

**BOROUGH OF MENDHAM**  
**REORGANIZATION MEETING OF THE MAYOR AND COUNCIL**  
**JANUARY 6, 2023, 7:00PM**  
**MENDHAM FIREHOUSE**  
**AGENDA**

**1. CALL TO ORDER**

**2. FLAG SALUTE AND MOMENT OF SILENCE**

**3. OPEN PUBLIC MEETINGS ACT STATEMENT**

Notice of this Reorganization Meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Phoenix House, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

**4. INVOCATION**

Invocation will be performed by Father Mike Drury.

**5. STATEMENT OF DETERMINATION OF THE MORRIS COUNTY BOARD OF CANVASSERS**

The official Statement of Determination sealed by the Morris County Board of Canvassers confirmed the re-election of Mayor Christine Serrano Glassner as well as the re-election of Council Member James Kelly and election of Council Member Neil Sullivan to the Mendham Borough Council at the November 8, 2022 General Election.

**6. ADMINISTRATION OF THE OATHS OF OFFICE – ELECTED OFFICIALS**

The Oath of Office will be administered to:

- Mayor Christine Serrano Glassner

Mayor Christine Serrano Glassner will administer the Oath of Office to:

- James Kelly, Mendham Borough Council
- Neil Sullivan, Mendham Borough Council

**7. ROLL CALL**

Mayor Christine Serrano Glassner  
Council President Andrew

Council Member Andrews  
Council Member Badal  
Council Member Kelly  
Council Member Reilly  
Council Member Sullivan

8. **MAYOR'S WELCOME**

9. **NOMINATION AND ELECTION OF COUNCIL PRESIDENT FOR CALENDAR YEAR 2023**

*(Nomination and Election to be made by Council motion)*

Brennan Reilly

10. **APPOINTMENT OF COUNCIL STANDING COMMITTEES FOR CALENDAR YEAR 2023**

*(Mayoral appointments with Council approval pursuant to Article V of the Council By-Laws)*

**Finance Committee**

James Kelly, Chair                      Brad Badal                      John Andrews

**Public Safety Committee/Board of Health Liaison**

Neil Sullivan, Chair                      John Andrews                      Brennan Reilly

**Recreation Committee/School Boards Liaison**

Brennan Reilly, Chair                      Neil Sullivan                      Steve Andrew

**Personnel Committee/Volunteer Projects Liaison**

John Andrews, Chair                      Steve Andrew                      James Kelly

**Public Works & Utilities**

Brad Badal, Chair                      James Kelly                      Brennan Reilly

**Land Use Committee**

Steve Andrew, Chair                      Brad Badal                      Neil Sullivan

11. **APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES**

**Appointments to the Board of Health** *(Council motion required)*

Name	Position	Term Expires
Laura Gill	Regular Member	12/31/2025
Laura Montenegro	Regular Member	12/31/2025
John Nosta	Regular Member	12/31/2023
Dr. Marilyn Althoff	Regular Member	12/31/2025
Ted Rostiac	Regular Member	12/31/2025
Melissa Young	Alternate Member	12/31/2024
Ed Brooks	Alternate Member	12/31/2025

**Appointments to the Recreation Committee**

*(Members appointed by the Mayor with the advice and consent of the Borough Council)  
(Council Motion Required)*

Name	Position	Term Expires
Stephanie Fourie	Regular Member	12/31/2024
Rob D’Urso	Regular Member	12/31/2025
Ned Panfile	Regular Member	12/31/2023
Kevin Lanahan	Regular Member	12/31/2025
Dianne Ackerman	Regular Member	12/31/2025
Russ Fritz	Alternate Member	12/31/2023
Vacant	Alternate Member	

**Appointments to the Environmental, Open Space & Shade Tree Committee (ECOSST)**

*(Mayoral appointments)*

Name	Position	Term Expires
Vacant	Shade Tree	
Tim Foerster	Shade Tree	12/31/2024
Lawrence Morris	Shade Tree	12/31/2024
Vacant	Shade Tree Alternate I	
Ted Metzler	Environmental Commission	12/31/2023
Marian Mundy	Environmental Commission	12/31/2023
Eric Arena	Environmental Commission	12/31/2024
Thomas Wells	Environmental Commission	12/31/2024
Dave Tracy	Environmental Commission – Alternate I	12/31/2025
Vacant	Joint Land Use Board Member	

**Appointments to the Historic Preservation Commission (Mayoral appointments)**

Name	Position	Term Expires
Dan Encin	Class A	12/31/2025
Tony Maresca	Class B	12/31/2024
Scott Van Arsdale	Class C	12/31/2026
Addie Shafran	Class C	12/31/2024
Nancy Rodrigues	Class C	12/31/2025
Mark Tosso	Alternate Member	12/31/2023
Ryan Mullany	Alternate Member	12/31/2023

**Appointments to the Joint Land Use Board (Mayoral appointments)**

Name	Position	Term Expires
Christine Serrano Glassner	Class I	Concurrent with office
Joyce Bushman	Class II	12/31/2023
Steve Andrew	Class III	12/31/2023
Richard Smith	Class IV	12/31/2024

David Sprandel	Class IV	12/31/2023
Joseph D'Urso	Class IV	12/31/2023
Robert Ritger	Class IV	12/31/2023
John Egerter	Class IV	12/31/2025
Marrie Rose Garbacz	Class IV	12/31/2023
Jim Molnar	Alternate I	12/31/2024
Keith Kay	Alternate II	12/31/2024
James Barker	Alternate III	12/31/2023
Richard Pace	Alternate IV	12/31/2024

**Council Appointment of Class III Member to the Joint Land Use Board** *(Council motion required)*

Steven Andrews      Class III – Council Member      12/31/2023

**Appointments to the Hometown Heroes Banner Committee for Calendar Year 2023**

Five members appointed by the Mayor; one member must be an elected official. Membership preference is given to U.S. military veterans and family members.

*(Mayoral appointments)*

Name	Position	Term Expires
James Cillo	Member	12/31/2023
James Laughlin	Member	12/31/2023
Patricia Serrano	Member	12/31/2023
Herb Korte	Member	12/31/2023
John W. Andrews	Member - Elected official	12/31/2023

**Appointments to the Morris County Community Development Revenue Sharing Advisory Committee (CDRS Committee)** *(Mayoral Appointment)*

Name	Position	Term Expires
Joe D'Urso	Representative	12/31/2023
Beatrice Mastracchio	Representative	12/31/2023

**Appointment to Mayor's Ad Hoc Local Economic Development Committee** *(Mayoral Appointment)*

Name	Position	Term Expires
Jay Grant	Regular Member	12/31/2023

**Appointment to Local Historian** *(Mayoral Appointment)*

Name	Position	Term Expires
John Rollins	Regular Member	12/31/2023

**12. APPOINTMENT OF OFFICIALS - COUNCIL APPOINTMENTS (Made by Council motion)**

**Appointment of Captain of the Mendham Borough First Aid Squad for Calendar Year 2023**  
(In accordance with §22-3 of the Code of Mendham Borough)

Cliff Straub

**Appointment of Fire Official/Fire Marshal for the Borough of Mendham for Calendar Year 2023**  
(In accordance with §106-5 of the Code of Mendham Borough)

John Zaragoza

**13. APPOINTMENT OF OFFICIALS - MAYORAL APPOINTMENTS**

**Appointment of Fire Chief for the Mendham Borough Fire Department for Calendar Year 2023**  
(Chapter 20, §20-2 of the Code of Mendham Borough; 1-year appointment)

Michael Orgera

**Appointment of Emergency Management Office Co-Coordinator for the Borough of Mendham**  
(N.J.S.A. Appendix A: 9-33 et seq. and Directive 22 Issued by the State Office of Emergency Management)  
Continuing 3-year appointment from January 2021. Term of office ends 12/31/2023

Mayor Christine Serrano Glassner  
Anthony Maresca

**Appointment of Deputy Municipal Emergency Management Coordinators for the Borough of Mendham for Calendar Year 2023**  
(N.J.S.A. Appendix A: 9-33 et seq. and Directive 22 Issued by the State Office of Emergency Management)

John Camoia, Mendham Borough Police Chief  
Jeff Cooper, Mendham Borough Department of Public Works Superintendent  
Cliff Straub, Mendham First Aid Squad Captain  
Michael Orgera, Mendham Fire Department Chief

**Appointment of Officials to the Municipal Emergency Management Council for the Borough of Mendham for Calendar Year 2023**

(N.J.S.A. Appendix A: 9-41, as amended)  
Mendham Borough OEM Coordinator - Chair Mendham Borough Mayor  
Borough Administrator  
Department of Public Works Superintendent  
Mendham Borough Police Chief  
Mendham Borough Fire Chief  
Mendham Borough First Aid Captain  
Bernard's Township Health Department Representative  
West Morris Regional High School District Representative

Mendham Borough Board of Education Representative

**14. ADMINISTRATION OF THE OATHS OF OFFICE (NEWLY APPOINTED/RE-APPOINTED OFFICIALS)**

Cliff Straub, Captain for the Mendham First Aid Squad

Michael Orgera, Captain for the Mendham Borough Fire Department

**15. CONSENT AGENDA ITEMS (Items considered routine, Council will take action by a single motion and vote unless a member requests that an item be removed and considered separately)**

1. **Approval of Minutes:** December 14, 2022 Regular Meeting

**16. RESOLUTIONS – ADMINISTRATIVE (Council will take action by a single motion and vote unless a member requests that an item be removed and considered separately)**

**#001-2023 RESOLUTION ADOPTING THE BY-LAWS OF THE BOROUGH COUNCIL FOR CALENDAR YEAR 2023**

**#002-2023 RESOLUTION DESIGNATING MUNICIPAL HOLIDAYS FOR CALENDAR YEAR 2023**

**#003-2023 ANNUAL SCHEDULE OF BOROUGH COUNCIL MEETINGS FOR CALENDAR YEAR 2023**

**#004-2023 RESOLUTION AUTHORIZING DESIGNATION OF NEWSPAPERS FOR CALENDAR YEAR 2023**

**#005-2023 RESOLUTION AFFIRMING THE POLICY OF THE BOROUGH OF MENDHAM TO TREAT THE PUBLIC, EMPLOYEES, PROSPECTIVE EMPLOYEES, APPOINTEES, VOLUNTEERS AND CONTRACTORS IN A MANNER CONSISTENT WITH ALL APPLICABLE CIVIL RIGHTS LAWS AND REGULATIONS FOR CALENDAR YEAR 2023**

**17. RESOLUTIONS – FISCAL MANAGEMENT (Council will take action by a single motion and vote unless a member requests that an item be removed and considered separately)**

**#006-2023 RESOLUTION AUTHORIZING INTEREST RATE AND PENALTIES ON DELINQUENT PROPERTY TAX PAYMENTS AND DELINQUENT SEWER UTILITY PAYMENTS FOR CALENDAR YEAR 2023**

**#007-2023 RESOLUTION AUTHORIZING THE TAX COLLECTOR TO HOLD A TAX LIEN SALE IN CALENDAR YEAR 2023**

**#008-2023 RESOLUTION CANCELING OVERPAYMENT OR UNDERPAYMENT OF TAXES, SEWER FEES AND OTHER CHARGES AND FEES IN THE AMOUNT OF \$10.00 OR LESS FOR CALENDAR YEAR 2023**

**#009-2023 RESOLUTION ADOPTING A CASH MANAGEMENT PLAN FOR CALENDAR YEAR 2023**

**#010-2023 RESOLUTION DESIGNATING MUNICIPAL DEPOSITORIES FOR PUBLIC MONIES AND OTHER FUNDS COLLECTED FOR CALENDAR YEAR 2023**

- #011-2023 RESOLUTION AUTHORIZING CHECK AND VOUCHER SIGNATURES FOR CALENDAR YEAR 2023
- #012-2023 RESOLUTION ADOPTING THE FEE AND RATE SCHEDULE FOR CALENDAR YEAR 2023
- #013-2023 RESOLUTION AUTHORIZING THE RESCINDING OF THE PETTY CASH FUND
- #014-2023 RESOLUTION AUTHORIZING A CHANGE IN CUSTODIAN OF THE BOROUGH'S PETTY CASH FUND
- #015-2023 RESOLUTION TO ESTABLISH A PETTY CASH FUND AND CHANGE FUNDS FOR CALENDAR YEAR 2023
- #016-2023 TEMPORARY GENERAL OPERATING BUDGET FOR CALENDAR YEAR 2023
- #017-2023 TEMPORARY UTILITY OPERATING BUDGET FOR CALENDAR YEAR 2023

18. **RESOLUTIONS – OFFICIAL APPOINTMENTS** *(Council will take action by a single motion and vote unless a member requests that an item be removed and considered separately)*

- #018-2023 RESOLUTION APPOINTING CERTAIN OFFICIALS AND EMPLOYEES FOR CALENDAR YEAR 2023
- #019-2023 RESOLUTION APPOINTING BRIAN VALLIERE AS ACTING SUPERINTENDENT OF THE WATER RECLAMATION DEPARTMENT FOR CALENDAR YEAR 2023
- #020-2023 RESOLUTION APPOINTING JOYCE BUSHMAN AS COMMISSIONER AND ERICK MESIAS AS ALTERNATE COMMISSIONER TO THE MORRIS COUNTY JOINT INSURANCE FUND FOR CALENDAR YEAR 2023
- #021-2023 RESOLUTION DESIGNATING CAROLYNN BUDD AS THE PUBLIC AGENCY COMPLIANCE OFFICER FOR CALENDAR YEAR 2023
- #022-2023 RESOLUTION APPOINTING CAROLYNN BUDD AS CERTIFIED RECYCLING PROFESSIONAL AND A SUSTAINABLE RESOURCE MANAGEMENT PROFESSIONAL FOR CALENDAR YEAR 2023
- #023-2023 RESOLUTION APPOINTING JOYCE BUSHMAN AND CAROLYNN BUDD AS QUALIFIED PURCHASING AGENTS FOR CALENDAR YEAR 2023

19. **RESOLUTIONS – PROFESSIONAL SERVICE AGREEMENTS** *(Council will take action by a single motion and vote unless a member requests that an item be removed and considered separately)*

- #024-2023 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO DORSEY AND SEMRAU LLC FOR MUNICIPAL ATTORNEY SERVICES

- #025-2023 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO NISIVOCIA LLC FOR MUNICIPAL AUDITING SERVICES
- #026-2023 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO FERRIERO ENGINEERING, INC. FOR MUNICIPAL ENGINEERING SERVICES
- #027-2023 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO JAMES R. WANCHO, P.E. OF PAULUS, SOKOLOWSKI AND SARTOR, LLC IN CONNECTION WITH THE BOROUGH OF MENDHAM WATER RECLAMATION FACILITY
- #028-2023 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO CLEARY, GIACOBBE, ALFIERI, JACOBS LLC FOR MUNICIPAL LABOR ATTORNEY SERVICES
- #029-2023 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO HAWKINS, DELAFIELD AND WOOD, LLC FOR MUNICIPAL BOND COUNSEL SERVICES
- #030-2023 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO SKYLANDS RISK MANAGEMENT, INC. FOR MUNICIPAL RISK MANAGEMENT SERVICES
- #031-2023 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO J. CALDWELL & ASSOCIATES, LLC FOR MUNICIPAL PLANNER SERVICES
- #032-2023 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO STORMWATER COMPLIANCE SOLUTIONS, LLC FOR NJDEP STORMWATER PERMITTING COMPLIANCE CONSULTING SERVICES
- #033-2023 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO MOREHOUSE ENGINEERING, INC. FOR GENERAL SUPPORT OF THE SCADA SYSTEM AT THE WATER RECLAMATION FACILITY
- #034-2023 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO PAULUS, SOKOLOWSKI & SARTOR, LLC FOR INTERIM S-3 LICENSED WASTEWATER OPERATOR AND C-2 LICENSED COLLECTIONS SYSTEMS OPERATOR SERVICES AT THE BOROUGH'S WATER RECLAMATION FACILITY



**20. RESOLUTIONS REQUIRING SEPARATE ACTION**

**#035-2023 RESOLUTION CONFIRMING THE APPOINTMENT OF ROBERT ROSENDALE AS FULL-TIME CONSTRUCTION OFFICIAL/PLANS EXAMINER/BUILDING SUB-CODE OFFICIAL & INSPECTOR/ZONING OFFICIAL AND CODE ENFORCEMENT OFFICER FOR THE BOROUGH OF MENDHAM EFFECTIVE FEBRUARY 7, 2023**

**21. MAYOR'S MESSAGE**

**22. PUBLIC COMMENTS**

This is an opportunity for the public to comment on any matter or concern. To ensure that every citizen has an opportunity to speak, the Mayor will recognize the individual and ask them to state their name and address for the record. Speakers are asked to limit their comments to five minutes. Please note that Public Comments do not follow a question-and-answer format; however, a member of the Governing Body may offer a brief response when it is helpful to do so.

**23. ADJOURNMENT**

The next regular meeting of the Mendham Borough Mayor and Council will convene on January 18, 2023 at 7:00 PM in the Garabrant Center, 4 Wilson Street, Mendham.