

**BOROUGH OF MENDHAM  
MEETING OF THE MAYOR AND COUNCIL  
April 6, 2022, 7:00PM  
MINUTES**

**CALL TO ORDER**

Mayor Christine Serrano Glassner called the April 6, 2022, Regular Meeting of the Mayor and Council to order at 7:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

**FLAG SALUTE AND MOMENT OF SILENCE**

Mayor Serrano Glassner led a moment of silence and proceeded with the Pledge of Allegiance.

**MAYORS OPENING STATEMENT**

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Phoenix House, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

**ROLL CALL**

The following officials were present:

Mayor Christine Serrano Glassner  
Council President Steven Andrew  
Council Member John Andrews  
Council Member Brad Badal  
Council Member James Kelly  
Council Member Brennan Reilly (Absent)  
Council Member Neil Sullivan

Also present were:

Fred Semrau, Esq., Borough Attorney  
Joyce Bushman, Borough Administrator  
Carolynn Budd, Deputy Borough Clerk

**CONSENT AGENDA ITEMS**

- 1. Approval of Minutes:** April 6, 2022, Regular Meeting
  
- 2. Special Events Applications:**
  - Stomp Out Stigma Walk
  - Walk Acknowledging Mental Health Awareness Month
  - Sunday, May 15, 2022
  - 1:00pm – 3:30pm
  
  - Pastime Labor Day Carnival
  - Friday, September 2, 2022 - Monday, September 5, 2022

5:00pm – 11:00pm and 11:00am – 11:00pm (on 9/5 only)

**3. Banner Application:** Pastime Club, Inc.  
Labor Day Carnival  
Requested Dates: August 22, 2022 - September 6, 2022

**4. Raffle Applications:** Pastime Club  
Labor Day Carnival  
50/50 Raffle  
Monday, September 5, 2022  
9:15pm  
*and*  
Wheels of Chance/Various Games  
Friday, September 2, 2022 - Monday, September 5, 2022  
5:00pm – 11:00pm and 11:00am – 11:00pm (on 9/5 only)

Motion to Approve: Council Member Sullivan

Second: Council Member Badal

Ayes: Andrew, Andrews, Kelly

Council President Andrew and Council Member Andrews recused themselves on the approval of Pastime Club Events.

Council Member Badal recused himself from approval of the Meeting Minutes.

#### **ORDINANCES FOR INTRODUCTION**

**#03-2022 ORDINANCE PROVIDING FOR THE IMPROVEMENT OF THE STORM WATER DRAINAGE SYSTEM IN AND BY THE BOROUGH OF MENDHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$47,000 THEREFOR FROM AVAILABLE FUNDS OF THE BOROUGH**

Purpose: The improvement hereby authorized and the purpose for the financing of which the appropriation is made for this ordinance is the improvement of the stormwater drainage system in and along Chestnut Glen Court by the Borough together with all paving, equipment, site work, structures, appurtenances, work, materials, and other expenses necessary.

Public Hearing scheduled for April 25, 2022.

Motion to Approve: Council Member Badal

Second: Council Member Kelly

Ayes: Andrew, Andrews, Sullivan

**#04-2022 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2022 (N.J.S.A. 40A: 4-45.14)**

Purpose: The allowable annual cost of living adjustment (COLA) for municipal budgets is capped at 1.5%. A municipality may by ordinance increase the COLA percentage up to 3.5% [N.J.S.A. 40A:4- 45.14(b)] or bank (for up to two years) the difference between its final appropriation subject to the cap and 3.5%. Cap banking is not automatic. A single ordinance can be used to accomplish both activities: increasing appropriations and banking any unappropriated balance. The banked dollar amount would be available to the Borough in the event there was an emergent need.

Public Hearing scheduled for April 25, 2022.

Motion to Approve: Council Member Badal  
Second: Council Member Sullivan  
Ayes: Andrew, Andrews, Kelly

### **CY2022 BUDGET INTRODUCTION**

**#076-2022 RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF MENDHAM CERTIFYING COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964"**

Council Member Badal requested this Resolution be tabled until confirmation of any updates to the Borough's hiring practices be confirmed.

Motion to Table: Council President Andrew  
Second: Council Member Badal  
Ayes: Andrews, Kelly, Sullivan

**#077-2022 RESOLUTION TO INTRODUCE THE 2022 MUNICIPAL BUDGET**

Public Hearing scheduled for May 11, 2022.

Motion to Approve: Council Member Kelly  
Second: Council Member Sullivan  
Ayes: Andrew, Andrews  
Nays: Council Member Badal

### **RESOLUTIONS**

**#078-2022 RESOLUTION OF THE BOROUGH OF MENDHAM, IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, AUTHORIZING THE APPOINTMENT OF DEPUTY CLERK CAROLYNN BUDD TO THE POSITION OF BOROUGH CLERK, EFFECTIVE APRIL 16, 2022**

Motion to Approve: Council Member Andrews  
Second: Council Member Badal  
Ayes: Andrew, Kelly, Sullivan

**#079-2022 RESOLUTION AWARDED A CONTRACT TO NATIONAL WATER MAIN CLEANING COMPANY FOR THE SEWER COLLECTION SYSTEM REHABILITATION PROJECT TO BE FUNDED THROUGH THE NEW JERSEY WATER BANK**

Motion to Approve: Council Member Badal  
Second: Council Member Andrews  
Ayes: Andrew, Kelly, Sullivan

**#080-2022 RESOLUTION AUTHORIZING THE HIRING OF A TEMPORARY PART-TIME ASSISTANT FOR THE CONSTRUCTION OFFICIAL**

Motion to Approve: Council Member Andrews  
Second: Council Member Badal  
Ayes: Andrew, Kelly, Sullivan

### **ADMINISTRATOR'S REPORT**

A copy of the Administrator's Report dated April 6, 2022, was distributed to the Governing Body. Ms. Bushman advised that a surprise retirement breakfast was held for Ms. Jeanne Pugsley and Ms. Sue Giordano on their last day, they were presented with a plaque for their 43 year each of service that will be placed in the Phoenix House Garden.

Council Member Badal asked if a new date had been set for Motor Vehicle's Mobile Unit and when it is if it can be advertised on the Mobile Message Board. Mayor Serrano Glassner advised Assemblywomen Aura Dunn's office had not provided a new date.

### **COUNCIL COMMITTEE REPORTS**

#### **Public Works and Utilities [Standing Committee of the Council]**

Council Member Badal reported the Water Reclamation Facility received approval from NJDEP for the award of the Collection System Rehabilitation and that NJDEP has a scheduled plant inspection.

Council Member Badal reported Public Works is doing Spring cleaning at the parks, the tennis courts are open and Shade Tree plantings have been ordered.

#### **Joint Lane Use Board [Standing Committee of the Council]**

Council President Andrew reported that the Joint Land Use Board will not be changing the Ordinance relating to setbacks.

#### **Home Town Heroes Banner [Standing Committee of the Council]**

Council Member Andrews reported that the Committee will be meeting soon to review banner applications with the anticipation of 6 new banners.

#### **Finance Committee [Standing Committee of the Council]**

Council Member Kelly reported that the Committee met to finalize the budget.

#### **Public Safety [Standing Committee of the Council]**

Council Member Sullivan reported that the Police Department will be hosting its Annual Fishing Frenzy will be held on Sunday, May 8, 2022.

### **ATTORNEY'S ITEMS**

Mr. Semrau reported that the tax appeal deadline for filing is April 1, 2022, and appeals have been light.

### **MAYOR'S ITEMS**

Mayor Serrano Glassner reported that the United Methodist Church closed occurred and a clean up of the property is

being scheduled with the ECOSST Committee.

**PUBLIC COMMENT – AUDIENCE PARTICIPATION**

Mayor Serrano Glassner asked for a motion to open public comment.

Motion to Open: Council Member Andres  
Second: Council President Andrew  
Ayes: Badal, Kelly, Sullivan

Ms. Amalia Duarte of 22 Brockden Drive, Mendham Township representing the Mendham Stigma Free Task Force spoke regarding Task Force between Mendham Borough and Township. Ms. Duarte thanked Mayor and Council for approval of the Special Event, Stomp Out Stigma Walk.

Mr. Peter Banos of 47 Ironia Road spoke regarding his health and safety concerns relating to Backer Farm. Mr. Banos advised he spoke with Mr. Paul Ferriero, Borough Engineer, briefly and requested additional time to speak with him. Mayor Serrano Glassner advised she would bring the concerns to the County Board of Agriculture’s attention. An email from Mr. Banos prior to the meeting was provided to Mayor and Council. Another email received after the meeting was provided to Mayor and Council after the meeting.

Ms. Melissa Rainis of 290 Mountainside Road spoke regarding he noise concerns relating to Backer Farm.

Seeing and hearing no one wishing to be heard, Mayor Serrano Glasser asked for a motion to close public comment.

Motion to Close: Council Member Andrews  
Second Council President Andrew  
Ayes: Badal, Kelly, Sullivan

**APPROVAL OF VOUCHERS**

No bill list was provided.

**ADJOURNMENT**

Having no further business to conduct, Mayor Serrano Glassner adjourned the meeting.

Meeting adjourned at 7:33 p.m.

Respectfully Submitted:

*Carolynn Budd*  
Carolynn Budd, RMC, CMR  
Borough Clerk  
Borough of Mendham