

**BOROUGH OF MENDHAM  
MEETING OF THE MAYOR AND COUNCIL  
February 9, 2022, 7:00PM  
MINUTES**

**CALL TO ORDER**

Mayor Christine Serrano Glassner called the February 9, 2022, Regular Meeting of the Mayor and Council to order at 7:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

**FLAG SALUTE AND MOMENT OF SILENCE**

Mayor Serrano Glassner led a moment of silence and proceeded with the Pledge of Allegiance.

**MAYORS OPENING STATEMENT**

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Phoenix House, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

**ROLL CALL**

The following officials were present:

Mayor Christine Serrano Glassner  
Council President Steven Andrew  
Council Member John Andrews  
Council Member Brad Badal  
Council Member James Kelly  
Council Member Brennan Reilly (Absent)

Also present were:

Fred Semrau, Esq., Borough Attorney  
Joyce Bushman, Borough Administrator  
Carolynn Budd, Deputy Borough Clerk

**CONSENT AGENDA ITEMS**

Approval of the Minutes: January 24, 2022, Regular Meeting & Executive Session Meeting

There was no Council discussion.

Motion to Approve: Council Member Andrews  
Second: Council Member Kelly  
Ayes: Andrew, Badal

**DISCUSSION ITEMS**

1. Mayor Serrano Glassner invited the 3 candidates for the unexpired term of Council Member Mary Sue Martin's

seat to speak about themselves and their contributions to the Borough.

Dr. Marilyn Althoff spoke about herself and her roll as the President of the Board of Health. Mr. Neil Sullivan then spoke about himself and his active roll as an Alternate Member of the Joint Land Use Board. Mr. James Barker spoke about himself and becoming more involved in the Borough.

After each candidate spoke Mayor and Council discussed openly each candidate. Mayor Serrano Glassner asked for a vote in favor of each Council Members choice.

Council President Andrew voted for Mr. Sullivan  
Council Member Andrews voted for Mr. Sullivan  
Council Member Badal voted for Mr. Sullivan  
Council Member voted for Mr. Sullivan

With all in agreeance Mayor Serrano Glassner asked for a motion to approve Resolution #043-2022 Appointing Neil Sullivan to the Mendham Borough Council for an Unexpired Term Ending December 31, 2022.

Motion to Approve: Council Member Badal  
Second: Council Member Andrews  
Ayes: Andrew, Kelly

2. Mayor Serrano Glassner discussed with Council candidates to be the Grand Marshall for the Labor Day Parade. The candidates discussed were:

Mr. Swenski  
Mr. Neil Henry  
Mendham Business Association  
Ms. Barbara Nelson, Captain of the First Aid Squad for 10 years  
Mr. Dave Murphy, Former Council Member and Member of the First Aid Squad  
Mr. Peter Cillo, World War II Veteran

Mr. Bruce DiBisceglie, Recreation Director will be meeting with the Recreation Committee to discuss these candidates and possible others and will advise the Mayor on their discussion.

### **ORDINANCE FOR INTRODUCTION**

**#02-2022 AN ORDINANCE AMENDING ORDINANCE #15-2020, PAY RANGES FOR APPOINTED OFFICIALS AND EMPLOYEE POSITIONS OF THE BOROUGH OF MENDHAM, TO ESTABLISH A PAY RANGE FOR THE POSITION OF DEPUTY CLERK**

**Summary:** On December 17, 2020, the Borough adopted Ordinance #15-2020, Pay Ranges for Appointed Official and Employee Positions of the Borough. This ordinance includes the addition of the position Deputy Clerk.

The public hearing is scheduled for February 28, 2022.

Mayor Serrano Glassner asked for a motion to approve Ordinance #02-2022.

Motion to Approve: Council Member Badal  
Second: Council Member Andrews  
Ayes: Andrew, Kelly

## **RESOLUTIONS**

### **#044-2022 RESOLUTION REAPPOINTING JOHN EGERTER AS A REGULAR CLASS IV MEMBER TO THE JOINT LAND USE BOARD**

There was no Council discussion.

Motion to Approve: Council Member Andrews  
Second: Council Member Badal  
Ayes: Andrew, Kelly

### **#045-2022 RESOLUTION AUTHORIZING A GRANT AGREEMENT BY THE BOROUGH OF MENDHAM TO THE NEW JERSEY HISTORIC PRESERVATION FUND ADMINISTERED BY THE NEW JERSEY HISTORIC TRUST FOR STRUCTURAL UPGRADES AT THE PHOENIX HOUSE OWNED BY THE BOROUGH OF MENDHAM**

There was no Council discussion.

Motion to Approve: Council President Andrew  
Second: Council Member Andrews  
Ayes: Badal, Kelly

### **#046-2022 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO PAULUS, SOKOLOWSKI AND SARTOR, LLC FOR WRF IMPROVEMENTS – WETLANDS DELINEATION / PERMITTING**

Motion to Approve: Council Member Andrews  
Second: Council President Andrew  
Ayes: Badal, Kelly

### **#047-2022 RESOLUTION AWARDED THE CONTACT FOR BIOASSAY TESTING SERVICES AT THE SEWAGE TREATMENT PLANT**

There was no Council discussion.

Motion to Approve: Council President Andrew  
Second: Council Member Andrews  
Ayes: Badal, Kelly

### **#048-2022 RESOLUTION WAS WITHDRAWN**

### **#049-2022 RESOLUTION AUTHORIZING THE HIRING AND APPOINTMENT OF DEBORAH HOLLY AS ADMINISTRATIVE ASSISTANT AT PUBLIC WORKS, EFFECTIVE FEBRUARY 14, 2022**

There was no Council discussion.

Motion to Approve: Council Member Kelly  
Second: Council Member Andrews  
Ayes: Andrew, Badal

**#050-2022 RESOLUTION APPOINTING STEPHEN F. MAHONEY SUBSTITUTE "BACK-UP" BUILDING SUBCODE OFFICIAL/INSPECTOR, PLUMBING SUBCODE OFFICIAL/INSPECTOR, ELECTRICAL INSPECTOR AND CONSTRUCTION OFFICIAL EFFECTIVE IMMEDIATELY**

There was no Council discussion.

Motion to Approve: Council Member Andrews  
Second: Council Member Kelly  
Ayes: Andrews, Badal

**#051-2022 RESOLUTION AUTHORIZING THE HIRING AND APPOINTMENT OF THOMAS J. RYAN AS PART-TIME FIRE PREVENTION INSPECTOR FOR THE BOROUGH OF MENDHAM FIRE PREVENTION BUREAU**

There was no Council discussion.

Motion to Approve: Council Member Andrews  
Second: Council President Andrew  
Ayes: Badal, Kelly

**JOINT LAND USE BOARD REPORT**

A copy of the 2021 Joint Land Use Board Annual Report was distributed to the Governing Body.

**ADMINISTRATOR'S REPORT**

A copy of the Administrator's Report dated February 9, 2022, was distributed to the Governing Body.

**COUNCIL COMMITTEE REPORTS**

**Board of Health**

**Recreation and Parks [Standing Committee of the Council]**

**Board of Education**

**Finance Committee [Standing Committee of the Council]**

**Personnel [Standing Committee of the Council]**

Council Member Andrews reported that the candidate for the Accounting and Payroll Clerk was not going to be leaving her current position and would not be accepting the position.

**Public Safety [Standing Committee of the Council]**

No Report.

**Historic Preservation [Standing Committee of the Council]**

**Land Use [Standing Committee of the Council] and ECOSST Committee**

## **Public Works and Utilities [Standing Committee of the Council]**

### **ATTORNEY'S ITEMS**

### **MAYOR'S ITEMS**

Mayor Serrano Glassner reported that the School Board received a grant to install tennis courts at the High School. Mendham High School student Christiana Pisani was provided 100 reusable shopping bags to help start her nonprofit organization named Tote for a Tote. Tote for a Tote provides reusable bags in place of plastic bags which will be banned on May 4, 2022.

### **PUBLIC COMMENT – AUDIENCE PARTICIPATION**

Mayor Serrano Glassner asked for a motion to open public comment.

Motion to Open: Council President Andrew  
Second: Council Member Andrews  
Ayes: Badal, Kelly

Ms. Carol Brady of 8 Loryn Lane spoke regarding the advertised positions of Administrative Assistant for Public Works and Account and Payroll Clerk. Ms. Brady expressed her concern with positions being filled before the advertisement had been removed. Council Member Andrews asked Ms. Brady where she had seen the positions advertised and she was not sure. She also asked if the Deputy Clerk position was advertised as she had not seen this. Mr. Fred Semrau, Borough Attorney advised that the Borough can fill positions as interviews are conducted. He stated the position of Deputy Clerk requires State Certification and with an employee already certified it is good to move from within the Borough.

Seeing and hearing no one else wishing to be heard, Mayor Serrano Glasser closed the public comment and asked the Council for a motion to close public comment.

Motion to Close: Council Member Andrews  
Second: Council President Andrew  
Ayes: Badal, Kelly

### **APPROVAL OF VOUCHERS**

Bills List dated February 9, 2022. The Bills List had been posted on the website for full disclosure to the public.

Motion for Approval: Council Member Andrews  
Second: Council Member Badal  
Ayes: Andrews, Kelly

### **EXECUTIVE SESSION**

Mayor Serrano Glassner asked for a motion to enter into Executive Session.

Motion to Open: Council Presidents Andrew  
Second: Council Members Andrews

The Mayor and Council convened into Executive Session at 7:56 p.m.

**#052 -2022 RESOLUTION PROVIDING FOR A CLOSED SESSION NOT OPEN TO THE PUBLIC PURSUANT TO THE NEW JERSEY OPEN PUBLIC MEETINGS ACT N.J.S.A. 10:4-12b.**

The Mayor and Council of the Borough of Mendham will adjourn into closed session to discuss the following subject matter(s) without the presence of the public in accordance with the Open Public Meetings Act exemptions, N.J.S.A. 10:4-12b for discussion of the following stated matter(s):

Matter(s) to be discussed: Possible Violation of Law

Following the closed session, no other matters were to be discussed or acted upon in public session.

# # # # #

The Mayor and Council reconvened into public session at 8:40 p.m. only for the purpose of adjourning the public meeting.

**ADJOURNMENT**

Having no further business to conduct, Mayor Serrano Glassner asked for a motion to adjourn. Council President Andrew made a motion to adjourn, seconded by Council Member Badal. Upon a voice vote, the motion passed unanimously.

Meeting adjourned at 8:40 p.m.

Respectfully Submitted:

*Carolynn Budd*  
Carolynn Budd, RMC, CMR  
Deputy Borough Clerk  
Borough of Mendham