. The last snow cleanup went well and they looked at a few old pieces of equipment, a loader and a back hoe. They talked about some possible combined services in regard to brush pick up with Mendham Township. He adds that they are working on a sign and a camera to monitor the comings and goings of illegal dumping down at the town garage. Mayor Christine Serrano-Glassner asks how the Sewer Department is and if there have been any new emergencies. Councilman Kelly responded that there has been nothing new and things are "flowing" smoothly. Councilman Reilly thanks the DPW for a great job of cleaning up after the last snow fall. Councilman Kelly said that they had received a letter of appreciation from a homeowner who expressed his gratitude regarding the cleanup at the end of his street.

Councilman Sharkey said that the Personnel Committee met and they went over the salaries in regard to the budget. They held interviews for the Clerk and they have settled on an applicant, Robin Kline. They are still working on a Tax Collector. They have a few possibilities that may work. He would like to nominate John Andrus and his wife Penny for Grand Marshall. Mayor Christine Serrano-Glassner said to give the name to Bruce DiBisceglie. He is the one who is keeping the list of nominations.

Councilman Andrews said that Chief Camoia has applied for a distracted driving grant. If they get the grant, they will start enforcement on April 11, 2019. That date has been deemed "Disconnect Day" and they will promote that event in the April, Mendham Messenger. The Chief will also be including officer training in his monthly reports. This will include required training and also special classes taken by the officers. He said that a concerned citizen has brought to his attention that the Borough has a sidewalk to nowhere at the corner of East Main Street and Tempe Wick Road. When you cross the cross walk, it goes into the triangle and there is no continuation of the sidewalk there. He has asked Jeff Cooper, DPW Superintendent to give him a quote on the cost. They would also like to pursue the cost with the County. The Chief explained that they were already told the cost would be on the Borough. Jeff said he will get an estimate. Councilman Andrews then speaks about OEM. He said that Gary Lynch has been working very hard and taking his new position very seriously. The committee is working on updating the OEM plan since it has to be updated every three years. He has also been in contact with the Morris County OEM, familiarizing himself with County officials. He had met with FEMA for two hours, learning the

process of submitting claims and submitting grants which is very important with regard to reimbursement for storms. The Next OEM/Critical Incident meeting will be held on March 25, 2019. They are currently meeting monthly. A concerned resident came in and talked about putting a bridge on Patriots Path. Councilman Andrews said he has a Scout that is looking to do an Eagle Project and who would like to take that on as his project. Councilman Andrews was going by the bagel shop and it was open but not open for business yet. It will be opening on Thursday. He has already placed an order for the Fire House for Sunday morning. He adds that the owner will be doing a "Wall of Honor," which will honor Police, Fire, EMS, Veterans and Scouts. He adds there is nothing for Fire or First Aid tonight.

Councilman Andrew said that the Recreation Committee is meeting tomorrow so there is no update since the last meeting. He then gives the Board of Health update. Stating that 13 radon kits have been sold to the residents and 22 food licenses have been issued. The Mendham Borough School Board met on February 26, 2019. The Mountain View girls' basketball team was recognized for winning the greater Morris County Junior School Coaches Association 2019 Basketball Tournament. They have also started something at Mountain View called "Cap Stone Projects" where students design and create solutions to problems in the world today. The Mendham Borough School District has received a 10.64% increase in their State funding which came out to a total of \$32,224.00. He also attended a meeting at West Morris Regional High School on March 11, 2019. The High School was cut in State funding by 1.15%, so they lost a total of \$49,000.00. They had a budget presentation showing that the budget is going to be \$57,952,547.00 with a 1.75 tax levy. Mayor Christine Serrano-Glassner asked if it was for both schools (the entire district). Councilman Andrew replied, "yes". Mayor Christine Serrano-Glassner talks about the State school ranking that has just come out. She will send it to everyone to look at. She explained that each school is ranked and she feels it is a travesty on the part of the State School Authority because the formula has been changed. Mountain View last year came in ranked at 78. The sister school over in the Township came in at 94. The Middle School came in at 96 this year and the Borough went up to 81. The High School number is down to 79. She feels there is a direct correlation with people wanting or not wanting to move to the Borough.

Councilman Badal said the Finance Committee met today to finalize the Sewer Budget and the Capital Budget. He will have more specific information at the budget introduction. The timeline for the budget is as follows: Introduction will be at the meeting of March 25, 2019 and budget adoption will be April 22, 2019 which will be before the State's deadline. The tax levy increase on the general budget will be 1.9%, the capital budget will be 1.9%, and the sewer budget will be 1%. He explained that through capital improvement projects they will be able to replace the Chief's car, purchase first aid equipment (a stretcher and lift kit), and replace a DPW vehicle. There was \$215,000 put in the budget for paving. They do not know at this time what the County bid price will be. Both tennis courts on Orchard Street will be done in 2019. It will not include the practice wall, just the courts. New bay doors for Fire and First Aid, one set of Jaws of Life for the Fire Department and the modification for the sewer plant. Councilman Reilly asks what can be done for 2020 budgeting to help revamp the Borough Park, by the Fire House. Councilman Badal replies that Recreation should come up with a plan of what they would like to do there and then Parks can get together with Jeff Cooper, DPW Superintendent and come up with some cost estimates and then they can put together a financial plan on how to fund it; whether it be through donations, from groups or fundraising.

ATTORNEY'S ITEMS

Fred Semrau, Esq. said that they have been working on an Ordinance regarding recycling. Specifically for people who recycle or try to recycle from out of town. They will have that ready for the next meeting of March 25, 2019. Fred has also been working on putting together a memorandum regarding sidewalk maintenance and responsibility which will be ready for the next meeting of March 25, 2019 as well.

MAYOR'S ITEMS

Mayor Christine Serrano-Glassner said that they continue to have residents that are asking for work to be done on what is really the private property of the homeowner. They will continue to have these discussions with Fred Semrau, Esq. and address each item separately.

PUBLIC COMMENT – AUDIENCE PARTICIPATION:

Mary Sue Martin, 45 Mountain Avenue tells the Mayor and Council about a good social media application called REMIND.

APPROVAL OF VOUCHERS

Motion to Approve: Councilman Andrews

Second: Councilman Sharkey

Discussion: None

Roll Call: Passed unanimously, Councilman Andrews abstains on check #5833 & #5858, Councilman Andrew abstains on check #5811 & 5830.

EXECUTIVE SESSION

Personnel – Clerk Position

63-2019 A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act N.J.S.A. 10:4-12b

Motion to Approve: Councilman Andrews

Second: Councilman Sharkey

Discussion: None

Roll Call: Passed unanimously

Fred Semrau, Esq. explained to everyone that the only other business that will be taken when they resume the Public Meeting would be voting on the Resolution appointing the Clerk.

Public Meeting resumed at 9:08 p.m.

RESOLUTION:

64-2019 Resolution of the Borough of Mendham, in the County of Morris and State of New Jersey, Authorizing the Appointment of Acting Deputy Clerk Robin Kline to the Position of Deputy Clerk Effective April 1, 2019, and Thereafter to the Position of Clerk, Effective June 1, 2019

Motion to Approve: Councilman Andrews

Second: Councilman Sharkey

Discussion: None

Roll Call: Passed unanimously

The Mayor asks for a motion to go back into Executive Session at 9:09 p.m.

EXECUTIVE SESSION CONTINUED

Attorney/Client Privilege – DEP Matter

Personnel – Police Promotional Process

63-2019 A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act N.J.S.A. 10:4-12b

Motion to Approve: Councilman Andrews

Second: Councilman Andrew

Discussion: None

Roll Call: Passed unanimously

Public Meeting resumes at 11:12 p.m.

ADJOURNMENT

The Mayor asks for a motion to adjourn. Motion made and seconded. All in favor, none opposed, the meeting was adjourned at 11:13 p.m.

The next Regular Meeting of the Mayor and Council will convene on March 25, 2019 at 8:00p.m. at the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

Minutes prepared by Michelle Masser, Deputy Clerk, March 28, 2019

Robin R. Kline

Robin R. Kline, Acting Deputy Clerk
BOROUGH OF MENDHAM