

**BOROUGH OF MENDHAM  
MEETING OF THE MAYOR AND COUNCIL**

**Thursday, April 9, 2020**

**MINUTES**

**CALL TO ORDER**

Mayor Christine Serrano-Glassner called the April 9, 2020 Regular Meeting of the Mayor and Council to order at 8:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

**MOMENT OF SILENCE AND FLAG SALUTE**

Mayor Serrano-Glassner led a moment of silence and then proceeded with the Pledge of Allegiance.

**MAYOR'S OPENING STATEMENT**

Mayor Serrano-Glassner read the following statement:

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Phoenix House, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act.

**ROLL CALL**

The following officials were present:

Mayor Christine Serrano-Glassner  
Council Member Steven Andrew [via video conferencing]  
Council Member John Andrews [via video conferencing]  
Council President Brad Badal [via video conferencing]  
Council Member James Kelly [via video conferencing]  
Council Member Mary Sue Martin [via video conferencing]  
Council Member Brennan Reilly [via video conferencing]

Also present were:

Joyce Bushman, Borough Administrator  
Fred Semrau, Esq., Borough Attorney [via video conferencing]  
Robin R. Kline, Borough Clerk [via video conferencing]

**PROCLAMATIONS**

Mayor Serrano Glassner read the following three proclamations by title into the record and thanked Mendham Borough's first responders for their service and especially thanked the volunteers of Mendham's First Aid Squad for all they are doing for the well-being of the community during the COVID-19 state of emergency.

**PROCLAMATION HONORING THE DEDICATED VOLUNTEERS OF THE MENDHAM FIRE DEPARTMENT AND RECOGNIZING MAY 3-9, 2020 AS FIREFIGHTERS APPRECIATION WEEK IN THE BOROUGH OF MENDHAM**

**PROCLAMATION HONORING THE MEMBERS OF THE MENDHAM BOROUGH POLICE DEPARTMENT AND RECOGNIZING MAY 10-16, 2020 AS LAW ENFORCEMENT APPRECIATION WEEK IN THE BOROUGH OF MENDHAM**

**PROCLAMATION HONORING THE DEDICATED VOLUNTEERS OF THE MENDHAM FIRST AID SQUAD AND RECOGNIZING MAY 17-23, 2020 AS EMERGENCY MEDICAL SERVICES WEEK IN THE BOROUGH OF MENDHAM**

**CONSENT AGENDA ITEMS**

Items on the Consent Agenda are considered routine and will be acted upon by the Borough Council by a single vote unless a member of the Governing Body requests that an item be removed and considered separately.

1. **Approval of Minutes:** March 23, 2020 Regular Meeting

There was no Council discussion.

Motion to Approve: Council Member Andrew  
Second: Council Member Andrews  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly  
Nays: None

**ORDINANCE FOR INTRODUCTION**

None

**ORDINANCE FOR PUBLIC HEARING/ADOPTION**

**ORD #01-2020 ORDINANCE OF THE BOROUGH OF MENDHAM, IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, ESTABLISHING A BOND REQUIREMENT FOR SPECIAL EVENT PERMITS**

Mayor Serrano-Glassner announced that a legal notice was published in the *Daily Record* and the *Star Ledger* indicating that Ordinance #01-2020 was introduced and passed on first reading at the March 11, 2020 meeting and further indicated that the second reading and public hearing would be held on April 9, 2020 at 8:00 p.m. for consideration of final adoption. Copies of this Ordinance were made available to the general public and posted in accordance with the law.

Mayor Serrano-Glassner opened the public hearing. Seeing and hearing no one wishing to speak concerning Ordinance #01-2020, Mayor Serrano-Glassner closed the public hearing.

There was no Council discussion.

Motion to Approve: Council Member Andrew  
Second: Council Member Andrews  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly  
Nays: None

Ordinance #01-2020 was adopted.

**RESOLUTIONS**

**#066-2020 RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$9,000,000 TAX ANTICIPATION NOTES OF 2020 OF THE BOROUGH OF MENDHAM, IN THE COUNTY OF MORRIS, NEW JERSEY** [requires not less than a two-thirds (2/3) affirmative vote of the full membership of the governing body]

Council President Badal reported that because of the COVID-19 state of emergency and the closing of many businesses by the Governor's executive orders, property tax revenues may come in slow for the next tax payment quarters. The Tax Anticipation Notes would provide the amount of revenue for any shortfall in the tax collection so that the Borough can meet its obligations. The Notes mature December 2021.

There was no Council discussion.

Motion to Approve: Council Member Andrew  
Second: Council Member Andrews  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly  
Nays: None

**#067-2020 RESOLUTION RESCINDING RESOLUTION #054-2020 REGARDING THE APPOINTMENTS OF A MUNICIPAL JUDGE, PROSECUTOR AND PUBLIC DEFENDER FOR THE 2020 CALENDAR YEAR FOR THE WASHINGTON TOWNSHIP AND MENDHAM BOROUGH SHARED MUNICIPAL COURT**

There was no Council discussion.

Motion to Approve: Council Member Andrew  
Second: Council Member Andrews  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly  
Nays: None

**#068-2020 RESOLUTION AWARDDING A CONTRACT TO GARDEN STATE LABORATORIES, INC. FOR THE PERFORMANCCE OF REQUIRED SEWAGE TREATMENT DISCHARGE MONITORING TESTS**

There was no Council discussion.

Motion to Approve: Council Member Andrew  
Second: Council Member Andrews  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly  
Nays: None

**#069-2020 RESOLUTION TEMPORARILY RELAXING CERTAIN RESTRICTIONS IN SECTION 215-8 OF THE CODE OF THE BOROUGH OF MENDHAM TO PERMIT ESSENTIAL BUSINESSES TO DISPLAY ADDITIONAL TEMPORARY SIGNAGE DURING THE COVID-19 STATE OF EMERGENCY**

There was no Council discussion.

Motion to Approve: Council Member Andrew  
Second: Council Member Andrews  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly  
Nays: None

**#070-2020 RESOLUTION AUTHORIZING THE TAX COLLECTOR TO PREPARE AND ISSUE ESTIMATED TAX BILLS FOR THE BOROUGH OF MENDHAM FOR THE THIRD INSTALLMENT PAYMENT OF 2020 DURING THE COVID-19 STATE OF EMERGENCY**

There was no Council discussion.

Motion to Approve: Council Member Andrew  
Second: Council Member Andrews  
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly  
Nays: None

**ADMINISTRATOR'S REPORT**

Ms. Bushman reported that the 2020 Financial Disclosure Statements are due April 30<sup>th</sup>. She further reported that bid specifications for solid waste, recycling and bulk waste collection have been finalized and thanked Jeanne Pugsley for her efforts. Ms. Bushman highlighted the following items reported in her April 9<sup>th</sup> Administrator's Report: The Daytop facility will close May 29<sup>th</sup> due to lack of funding; the Governor's recent executive order closes all non-essential construction projects and confirmed that work on the Borough's tennis court project and the Botti Pavilion at West Field Park has been temporarily suspended; Provident Bank will be providing two check reading machines to the Borough to efficiently process payments and deposits at no charge; the Recreation Day Camp Program registration form is now online with a payment engine; the deadline to file a tax appeals has been extended to June 1<sup>st</sup>.

Lastly, she reported that laptops have been purchased for the governing body's use and will be distributed in the coming week. The goal will be to digitize and email agenda packets, eliminating the need to prepare and deliver paper agenda packets. The cost of the laptops will be reimbursable under FEMA's state of emergency protocols.

Council Member Reilly inquired about the status of the county repaving the roads since the water main line replacement project has been completed by American Water Company. Jeff Cooper, Public Works Superintendent, will follow up with the county.

There was no further Council discussion.

**COUNCIL COMMITTEE REPORTS**

**Finance [Standing Committee of the Council]**

Council President Badal reported that Resolution #066-2020 authorizing the issuance of tax anticipation notes and Resolution #070-2020 authorizing estimated tax bills for the 3<sup>rd</sup> tax quarter, were approved by the Council.

**Board of Health**

Council Member Andrew reported that the Board of Health met on April 1<sup>st</sup> and adopted BOH Ordinance #02-2020, Quarantine Rules and Protocols.

**Recreation and Parks [Standing Committee of the Council]**

Council Member Andrew reported that all borough parks are closed.

**Board of Education**

Council Member Andrew reported that Mendham Borough schools continue remote learning during the COVID-19 state of emergency and had nothing further to report.

**Public Safety [Standing Committee of the Council]**

Council Member Andrews reported that the OEM Task Force had met three times this week with Holly Manor, MASH, Police, Fire, EMS and OEM personnel. He further confirmed that the First Aid Squad is looking to procure additional N95 masks and size XL protective suits. The Red Cross has been contacted in efforts to schedule a blood drive in the Borough and reported that hospitals are in need of blood donations.

**Personnel [Standing Committee of the Council]**

Council Member Martin reported that interviews for a part-time tax collector have been postponed at this time due to the COVID-19 declaration of emergency and would be rescheduled at a future time.

**Public Works and Utilities [Standing Committee of the Council]**

Council Member Kelly had nothing new to report.

**Land Use [Standing Committee of the Council] and ECOSST Committee**

Council Member Reilly had nothing new to report.

**ATTORNEY'S ITEMS**

Mr. Semrau advised that his office continues to provide uninterrupted legal services despite the challenges presented by the COVID-19 state of emergency and the Governor's executive orders.

**MAYOR'S ITEMS**

Mayor Serrano-Glassner reported that a banner will be installed at the Phoenix House to show community support during the COVID-19 state of emergency and further reported that the Borough and the Mendham Business Association will co-host Mendham's first "6' Apart Easter Parade" on Easter Sunday. Prizes will be awarded to the best decorated Easter bonnets/hats and face masks.

Mayor Serrano-Glassner also reported on the Governor's recent executive order closing all state and county parks to the public. She confirmed the executive order includes Patriots Path, which runs through the Borough.

Mayor Serrano-Glassner reported that affordable housing ordinances are being prepared by Mr. Semrau's office with respect to the Borough's settlement agreement in the declaratory judgment action with the Fair Share Housing Center.

**PUBLIC COMMENT – AUDIENCE PARTICIPATION**

Mayor Serrano-Glassner opened the public comment portion of the meeting. Seeing and hearing no one wishing to speak, Mayor Serrano-Glassner closed the public comment portion of the meeting.

Council Member Reilly inquired whether the Borough would be closing the parking areas in efforts to discourage public access to Patriot's Path and Buttermilk Falls in Mendham Township. Mayor Serrano-Glassner responded that the Borough will consider closing these parking areas.

**APPROVAL OF VOUCHERS**

Bills List prepared by the Chief Financial Officer dated April 9, 2020.

Mayor Serrano-Glassner advised that it is not necessary for the Council to approve vouchers since Resolution #059-2020, passed at the March 18, 2020 Special Meeting, provided the Borough Administration with authorizing to approve vouchers subject to the availability of funds.

**EXECUTIVE SESSION**

There was no Executive Session.

**ADJOURNMENT**

Having no further business to conduct, Mayor Serrano-Glassner asked for a motion to adjourn.

Council Member Andrew made a motion to adjourn. Council Member Andrews seconded the motion. Upon a voice vote, the motion was passed unanimously.

Meeting adjourned at 8:36 p.m.

The next scheduled meeting of the Mayor and Council of the Borough of Mendham will convene on April 27, 2020 at 8:00 PM, the Garabrant Center, 4 Wilson Street, Mendham.

Respectfully Submitted:

*Robin R. Kline*

Robin R. Kline, MAS, RMC, CMR  
Municipal Clerk  
BOROUGH OF MENDHAM