

**MINUTES OF A MEETING
OF THE
MAYOR AND COUNCIL**

CALL TO ORDER

Mayor Henry called the July 15, 2013 meeting of the Mayor and Council to order at 8:00p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

INVOCATION AND FLAG SALUTE

Mayor Henry offered a moment of silence meditation, followed by the Pledge of Allegiance.

OPENING STATEMENT

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Observer Tribune and the Morristown Daily Record, and was posted on the Phoenix House bulletin board in accordance with the Open Public Meetings Act.

ATTENDANCE:

Mayor Neil Henry

Council President Stanley Witczak (Arrived @ approx. 8:07)
Councilman John Andrus
Councilwoman Veronica Daly
Councilman Louis Garubo
Councilman Brad Badal

Also present: Atty. Tracy Wang
Administrator Ellen Sandman
Borough Clerk Maureen Massey

Absent: Atty. Fred Semrau, Councilman David Sharkey

CONSENT AGENDA:

- Approval of the minutes of the regular meeting of 6.17.13
- Res. #83-13 Return Overpay 3rd Qtr. Taxes-B1001/L8
- Approve App-Blue Light Permit-John Andrews/Mendham First Aid Sq.

Motion to approve the consent agenda was made by Councilman Andrus

Seconded by Councilman Badal

Discussion: None

Roll Call – the vote was as follows:

In favor: Andrus, Daly, Garubo, Badal, Witczak

Opposed: None

Abstain: None

Absent: Sharkey

DISCUSSION:

Request For Proposal (RFP) Regional HS Feasibility Study:

Mayor Henry led the discussion and updated the Council and the public that Mendham Township had reviewed the RFP sent to them by the Borough and recommended some edits to the Administrative/Procedural portion as well as the Background/Scope area in their letter dated July 10, 2013. They further suggested that all of the participating organizations be given the opportunity to provide input on the bidders list for this RFP. A copy of this letter and a copy of the RFP including these changes were circulated to the Council prior to this evening, and copies were made available to the public at this meeting. Mayor Henry felt that the RFP has been improved with the addition of small changes made by Mendham Township.

The Mayor asked for comments or questions from the Council. The consensus was agreement with the changes made. Councilman Strobel of Mendham Township was present to answer any questions from the Council or the public.

Mayor Henry called for a motion on the amended RFP.

Motion to ratify the amended version of the RFP for a Regional HS Restructuring Feasibility Study was made by Councilwoman Daly

Seconded by Councilman Badal

Discussion: None
Roll Call – the vote was as follows:
In favor: Witczak, Andrus, Daly, Garubo, Badal
Opposed: None
Abstain: None
Absent: Sharkey

Mayor Henry will forward a copy of this RFP to Mayor Davis of Chester Borough.

ACTIONS TO BE TAKEN:

Res. #84-13 COAH Funds- Heating Replacement Program-MASH

Motion to adopt Resolution #84-13 was made by Councilman Witczak
Seconded by Councilman Badal

Discussion: None

Roll Call – the vote was as follows:

In favor: Witczak, Andrus, Daly, Garubo, Badal

Opposed: None

Abstain: None

Absent: Sharkey

**Res. #85-13 Release Performance Bond-Driveway/Parking Lot Project-MASH-
Crossroads Pavement Maintenance LLC**

Motion to adopt Resolution #85-13 was made by Councilman Badal

Seconded by Councilman Andrus

Discussion: None

Roll Call – the vote was as follows:

In favor: Andrus, Daly, Garubo, Badal, Witczak

Opposed: None

Abstain: None

Absent: Sharkey

Res. #86-13 Sanitary Sewer App- B501/L24, 78 Mountainside Road

Motion to adopt Resolution #86-13 was made by Councilman Witczak

Seconded by Councilman Badal

Discussion: None

Roll Call – the vote was as follows:

In favor: Daly, Garubo, Badal, Witczak, Andrus

Opposed: None

Abstain: None

Absent: Sharkey

Res. #87-13 Approval Fireworks-Labor Day-Pastime Club-9/2/13/RD-9/6/13

Motion to adopt Resolution #87-13 was made by Councilwoman Daly

Seconded by Councilman Garubo

Discussion: Councilman Garubo noted that he is a member of the Pastime Club, but does
not hold an Officers position.

Roll Call – the vote was as follows:

In favor: Daly, Garubo, Badal, Witczak, Andrus

Opposed: None

Abstain: None

Absent: Sharkey

Res. #88-13 Settlement of Certain Tax Appeals

Motion to adopt Resolution #88-13 was made by Councilman Witczak

Seconded by Councilman Badal

Discussion: None

Roll Call – the vote was as follows:

In favor: Garubo, Badal, Witczak, Andrus, Daly

Opposed: None

Abstain: None

Absent: Sharkey

ADMINISTRATOR REPORT:

Administrator Sandman did not circulate a written Administrator's Report for this meeting. She will give her report verbally and will have a written copy circulated to the governing body tomorrow.

Ms. Sandman reported attending a retirement dinner for K. Hodge given by the Mendham Business Association, a meeting on lighting at Mendham Commons-permits are being presently being issued, dental and vision plan for Borough employees, "Everbridge" network for providing pertinent information to residents, and the selling of the DPW truck and bikes on Gov Deals.

The Administrator reported that 'property maintenance' is a growing concern and she has been working with Patricia Fischer, Zoning Officer, to enforce compliance.

Ms. Sandman further reported the purchase of 3 generators for the Water Reclamation Facility and 1 for the Garabrant Center. Grant money will be used to make these purchases in the amount of \$64,000. The Borough has received the last payment of \$75,000 for the paving of Pleasant Valley Road. Maple Avenue, Balbrook Drive, Bliss Road, Mountain Avenue and Park Avenue roads will be paved and the traffic signals will be made ADA compliant. The Comcast check for \$25,000 has been received in compliance with the new agreement with the Borough, received the approval from Morris County for the closing of Route #24 for the Labor Day parade, and the Senior Citizen (tax) audit cited no errors/omissions; and the Water Reclamation Facility is now certified and can perform in-house lab testing which will save the Borough money for outside testing.

Administrator Sandman commented on the new pictures on the walls of the Garabrant Center and thanked Frank Lupo who was in the audience for his photos of 'Old Mendham'. It was noted that GS Troop 4060 who did all the work at this location are still completing landscaping on the outside of the building.

Ms. Sandman reported that the DPW, the Seniors Club, and the Girl Scouts had a picnic and it was a beautiful event.

It was further reported that Girl Scouts Troop 6 complete a project on animal control and food was collected and donated to the animal shelter.

Tranquility Garden work is progressing due to a Boy Scout Eagle project and the Mendham DPW. Our Boy Scout should be done by the end of the week and DPW will finalize the job.

COUNCIL REPORTS, OLD & NEW BUSINESS:

Councilman Witczak reported on road construction, taking down of damaged trees and the successful brush project. He suggested the hiring of an Arborist for the DPW staff. He further reported that the roof at the Co-Op will be done the 1st week of August, the fleet maintenance agreement with Chester Township is working out well, and pre-construction on track.

Councilman Andrus reported that the 'general accounts' summary is in good shape. Mr. Andrus suggested consideration of a 'centralized sign' in the Borough to direct traffic to events. The Rotary Club made contact regarding the posting of their yearly 'Antique Sale' sign that is not allowed since the adoption of the new sign ordinance. Mayor Henry recommended that Atty. Semrau should be contacted for guidance. Mr. Andrus recommended that they hang a banner.

Councilman Garubo reported that the summer day camp is going well, concerts in the park are beginning and the Labor Day Parade preparation is on track.

Councilwoman Daly anticipates the salary resolution completed for the next meeting and her coordination with Atty. Semrau on revisions to the Employee Handbook.

Councilman Badal reported on the rewriting of the First Aid Squad by-laws and the Fire Chief's concerns over volunteer levels and the back filling of Officer positions based on the present Borough Code. Mr. Badal mentioned review of the code and possible revision.

The appointment of a Deputy OEM Coordinator was mentioned and once the Mayor has contacted the individual a resolution will be presented to the Council for consideration.

Police Chief Liberto presented a uniform that he is purchasing for use by police officers for special events, funerals, honor guard assignments and which will be purchase with donations only.

There were questions voiced regarding the new 'turf' for the local middle school. Mayor Henry will make some calls for additional information and report back to the Council.

ATTORNEY ITEMS: There were no new items.

MAYOR'S ITEMS: There were no further comments.

PUBLIC COMMENT: No comments from the public.

APPROVAL OF VOUCHERS:

Minute Book Attachment Bill List dated July 15, 2013
Motion to approve the July 15, 2013 bill list was made by Councilman Badal
Second by Councilman Witczak
Discussion: None
Roll Call - the vote was unanimous as follows:
In favor: Garubo, Badal, Witczak, Andrus, Daly
Opposed: None
Abstain: None
Absent: Sharkey

EXECUTIVE SESSION: There was no executive session held.

ADJOURNMENT:

There being no further business scheduled for the consideration of the Mayor and Council at this time, on a motion duly made, seconded and unanimously carried by A voice vote, the meeting was adjourned at approximately 8:51P.M. next to convene at the Regular Meeting on August 19, 2013 at 8:00 P.M. at the Garabrant Center, 4 Wilson Street, Mendham, New Jersey 07945.

Respectfully submitted,

Maureen Massey, RMC, CMC
Borough Clerk