

BOROUGH OF MENDHAM

MORRIS COUNTY, NEW JERSEY

RESOLUTION #097-2020

**RESOLUTION AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE MENDHAM
MUNICIPAL ALLIANCE GRANT FOR FISCAL YEARS 2020-2025**

[FORM 1B]

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Mayor and Council of the Borough of Mendham, County of Morris, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Mendham Borough Mayor and Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Mendham Borough has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Morris.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, County of Morris, State of New Jersey as follows:

1. The Mendham Borough Council authorizes the submission of a strategic plan for the Mendham Municipal Alliance grant for fiscal year 2022 in the amount of:

DEDR	\$5,056.00
Cash Match	\$1,264.00
In-Kind	\$3,792.00
2. The Mendham Borough Council authorizes the Mayor to execute Form 1A, Strategic Plan for the Mendham Municipal Alliance Grant for fiscal year 2022.
3. The Mendham Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

This Resolution shall take effect immediately.

Dated: June 28, 2021

FOR COUNTY USE ONLY
 Approved: _____ YES _____ NO
 Date: _____

FORM 1A

STRATEGIC PLAN FOR FUNDING MUNICIPAL ALLIANCES

Grant Year: **2022** Alliance Tier: 2

APPLICANT MUNICIPALITY/IES: Mendham Township / Mendham Borough	COUNTY: Morris
ALLIANCE NAME: Mendham	ALLIANCE WEBSITE: https://hs.morriscountynj.gov/behavioral/alliances/
ALLIANCE STREET ADDRESS: 65 East Main Street TOWN: Mendham STATE: NJ ZIP: 07945	
TELEPHONE: (973) 543-2501 Ext. 4520	FAX: (973) 543-6739
ALLIANCE CHAIRPERSON: Vacant STREET ADDRESS: TOWN: STATE: ZIP: EMAIL:	ALLIANCE CO-COORDINATORS: Tamara D'Alessio & Pamela Weiner STREET ADDRESS: 65 East Main Street TOWN: Mendham STATE: NJ ZIP: 07945 EMAIL: tdalessio@wmrhdsd.org and pweiner@mendhamtownship.org
DATE OF RESOLUTION AUTHORIZING THE STRATEGIC PLAN (MM/DD/YYYY): For Mendham Borough 06/28/2021	

A) Alliance DEDR Allocation	\$ 5,056.00
B) Cash Match (must be 25% of DEDR Allocation)	\$ 1,264.00
C) In-Kind Match (must be 75% of the DEDR Allocation)	<u>\$ 3,792.00</u>
TOTAL ALLIANCE BUDGET (add A+ B+C)	<u>\$10,112.00</u>

Borough of Mendham	Christine Serrano Glassner, Mayor	
_____	_____	_____
*MUNICIPALITY	NAME/ MAYOR	SIGNATURE
_____	_____	_____
*MUNICIPALITY	NAME/TITLE OF GOVERNING BODY REPRESENTATIVE	SIGNATURE
_____	_____	_____
ALLIANCE COORDINATOR	SIGNATURE	DATE

*** If a municipality is part of a consortium, a signature and resolution is required from all participating municipalities entering into the agreement. Signatures hereby accept all components of this grant including membership terms, Statement of Assurances and Fiscal Requirements.**

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #099-2021

**RESOLUTION INSERTING AN ITEM OF REVENUE IN THE 2021 BUDGET
[STATE OF NEW JERSEY CLEAN COMMUNITIES GRANT]**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (the "Director") may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of any item or appropriation for an equal amount.

THEREFORE, BE IT RESOLVED that the Council of the Borough of Mendham hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the adopted 2021 Municipal Budget in the sum of \$11,509.94 which is now available as revenue from a grant received from the State of New Jersey Clean Communities Grant program; and

BE IT FURTHER RESOLVED that the sum of \$11,509.94 be made and the same is hereby appropriated in the budget account under the caption "Operations-Excluded from "CAPS" – Public and Private Programs Offset by Revenues – State of New Jersey Clean Communities"; and

BE IT FURTHER RESOLVED that the insertion of the item of revenue is the result of monies being provided to the municipality pursuant to N.J.S.A. 40A:4-87; and

BE IT FURTHER RESOLVED that the Chief Financial Officer shall forward an electronic certified copy of this resolution to the Office of the Director of Local Government Services as required by law.

Dated: June 28, 2021

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #100-2021

**RESOLUTION AUTHORIZING THE APPROVAL TO SUBMIT A GRANT APPLICATION AND
EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION
FOR THE FLORIE FARM ROAD IMPROVEMENTS PROJECT**
[Application ID 00354 from NJDOT SAGE]

BE IT RESOLVED that the Mendham Borough Council formally approves the grant application for the above stated project; and

BE IT FURTHER RESOLVED that the Mayor and the Municipal Clerk are hereby authorized to submit an electronic grant application identified as Application ID 00354 from NJDOT SAGE to the New Jersey Department of Transportation on behalf of the Borough of Mendham; and

BE IT FURTHER RESOLVED that the Mayor and the Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Mendham and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Dated: June 28, 2021

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #101-2021

**RESOLUTION AUTHORIZING THE HIRING AND APPOINTMENT OF KEVIN GLOWACKI
AS A FULL-TIME EMPLOYEE IN THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Department of Public Works has a need to hire a full-time employee for a Laborer/Driver/Operator position due to a recent resignation; and

WHEREAS, after considering all interested and qualified candidates, the Superintendent of Public Works has recommended that Kevin Glowacki be hired as a full-time Laborer/Driver/Operator in the Department of Public Works with an effective starting date of July 12, 2021 and at the annual salary of \$40,000.00 to be pro-rated for calendar year 2021.

BE IT RESOLVED, by the Mayor and Council of the Borough of Mendham that Kevin Glowacki is hereby appointed to the full-time position of Laborer/Driver/Operator in the Department of Public Works with an effective starting date of July 12, 2021 and shall be compensated at an annual salary of \$40,000.00 to be pro-rated for calendar year 2021, and shall be eligible for those benefits afforded to all regular full-time employees as set forth in the Borough's Personnel Policy and Procedure Manual.

Dated: June 28, 2021

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #102-2021

**RESOLUTION AUTHORIZING THE PASTIME CLUB TO CONDUCT A FIREWORKS DISPLAY
AT BOROUGH PARK ON LABOR DAY, MONDAY, SEPTEMBER 6, 2021
[RAIN DATE SATURDAY, SEPTEMBER 11, 2021]**

WHEREAS, the Pastime Club seeks permission to conduct a fireworks display on Labor Day, Monday, September 6, 2021, with a rain date of Saturday, September 11, 2021 at Borough Park at the conclusion of the carnival festivities; and

WHEREAS, the Pastime Club shall be required to submit the required application and documentation to the Borough of Mendham Bureau of Fire Safety to ensure compliance with all New Jersey Fire Code regulations in order to conduct the fireworks display.

BE IT RESOLVED, by the Mayor and Council of the Borough of Mendham, that authorization is hereby granted to the Pastime Club to conduct a fireworks display on the night of September 6, 2021, with a rain date of September 11, 2021, subject to the following conditions:

1. Approval by the Borough of Mendham Bureau of Fire Safety of the required application and documentation to conduct a fireworks display and certification that all New Jersey Fire Code permits have been issued for the fireworks display, subject to final site inspection and approval by the Borough Fire Official.
2. The persons conducting the fireworks display and all other persons involved shall hold the Borough of Mendham harmless from any liability in connection with said display and shall execute and deliver to the Borough Clerk prior to the conduct of the fireworks display a Hold Harmless agreement in the form to be provided by the Borough Attorney.
3. Pursuant to N.J.S.A. 21:3-5, a certificate of insurance evidencing public liability insurance of not less than \$1,000,000/\$2,000,000 with a \$2,000,000 umbrella liability policy limit and listing the Borough of Mendham as a named insured shall be supplied to the Borough Clerk prior to conduct of the fireworks display.
4. Approval from the Police Chief and the Fire Chief as to the location of the place for storing and displaying the fireworks is required.
5. Shall obtain the required Fire Safety Permit for the Storage or Discharging of Fireworks from our Bureau of Fire Prevention as required by the Uniform Fire Code, N.J.A.C. 5:70-2.7(a) 5.iii.
6. Any shell larger than 4 inch in diameter and fuel (gas) mines of any size are strictly prohibited.

Dated: June 28, 2021

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #103-2021

RESOLUTION AUTHORIZING THE PURCHASE OF A 2022 FORD F-250 REGULAR CAB 4X4 PICKUP TRUCK THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL

WHEREAS, in accordance with N.J.S.A 40A:11-12 of the Local Public Contracts Law, public bids are not required when the purchase of goods or services is made through a cooperative purchasing program; and

WHEREAS, Mendham Borough realizes cost savings by purchasing services, equipment and materials through the Morris County Cooperative Pricing Council; and

WHEREAS, the Borough is in need to purchase a new 2022 Ford F-250 Regular Cab 4x4 Pickup Truck to replace a 2001 Pickup Truck and has obtained a pricing quote from DFFLM, LLC t/a Ditschman/Flemington Ford in Flemington, NJ in the amount not to exceed \$49,839.25 through the Morris County Cooperative Pricing Council, Contract #15-C, Item #8, attached hereto and made part of this resolution; and

WHEREAS, the Chief Financial Officer has certified that funds are currently available for the purchase of the vehicle fitted with the additional snow plowing equipment and accessories.

BE IT RESOLVED by the Mayor and Council of the Borough of Mendham that the Superintendent of the Department of Public Works is hereby authorized to purchase a 2022 Ford F-250 Regular Cab 4x4 Pickup Truck fitted with additional snow plowing equipment and accessories as provided in the herein referenced pricing quote, in the amount not to exceed \$49,839.25, through the Morris County Cooperative Pricing Council; and

BE IT FURTHER RESOLVED, all other Borough officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

Dated: June 28, 2021

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #104-2021

**RESOLUTION AUTHORIZING THE CANCELLATION OF A DUPLICATE
PROPERTY TAX LEVY FOR BLOCK 2701 LOT 5, C015D**

WHEREAS, the Tax Collector for the Borough of Mendham has advised that a duplicate property tax levy exists on the tax records for Block 2701, Lot 5, C014D and for Block 2701, Lot 5, C015D, also known as 5 Cold Hill Road South 14D/15D; and

WHEREAS, the Tax Collector has further confirmed that the duplicate property tax levy and the open balance for Block 2701, Lot 5, C015D in the amount of \$4,257.68 should be cancelled for calendar year 2020.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mendham that the Tax Collector is hereby authorized to cancel the duplicate property tax levy and balance in the amount of \$4,257.68 on the tax records for Block 2701, Lot 5, C015D, also known as 5 Cold Hill Road South 15D for property owner Actuality Management LLC.

This resolution shall take effect immediately.

Dated: June 28, 2021

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #105-2021

RESOLUTION AUTHORIZING THE PAYMENT OF A STIPEND IN THE AMOUNT OF \$500 PER EACH LICENSE EARNED TO THREE NEWLY-LICENSED C1 AND S1 SEWER PLANT OPERATORS

WHEREAS, Acting Superintendent Brian Valliere, and Praydon Ververs and John Paul O'Brien, are employed by the Borough of Mendham as sewer operators at the Borough Water Reclamation Facility; and

WHEREAS, despite testing delays and challenged due to the COVID-19 pandemic, Mr. Valliere, Mr. Ververs and Mr. O'Brien have each completed and passed the tests to earn their S1 and C1 licenses; and

WHEREAS, the Borough now desires to provide each with a stipend in the amount of \$500 per each license earned, which amount was budgeted this year conditioned upon successful completion of the tests.

BE IT RESOLVED by the Borough Council of the Borough of Mendham, in the County of Morris and State of New Jersey, that it does hereby authorize, with congratulations, the payment of a stipend in the amount of \$500 per each license earned, to Brian Valliere, Praydon Ververs and John Paul O'Brien for successfully earning their S1 and C1 licenses.

Dated: June 28, 2021

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #106-2021

**RESOLUTION AWARDING A CONTRACT TO DUTCHMAN CONTRACTING, LLC
FOR THE CONSTRUCTION OF A DEPARTMENT OF PUBLIC WORKS VEHICLE STORAGE GARAGE**

WHEREAS, the Borough of Mendham solicited bids for the construction of a Department of Public Works vehicle storage garage; and

WHEREAS, four (4) sealed bids were received and opened on June 16, 2021, in accordance with the advertised date for acceptance of bids; and

WHEREAS, the Borough Engineer has reviewed the bids for technical compliance with the bid specifications and determined that the lowest apparent bid is from Dutchman Contracting, LLC, in the total amount of \$544,744.00, consisting of a \$496,114.00 base bid and \$48,630.00 alternate bid; and

WHEREAS, the Borough Administrator/QPA duly reviewed the bids for completeness; and

WHEREAS, the Borough Attorney has reviewed the bid from Dutchman Contracting, LLC and determined that it is legally responsive and substantially in compliance with the Local Public Contract Law, N.J.S.A. 40A:11-1 et seq., rendering Dutchman Contracting, LLC the lowest responsive, responsible bidder; and

WHEREAS, the Borough's Chief Financial Officer has certified that sufficient funds are available for this contract.

BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, County of Morris, State of New Jersey, as follows:

1. The Borough Council hereby awards a contract to Dutchman Contracting, LLC for construction of a DPW vehicle storage garage in the total amount not to exceed \$544,744.00, consisting of a \$496,114.00 base bid and \$48,630.00 alternate bid, in accordance with its bid proposal.
2. The Mayor and Borough Clerk are hereby authorized and directed to execute said contract.
3. This Resolution and contract shall be available for public inspection in the office of the Borough Clerk.

This Resolution shall take effect immediately.

Dated: June 28, 2021

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #107-2021

**RESOLUTION AMENDING THE PERSONNEL POLICY AND PROCEDURE MANUAL
REGARDING SICK LEAVE AND SHORT-TERM MEDICAL LEAVE**

WHEREAS, the Borough of Mendham desires to amend the Borough of Mendham Personnel Policy & Procedure Manual adopted November 20, 2006, and as amended from time to time, regarding sick leave and short-term medical leave.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Mendham, in the County of Morris and State of New Jersey, as follows:

1. The title "Sick Leave and Short Term Medical Policy," under Contents, Chapter Three: Paid and Unpaid Time Policies, is hereby amended to read "Sick Leave Policy."
2. Chapter Three: Paid and Unpaid Time Off Policies, Sick Leave Policy is hereby amended with the following ~~strikeout~~ changes:

Sick Leave & Short-Term Medical Leave Policy:

The Borough provides paid sick leave benefits to all eligible employees for period of temporary absence due to sickness, injury, accidents, doctor or dental appointments or exposure to contagious disease. Sick leave may also be used for the attendance of the employee upon a member of the immediate family who is ill. ~~however, not in excess of three (3) working days.~~

Eligible employee classifications and benefit entitlement are indicated below:

Regular full-time employee 12 days a year

Regular part-time employee 5 days a year after completion of five (5) years of service

~~Employees who have experienced personal catastrophic illness or injury, or who require non-elective surgery may apply to the governing body for a paid, short-term medical leave of no more than seventy-eight (78) days. Said application shall be in the form of written correspondence from their primary attending physician and must include a verification of the employee's inability to work and estimated date as to when the employee will be able to return to work. Employees are required to first exhaust any regular sick leave before applying for short-term medical leave. While on short-term medical leave, employees are expected to remain at home or at an appropriate medical facility.~~

Before returning to work from a sick leave ~~or short-term medical leave~~ of ~~five~~^{thirty} (5³⁰) calendar days or more, an employee must provide a physician's verification that he or she may safely return to work.

Sick leave ~~and short-term medical leave benefits~~ will be calculated based on the employee's base pay rate at the time of absence and will not include any special forms of compensation.

Unused sick leave ~~and short-term medical leave~~ benefits will not be accumulated from year to year.

Sick leave ~~and short-term medical leave~~ benefits, as outlined in this policy, are intended solely to provide income protection to the employee and may not be used for any other absence, such as Vacation Leave or Bereavement Leave. Unused sick leave ~~& short-term medical leave~~ benefits will not be paid to employees while they are employed or upon termination of employment.

In the event an employee is injured during the course of his/her employment and in the conduct of his/her responsibilities as a Borough employee, said employee shall receive workers compensation payments, ~~and the employee would not be required to use sick leave or short-term medical leave benefits.~~

Following the expiration of workers compensation, and after the expiration of sick leave ~~and short term medical leave~~ benefits, for a period not to exceed one (1) year, the equivalent of full pay, which equivalent shall be made up of the following:

- I. Worker's Compensation payments.
- II. Disability payments from PERS or Police and Firemen's Retirement System.
- III. Any other governmental disability payments.
- IV. Payments from Borough-sponsored disability insurance to which, an employee is entitled.
- V. Borough payment equal to full pay at last salary on the date of the disability minus (I) - (IV) above. Full pay is defined as the pay earned based on a normal work week excluding any overtime.

In the case of permanent disability after the three (3) month period the employee shall only be entitled to those payments included in (I) through (IV).

An employee shall promptly advise the Borough, in writing, of receipt of any payments (I) through (IV). In the event the employee received payments from the above sources more than his salary, he/she shall promptly refund any excess to the Borough.

3. This Resolution shall take effect immediately.

Dated: June 28, 2021