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September 11, 2020

Lisa Smith, Secretary
Mendham Borough Board of Adjustment
2 West Main Street
Mendham, New Jersey 07945

Re: Chambers Variance Application
Block 2301, Lot 3.01
425 Cherry Lane
Project No. 20MB507

Dear Lisa:

The above referenced application requests use variance approval for conversion of the second floor of an existing accessory building into a separate living unit on lot 3.01 in block 2301 at 425 Cherry Lane. The following documents have been submitted in support of the application:

- Board of Adjustment Application and Checklist, dated July 21, 2020, prepared by James and Donna Chambers
- Certificate of Paid Taxes, dated July 20, 2020
- Zoning Officer's Denial Letter, dated July 13, 2020.
- Property Owner's Consent, dated July 21, 2020, prepared by James and Donna Chambers
- Area map
- Flood plan sketch
- Site Inspection Form, dated July 21, 2020, prepared by James and Donna Chambers
- Certified Property Owners List
- Photograph
- Property Survey, dated August 9, 2013, prepared by Robert H. Jordan, Jr., PLS

A review of the above documents results in the following comments relative to the completeness of the application:

1. There are a number of items noted on the checklist as "complies" or "N/A" that have not been submitted and are required for a D variance application. Of these items, completeness waivers are recommended for the following:
Item 10 – County Planning Board application
Item 27 – Zone district data for the property and zone districts within 200 feet
Item 28 – Elevations at all existing structures and all structures within 100 feet

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Ferriero Engineering, Inc.

June 2, 2020

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Re: Zaccone Variance Application

Block 401, Lot 7

20 Gunther Street

Project No. 20MB503

Item 34 – Existing and proposed contours

Item 37 – Soil types

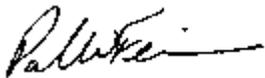
Item 47 – Water/sewer lines

Item 52 – NJDEP Letter of Interpretation

2. The last page of the checklist containing items 53-57 was not included. Item 53 requires soil testing for lots not served by public sanitary sewers. It is assumed the new living space would be served by a septic system. While item 53 is not applicable to the D variance application, the applicant is advised that soil testing and a septic system alteration will be required as a condition of any approval by the Board.

Subject to the granting of the waivers above, the application may be deemed complete.

Very truly yours,



Paul W. Ferriero, PE, CME

Borough Engineer

cc: Board members

Thomas Germinario, Esq.

Jessica Caldwell, PP/AICP