

**BOROUGH OF MENDHAM  
MEETING OF THE MAYOR AND COUNCIL  
NOVEMBER 28, 7:00PM  
MINUTES**

**CALL TO ORDER**

Council President Andrew called the November 28, 2022, Regular Meeting of the Mayor and Council to order at 7:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

**FLAG SALUTE AND MOMENT OF SILENCE**

Council President Andrew led a moment of silence and proceeded with the Pledge of Allegiance.

**OPENING STATEMENT**

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Phoenix House, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

**ROLL CALL**

The following officials were present:

Mayor Serrano Glassner – Absent  
Council President Andrew  
Council Member John Andrews  
Council Member Brad Badal – Arrived at 7:10pm  
Council Member James Kelly  
Council Member Brennan Reilly  
Council Member Neil Sullivan

Also present were:

Fred Semrau, Esq., Borough Attorney  
Joyce Bushman, Borough Administrator  
Carolynn Budd, Borough Clerk

**CONSENT AGENDA ITEMS**

1. **Approval of Minutes:** November 9, 2022, Regular Meeting
2. **Banner Application:** Holly Trail  
Mendham Business Association  
November 11, 2022 – December 3, 2022

Annual Community Jazz Holiday Concert  
Mendham United Methodist Church  
November 30, 2022 – December 10, 2022

Motion to Approve: Council Member Andrews  
Second: Council Member Sullivan  
Ayes: Andrew, Kelly, Reilly

**DISCUSSION ITEMS**

Ms. Joyce Bushman, Administrator and Mr. Erick Mesias, CFO discussed Mendham Borough’s submission of the 2022 Best Practices Inventory with Council. The Borough scored 32.5 out of 36.5 total points.

**ORDINANCES FOR INTRODUCTION**

**#10-2022 AN ORDINANCE OF THE BOROUGH OF MENDHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING THE BOROUGH CODE TO ESTABLISH NEW CHAPTER 69.1, “BUSINESS INSURANCE REGISTRATION,” AS REQUIRED BY STATE LAW**

**Summary:** On August 5, 2022, Governor Murphy signed into law Senate Bill 1368, which mandates that business owners, rental unit owners, and certain multi-family homeowners maintain liability insurance for negligent acts and omissions in amounts set forth in N.J.S.A. 40A:10A-1; and Senate Bill 1368 additionally requires such business, rental unit and certain multi-family home owners to annually register a Certificate of Insurance with the municipality in which the business, rental unit, or multi-family home is located, in accordance with N.J.S.A. 40A:10A-2a, effective November 3, 2022.

The public hearing is scheduled for December 14, 2022.

Motion to Approve: Council Member Kelly  
Second: Council Member Andrews  
Ayes: Andrew, Reilly, Sullivan

**#11-2022 AN ORDINANCE ESTABLISHING PAY RANGES FOR APPOINTED OFFICIAL AND EMPLOYEE POSITIONS OF THE BOROUGH OF MENDHAM**

**Summary:** Establishment of pay ranges for salary and hourly wage rates for Borough appointed official and employee positions.

The public hearing is scheduled for December 14, 2022.

Council discovered some clerical/typo errors in the Ordinance. Council President Andrew asked for a motion to approve with the noted corrections.

Motion to Approve: Council Member Andrews  
Second: Council Member Reilly  
Ayes: Andrew, Kelly, Sullivan

## **RESOLUTIONS**

### **#137-2022 A RESOLUTION AMENDING CHAPTER 102, FEES AND RATES, OF THE BOROUGH CODE TO CORRECT DISCREPANCIES REGARDING CERTAIN SIGN PERMIT FEES**

Motion to Approve: Council Member Kelly  
Second: Council Member Reilly  
Ayes: Andrew, Andrews, Badal, Sullivan

### **#138-2022 RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF PROPERTY TAX FOR PROPERTY LOCATED AT 425 CHERRY LANE, BLOCK 2301, LOT 3.01**

Motion to Approve: Council Member Reilly  
Second: Council Member Badal  
Ayes: Andrew, Andrews, Kelly, Sullivan

### **#139-2022 RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF PROPERTY TAX FOR PROPERTY LOCATED AT 31 BALBROOK DRIVE, BLOCK 2601, LOT 2.08**

Motion to Approve: Council Member Andrew  
Second: Council Member Reilly  
Ayes: Andrew, Badal, Kelly, Sullivan

### **#140-2022 RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF PROPERTY TAX FOR PROPERTY LOCATED AT 351 HILLTOP ROAD, BLOCK 2201, LOT 13**

Motion to Approve: Council Member Reilly  
Second: Council Member Sullivan  
Ayes: Andrew, Andrews, Badal, Kelly

### **#141-2022 RESOLUTION AUTHORIZING TRANSFERS BETWEEN CERTAIN BUDGET APPROPRIATIONS IN THE 2022 CURRENT FUND BUDGET PURSUANT TO N.J.S.A. 40A:4-58**

Motion to Approve: Council Member Badal  
Second: Council Member Reilly  
Ayes: Andrew, Andrews, Kelly, Sullivan

## **COUNCIL COMMITTEE REPORTS**

### **Public Safety [Standing Committee of the Council]**

Council Member Sullivan reported the Safety Committee met and discussed the Cheryl Tree donation.

### **Recreation and Parks [Standing Committee of the Council]**

Council Member Reilly reported that Rec. Little League is considering increasing the size of the Baseball Field at Borough Park to accommodate older players.

**Finance Committee [Standing Committee of the Council]**

Council Member Kelly reported a copy of the Audit Report was provided to Council for their review.

**Personnel [Standing Committee of the Council]**

Council Member Andrews had nothing to report.

**Joint Lane Use Board [Standing Committee of the Council]**

Council President Andrew had nothing to report.

**Public Works and Utilities [Standing Committee of the Council]**

Council Member Badal reported DPW and Sewer are doing day to day routine work.

**ATTORNEY'S ITEMS**

Mr. Fred Semrau Esq. reported the Joint Insurance Fund would like to set a date to meet with Council for the yearly review.

**ADMINISTRATOR'S REPORT**

Ms. Joyce Bushman reported there are currently 156 families signed up to meet Santa during the Holly Trail.

**PUBLIC COMMENT – AUDIENCE PARTICIPATION**

Council President Andrew opened public comment.

Seeing and hearing no one wishing to be heard, Council President Andrew closed public comment.

**APPROVAL OF VOUCHERS**

Motion to Approve: Council Member Andrews  
Second: Council Member Badal  
Ayes: Andrew, Kelly, Reilly, Sullivan

Council Member Andrews recused himself for any payments to the Mendham Borough First Aid Squad.

**ADJOURNMENT**

Having no further business to conduct, Council President Andrew asked for a motion to adjourn the meeting.

Motion to Adjourn: Council Member Reilly  
Second: Council Member Badal  
Ayes: Andrew, Andrews, Kelly, Sullivan

Meeting adjourned at 7:27 p.m.

Respectfully Submitted:

*Carolynn Budd*

Carolynn Budd, RMC, CMR  
Borough Clerk  
Borough of Mendham