

**MINUTES OF THE
MENDHAM BOROUGH PLANNING BOARD
October 11, 2011
Garabrant Center, 4 Wilson Street, Mendham, NJ**

CALL TO ORDER

The regular meeting of the Mendham Borough Planning Board was called to order by Chair Kraft at 8:10 p.m. at the Garabrant Center, 4 Wilson Street, Mendham, NJ.

CHAIR’S OPENING STATEMENT

Notice of this meeting was published in the Observer Tribune and the Daily Record on January 13, 2011 and was posted on the bulletin board in the Phoenix House in accordance with the Open Public Meetings Act, and furnished to all those who have requested individual notice and have paid the required fee.

ATTENDANCE:

Mayor Henry – Present	Mr. Kraft - Present
Mr. Bradley – Present	Mrs. Kopcsik – Present
Mr. Cascais – Present	Mrs. Lichtenberger - Present
Mr. Gertler – Absent	Ms. Sandman – Present
	Councilman Sharkey – Absent

Alternates:	Alternate I - Vacant
	Mr. Cavanaugh, Alternate II – Present

Also Present:	Mr. Henry, Attorney
	Mr. Hansen, Engineer

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MINUTES

On motion made by Mayor Henry and seconded by Mrs. Kopcsik, the minutes of the September 12, 2011 regular meeting of the Planning Board were approved with several editorial comments.

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PUBLIC COMMENT

Chair Kraft opened the meeting to public comment on anything not on the agenda. There being none, the public comment session was closed.

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**PUBLIC HEARING: Amendment to Master Plan 2006
Amendment to Recreation Plan Element
Loop Trail**

Notice of this hearing was published in the Observer Tribune and the Daily Record on September 22, 2011 in accordance with N.J.S.A. 40:55D-13. Notice to the Clerks of Mendham Township and Bernardsville was provided via certified mail on September 20, 2011. Notice to the County of Morris with copy of the Amendment was provided by certified mail on September 20, 2011.

Mr. Henry, Esq. advised the Board that he had prepared two resolutions which had been forwarded to the Board with their pre-meeting packages. The first could be used if the Board did not make any changes, and the second if they made any non-substantial changes. The draft amendment was included in their packages.

Chair opened the meeting to any questions or comments by the public. There being none the public session was closed. There were no additional Board questions or comments.

Mrs. Lichtenberger made a motion to approve the resolution for the amendment to the Master Plan as written. Mr. Cascais seconded.

ROLL CALL: The result of the roll call was 8 to 0 as follows:

In Favor: Henry, Bradley, Cascais, Kopcsik, Lichtenberger, Sandman, Cavanaugh, Kraft
Opposed: None
Abstentions: None

The motion carried. The resolution was approved. Ms. Callahan will forward the resolution and a copy of the amendment to the Borough Council. Appropriate public notification will be made.

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MASTER PLAN CONSISTENCY REVIEW

ORDINANCE #7-11: PHASE 2 HISTORIC DISTRICT EXPANSION

The Board had been provided a copy of the above referenced ordinance forwarded by Borough Clerk, Maureen Massey, in her memo dated October 4, 2011. While the Board was in agreement that the ordinance is consistent with the Borough Master Plan, they requested that the following editorial comments be provided for the Council's consideration:

- The map dated May 2011 should be clarified as "May 2011-H"
- The final paragraph in Section 1 should read: "The Borough intends to request that this expanded district be included in the National Register of Historic Places".

Mayor Henry made a motion to advise the Council that the Board finds the ordinance consistent with the Master Plan and to provide the comments as noted. Mr. Bradley seconded.

ROLL CALL: The result of the roll call was 8 to 0 as follows:

In Favor: Henry, Bradley, Cascais, Kopcsik, Lichtenberger, Sandman, Cavanaugh, Kraft
Opposed: None
Abstentions: None

The motion carried. Ms. Callahan will prepare and send the response to the Borough Council.

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OTHER BUSINESS

Board questioned updates to the Code Book. Ms. Callahan advised that formal printed updates are provided to the professionals for their master books. Copies of all ordinances pertaining to land use are provided to the Board when passed by the Council. All codified updates are now available on the Borough website. The cost of formal printed codified documentation is high and the website is being used.

In response to the a question on the status of COAH, Mr. Henry, Esq. advised that COAH has been abolished, but everything is on hold until there is direction from the State and until after court cases are settled. Mr. Kraft stated that the Highlands is moving forward with their reviews.

TRC UPDATES (For information only)

Mrs. Kopcsik reported that there is one new application for a wind shelter at the shopping center. The application will be reviewed on October 17 by the TRC and will need to go to the full Board.

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ADJOURNMENT

There being no additional business to come before the Board, on motion made, seconded and carried, Chair Kraft adjourned the meeting at 8:30 p.m. The next regularly scheduled meeting of the Planning Board will be held on **Monday, November 14, 2011 at 8:00 p.m.** at the Garabrant Center, 4 Wilson St., Mendham.

Respectfully submitted,

Diana Callahan
Recording Secretary

