

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #103-2025
RESOLUTION AUTHORIZING THE HIRING OF
PART-TIME ADMINISTRATIVE AND FINANCE INTERNS

WHEREAS, the Borough of Mendham desires to hire part-time administrative and finance interns; and

WHEREAS, the Borough Personnel Coordinator has recommended that Catherine Holtz and Melissa Wade to be hired as part-time administrative interns at approximately 160 hours each and the Borough Chief Financial Officer has recommended Kyle Vongas to be hired as a Finance Intern at approximately 420 hours, at the pay rate of \$19.00 per hour, with no other benefits, and with an effective starting date of May 28, 2025; and

WHEREAS, Finance Committee authorized funding for interns in the 2025 Borough Annual Budget; and

WHEREAS, Borough's Chief Financial Officer has certified that sufficient funds are available for this purpose.

BE IT RESOLVED, by the Mayor and Council of the Borough of Mendham that they hereby approve and authorize the hiring of Catherine Holtz, Melissa Wade as part-time administrative interns, and Kyle Vongas as a finance intern at the pay rate of \$19.00 per hour, with no other benefits, and with an effective starting date of May 28, 2025.

Dated: May 28, 2025

Attest:

BOROUGH OF MENDHAM

Lauren McBride, Acting Borough Clerk

James R. Kelly, Mayor